



## MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL

**September 9, 2022  
MEETING MINUTES**

### Attendees:

College / Agency	Name	Attendance
Anne Arundel CC	Jim Taylor	Virtual
Carroll CC	Lisa Aughenbaugh	Virtual
CC Baltimore County	Jerry Kramer	In Person
Chesapeake College	Miriam Collins	Virtual
College of Southern MD	Laura Dyson	In Person
DBM	Conrad Helms	Virtual
DGS	Iman Shaker	Virtual
Frederick CC	John Anzinger	In Person
Garrett College	Kathy Meagher	In Person
Hagerstown CC	Dawn Baker	Virtual
Harford CC	Trevor Jackson	Virtual
Howard CC	Christine Kilduff	Virtual
Howard CC	Travis Hopkins	In Person
MACC	Monica Randall	Virtual
MHEC	Daniel Schuster	In Person
Montgomery College	Kerry Norberg	In Person
Prince George's CC	Clarence Bryant	In Person
Prince George's CC	Don Pruett	In Person
Wor-Wic CC	Greg Grey	In Person

### Officer Reports

- ❖ Chair – Greg Grey
- ❖ Vice Chair – Kerry Norberg
  - See attached report.
- ❖ Secretary – Laura Dyson
  - Calendar Invites using directory listing moving forward instead of Listserv email
- ❖ Best Practice Coordinators – Lisa Aughenbaugh & John Anzinger

- Presentations on best practices will be on beneficial topics, issues brought up in Listserv discussions, and other standards
- ❖ Treasurer – Travis Hopkins
  - Travis volunteered to coordinate zoom for future meetings

## Agency Reports

- ❖ MHEC – Dan Schuster
  - See attached for full MHEC Report
- ❖ DBM – Conrad Helms
  - FY24 Capital Budget Reports – questions due by COB September 9<sup>th</sup>
  - FY23 Supplemental FRG (Facilities Renewal Grant) –Funds are transferred as they are used from a “dedicated purpose account.”
  - Discussion about how market escalation is a big issue with construction and renovations.
  - Conrad thanked everyone who served on the Space Guidelines Committee.
- ❖ DGS – Craig Curtis – Not present
- ❖ MACC – Monica Randall
  - Monica thanked everyone for their participation during the President’s Retreat and for those that served on the Space Guidelines Committee.

## FPC FY23 Goals

- ❖ Discussed FY23 Goals
  - Goal 1: Determine best practices applicable to facility planners through the sharing of individual college practices, industry, and state agency presentations, etc. Have at least 1 session (presentation, roundtable, work group, etc.) per FPC meeting.
    - September 9, 2022, FPC Meeting, 1:00 pm Agenda item
  - Goal 2: Publish and update the community college capital projects website information to advocate for continued state funding.
    - FPC has received 1 project per college. Expect additional information at the October 7th meeting.
  - Goal 3: Monitor for changing mandates related to Maryland High Performance Building Standards and Net Zero Buildings by including an agenda item at each FPC meeting to cover this topic, in addition to or covered under MACC’s Agency Report, and react, as necessary.
    - Travis to find contacts for net zero elementary school near Howard College.
    - Discussion on staff training concerns for new sophisticated systems.
  - Goal 4: Monitor MACC Committee work group for the ‘Climate Solution Now Act 2022’ (SB528) for changing mandates. Respond to these mandates by reporting feedback as to their impact on community colleges.
    - Stay tuned for more information!

## **Old Business**

- ❖ Aligning FPC Goals with MACC's Strategic Plan
  - Discussion about hybrid workforce and support services.
- ❖ COVID –19 Updates
  - Discussion on the varying protocols, physical presence, and enrollment at the different colleges.

## **New Business**

- ❖ Roundtable Discussions on Various Topics:
  - Procurement department presence at bidding process. Required Procurement presence and SOW development varies by institution.
  - Experience with giant 3D sculptures on campus.
  - MBE attainment. The state goal is 29% but it is not required.
  - DLLR Registration for Projects
  - Title 9 – Adult Changing Stations
  - Portable Fence in athletic fields
  - LED Lights – Upgrading fixtures

## **Best Practices**

- ❖ Gilbane Building Company to present in October at PGCC
- ❖ November meeting changed due to state holiday – Possible tour of MCE with Carroll as a backup.
- ❖ Topics for FY23 FPC Meetings
  - EV Charging Stations – What are we doing? Infrastructure? ADA?
  - Procurement Options
  - Facilities Part I & II Discussion – No State Funding
  - FF&E Timing & Process
  - CC Tables - Justification & Need for Additional Space, Deficits, Satellite Campuses, Lease/Ownership,

**Adjourned at 2:01!**

**Tour: Renovated Lingnore Hall at Frederick Community College**

## **Upcoming Meetings:**

- November 4, 2022 – MCE/Carroll
- December 9, 2022 – AACC
- January 13, 2023 – Cecil
- February 10, 2023 – Howard
- April 14, 2023 - CSM / Essex
- May 12, 2023 - CSM / Essex
- June 1-2, 2023 - Exact dates and location TBD