

MONTGOMERY COLLEGE NONCREDIT COURSE SCHEDULE

Workforce Development and Continuing Education | Winter/Spring 2022



Affordable, practical, and convenient classes at locations throughout Montgomery County, Maryland

[New Vaccination Requirements](#)

See back cover or inside front cover for more information.

Registration Opens November 29th

montgomerycollege.edu/wdce | 240-567-5188

Ofrecemos clases en español



What Is Workforce Development and Continuing Education (WDCE)?

The Workforce Development and Continuing Education (WDCE) programs at Montgomery College provide a wide range of noncredit and credit educational offerings and services designed to meet the needs of county residents and businesses. Individuals in career transitions, those reentering the workforce, and those maintaining current technical skills, as well as those seeking lifelong education enrichment experiences, are among the 25,000 students each year. High-quality noncredit courses are available in numerous program areas including information technology, small business and management, technical training, certification and licensure preparation, financial planning, real estate, early childhood education, health sciences, professional development, writing, English as a Second Language, human resources, supervision, and more. Special programs are available for older adults, adults with developmental disabilities, and Spanish speakers. Course offerings change continuously to reflect the ever-changing needs of the businesses and communities we serve. As you peruse the programs and services in this publication, we're sure you'll find a wide variety of offerings suited to you.

In addition to classes for individuals, we contract with many businesses and government agencies to provide customized training for their employees. These classes are held at places of employment or can be offered at WDCE sites throughout the county.

About Our Students

When you enroll in one of our Workforce Development and Continuing Education courses, you will be joining more than 25,000 people who have attended our programs during the past year. These people come from diverse backgrounds but have one thing in common: the desire to learn new things. Although the median age of our students is 40, many of our students are young or older adults. Students come from all corners of the community, regardless of age and educational experience.

About Our Faculty

Our faculty are carefully screened professionals with expertise in their fields. Some are drawn from the College's credit faculty. Instructors are hand-picked for their teaching skills, professional knowledge, and talent, ensuring our reputation as a provider of high-quality courses.

Where to Find Us

Classes are held on the Germantown, Rockville, or Takoma Park/Silver Spring Campuses at Montgomery College and two satellite Campuses—Westfield South in Wheaton and the Gaithersburg Business Training Center in Olde Towne Gaithersburg. Additional off-campus locations have been selected for convenience, amenities, and suitability for instruction. Classes meet at more than 40 locations countywide, including on site at places of employment.

Open to All

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other college activities free from discrimination, any form of harassment as prohibited by federal regulations and state law, and sexual assault.

National Recognition

Montgomery College Workforce Development and Continuing Education is certified by the Learning Resources Network (LERN), an international association in lifelong learning. LERN has rated our Workforce Development and Continuing Education unit as one of the leading providers of continuing education programs in North America.

What's Happening—Spring 2022

New Vaccination Requirements

Given the prolonged health crisis that our nation is experiencing, Montgomery College will implement COVID-19 vaccination requirements for faculty, staff, administrators, and students. **All employees must verify that they are fully vaccinated against the coronavirus by November 8, 2021. Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.**

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Check our website often for updates, and information about vaccines, testing, and exemptions at <https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Resilient MC

Throughout the ongoing pandemic, Montgomery College has prioritized the health and safety of its students and employees above all else. As we move into the next phase of teaching, learning, and working, this will continue to guide all of our decisions about the structure of our education programs and delivery of key services.

Montgomery College is strong. Montgomery College is resilient. MC embodies excellence, courage and radical inclusion. You can be transformed by your experience here. For more detail about how MC is adapting in our new learning environment, please visit our Resilient MC website at www.montgomerycollege.edu/resilient-mc/index.html.

Montgomery College Industry Certification Preparation Programs

Montgomery College provides many courses that prepare individuals to sit for industry credential examinations. Further details may be found on the individual program websites or at <https://www.montgomerycollege.edu/wdce/job-skills>.

Business and Professional

- Certified Associate in Project Management (CAPM®)
- Coaching, ICF-ACSTH
- Food Service Management (ServSafe®)
- Individual Tax Preparer
- LEED Green Associate
- Nail Technician
- National Apartment Leasing Professional
- Project Management Professional (PMP®)
- Real Estate Appraiser
- Society for Human Resource Management (SHRM®)

Education

- Alternate Certification for Effective Teachers (ACET)
- Child Care
- Child Development Associate (CDA)
- TESOL Training

Health Care

- Basic Cardiac Life Support for Healthcare Providers
- Basic First Aid
- Certified Medical Assistant (CMA)
- Certified Nursing Assistant (CNA)
- CPR and AED
- CPR, AED & Basic First Aid Course
- Delegating Nurse Training for Assisted Living
- Dysrhythmia Recognition and Response Algorithms for the Healthcare Access and Registration
- Healthcare Providers
- Fitness Certification/ Fitness Professional
- Geriatric Nursing Assistant (GNA): CNA/ GNA
- Medical Coder*
- Medicine Aide Update
- Nurse Refresher
- Nursing*
- Personal Trainer Certificate
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapist
- RN Case Manager/ Delegating Nurse Training for Assisted Living

Information Technology

- Amazon Web Services
- CISCO® Certified Network Association (CCNA)
- CompTIA® Network+ Certification
- CompTIA® Security+ Certification
- Microsoft Office Specialist
- Oracle Certification

Public Safety

- Advanced Safety Certificate program
- 911 Dispatch Academy
- Firefighter*
- First Responder*
- OSHA 500 Trainer course Occupational Safety and Health for the Construction Industry
- OSHA 510 Occupational Safety and Health for the Construction Industry
- OSHA 511 Occupational Safety and Health Standards for General Industry
- OSHA 7300 Understand OSHA's Permit-Required Confined Space Standard
- OSHA 7845 Record Keeping Rule
- Principles of Occupational Safety and Health (POSH)

Technical

- Apprenticeship (All Trades)
- Automotive Service Excellence (ASE) Certifications (9)
- Certified Professional Horticulturist
- Certified Tree Worker Climber Specialist
- Commercial Pesticide Applicators License—Maryland Department of Agriculture
- CompTIA® A+ Certification
- EPA Section 608 Technician Certification
- Home Improvement Contractor
- Home Inspector
- Licensed Tree Expert
- NABCEP Photovoltaic Associate
- National Green Infrastructure Certificate
- Professional Turfgrass Fertilizer Applicator Certificate

Transportation

- 6 Hour MVA Behind the Wheel Course
- CDL Learner's Permit Prep
- Driver's Education/Non-CDL
- Driver's Education/Non-CDL with Additional Supports
- Learner's Permit Prep
- Motorcycle Safety

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Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
CoL	Colisted
TIP	Tuition Installment Plan
VAA	VA-Approved

See General Information for details.

Contact WDCE

If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 a.m. and 5 p.m., Monday through Friday, or 8:30 a.m. to 4 p.m., Saturday, at 240-567-5188 or e-mail wdce@montgomerycollege.edu.

Registration information	wdce@montgomerycollege.edu	240-567-5188
Fax		240-683-6945
Web	montgomerycollege.edu/wdce	
Montgomery College credit courses		240-567-5000
Off-Campus Credit/Assessment of Prior Learning.....		240-567-3820
Adult Literacy and GED® Test Prep.....	GED@montgomerycollege.edu	240-567-8950
Advanced Placement Institute	apsi@montgomerycollege.edu	240-567-3823
APPE (ESL)	esl-rockville@montgomerycollege.edu	240-567-7262
Art + Design	communityarts@montgomerycollege.edu	240-676-1567
Automotive	mike.carretta@montgomerycollege.edu	240-567-4121
Biotechnology	mike.gove@montgomerycollege.edu	240-567-2245
Building and Construction	john.phillips@montgomerycollege.edu	240-567-7942
Challenge Program for Adults with Developmental Disabilities.....	jill.kephart@montgomerycollege.edu	240-567-7720
CLEP	clep@montgomerycollege.edu	240-567-1862
Coaching and Mediation	transcie.almonte@montgomerycollege.edu	240-567-3828
Computer Repair/A+ Certification.....	eric.jeffers@montgomerycollege.edu	240-567-7902
Computer Technology/ITI	maryann.behme@montgomerycollege.edu	240-567-5510
Cosmetology	tracee.matthias@montgomerycollege.edu	240-526-0564
Early Childhood Education	nelida.andres@montgomerycollege.edu	240-567-3827
ed2go Online Courses	janet.lane@montgomerycollege.edu	240-567-6938
English for Occupational Purposes (ESL)	tiffany.shao@montgomerycollege.edu	240-567-7913
Entrepreneurship	sbel@montgomerycollege.edu	240-567-2592
ESOL (Adult)	ESOL@montgomerycollege.edu	240-567-8950
Event Management	hospitalitywdce@montgomerycollege.edu	240-567-2592
Food Safety	hospitalitywdce@montgomerycollege.edu	240-567-3823
Health Sciences Institute.....	lisa.bouknight@montgomerycollege.edu	240-567-5507
Hospitality	hospitalitywdce@montgomerycollege.edu	240-567-2592
Human Resources	transcie.almonte@montgomerycollege.edu	240-567-3828
Income Tax	tracee.matthias@montgomerycollege.edu	240-526-0564
Instituto Hispano de Negocios	InstitutoHispano@montgomerycollege.edu	240-567-3823
Interior Design	chantal.vilmar@montgomerycollege.edu	240-567-1718
LEED AP (Green Business)	sbel@montgomerycollege.edu	240-567-2592
Life Sciences Leadership	transcie.almonte@montgomerycollege.edu	240-567-3828
Lifelong Learning Institute.....	natasha.sacks@montgomerycollege.edu	240-567-1828
Management and Supervision	transcie.almonte@montgomerycollege.edu	240-567-3828
Mediation/Conflict Management	transcie.almonte@montgomerycollege.edu	240-567-3828
National Apartment Leasing	sbel@montgomerycollege.edu	240-567-3823
Nonprofit Training Institute	tracee.matthias@montgomerycollege.edu	240-526-0564
Performing Arts	communityarts@montgomerycollege.edu	240-676-1567
Personal Finance	lynda.schrack@montgomerycollege.edu	240-567-7809
Pet Grooming	tracy.singleton@montgomerycollege.edu	240-567-2599
Professional/Career Development	natasha.sacks@montgomerycollege.edu	240-567-1828
Project Management	transcie.almonte@montgomerycollege.edu	240-567-3828
Real Estate	sbel@montgomerycollege.edu	240-567-2592
Safety Institute	sharon.maxwell@montgomerycollege.edu	240-567-2589
Aviation	sharon.maxwell@montgomerycollege.edu	240-567-2589
CDL	sharon.maxwell@montgomerycollege.edu	240-567-2589
Driver Education	alejandra.isaia-herrera@montgomerycollege.edu	240-567-1895
Motorcycle	john.amoroso@montgomerycollege.edu	240-567-3825
Public Safety	sharon.maxwell@montgomerycollege.edu	240-567-2589
SAT/ACT Prep	laura.weihrauch@montgomerycollege.edu	240-567-1862
Small Business	sbel@montgomerycollege.edu	240-567-2592
Test Preparation	laura.weihrauch@montgomerycollege.edu	240-567-1862
Veterinary Asst. Training	tracy.singleton@montgomerycollege.edu	240-567-2599
Workforce Technologies	eric.jeffers@montgomerycollege.edu	240-567-7902
World Languages	laura.weihrauch@montgomerycollege.edu	240-567-1862
Writing	tracy.singleton@montgomerycollege.edu	240-567-2599
Youth Programs	sharon.wolfgang@montgomerycollege.edu	240-567-7939

American Pre-Academic and Professional ESL

Please check our webpage for the latest information. <https://www.montgomerycollege.edu/wdce/esl>.

This information is accurate at the time of publication but may change.

APPE (ESL) offers many courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. Beginning through advanced levels are available.

Beginning January 7, 2022, you must be vaccinated to take classes at Montgomery College.

We have classes on the Rockville and Takoma Park/Silver Spring campuses. We also have classes taught remotely through Zoom, Blackboard and other online tools. If you register for a remote class, you will receive the Zoom link the day before the class begins.

You must have a reliable internet service and a computer or mobile device from which you can access Zoom, email and other websites. Please go to our webpage for more detailed registration information or call Customer Service at 240-567-5188 for help. On-campus classes may meet occasionally over Zoom due to weather or other circumstances. After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level.

You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact Annette Greene at 240-549-2691 or annette.greene@montgomerycollege.edu.

Our Contact Information:

- E-mail: ESL-Rockville@montgomerycollege.edu
- Phone or text: 240-549-2691
- Our webpage: www.montgomerycollege.edu/wdce/esl
- Customer Service/Registration: 240-567-5188
Rockville Campus: 220 Campus Center
Takoma Park/Silver Spring: 230 Cafritz Foundation Arts Center
Monday to Friday: 8:30 a.m.-5 p.m.
Saturday (Rockville only): 8:30 a.m. to noon

New Students

If you wish to take classes, you must take the APPE Assessment Test or the Montgomery College Remote Placement Test. You must make an appointment to take the APPE Assessment Test. We will test students individually or in groups. You must be vaccinated to take the test in person. The test takes about one hour. To make an appointment for the test, you can call, email or text us (see contact information above).

Returning Students

You must register in person based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. Please contact us if you have a question or need help with registering (see contact information above).

Degree-Seeking Students

If you took the Accuplacer-ESL (or the Montgomery College ESL Remote Placement test) and placed into Workforce Development & Continuing Education, call 240-549-2691 or email us at ESL-Rockville@montgomerycollege.edu. If you already have a Placement, you can register online—you do not need to contact us, but you can if you have a question. If you need help registering, please call us at 240-567-5188. If you are interested in the credit program, call 240-567-5000 for more information.

Disability Services

If you need support services due to a disability in order to take this test or take a class, you must contact Natalie Martinez at 240-567-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

Registration Locations

Rockville Campus—Campus Center
Room 220 CC

Takoma Park/Silver Spring Campus—Cafritz Foundation Arts Center, Room 230 CF

Gaithersburg Business Training Center—Room 400 (Unavailable until further notice)

Germantown Campus—Humanities and Social Sciences, Room 241 and 243 HS

Westfield South in Wheaton—Room 306 (Unavailable until further notice) *You must register in person at one of these locations,*

General Communication Courses

Communication Skills for English Language Learners 2

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to help better communicate in English. TWA

Course: ESL188 **48 Hours**
\$370 + \$70 fee = \$440; NMR add \$225

Online: Structured Remote

CRN#: 37608 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.
No class 3/14, 3/16

Communication Skills for English Language Learners 3

Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL190 **48 Hours**
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37613 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.
No class 3/14, 3/16

CRN#: 38268 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.
No class 3/14, 3/16

CRN#: 37614 24 Sessions M W
1/31-4/27 7-9 p.m.
No class 3/14, 3/16

Online: Structured Remote

CRN#: 37612 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.
No class 3/14, 3/16

CRN#: 38269 24 Sessions M W
1/31-4/27 7-9 p.m.
No class 3/14, 3/16

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester. <https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Communication Skills for English Language Learners 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL191 **48 Hours**
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37616 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.

No class 3/14, 3/16

CRN#: 38274 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.

No class 3/14, 3/16

CRN#: 37617 24 Sessions M W
1/31-4/27 7-9 p.m.

No class 3/14, 3/16

Online: Structured Remote

CRN#: 37615 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.

No class 3/14, 3/16

CRN#: 37618 24 Sessions M W
1/31-4/27 7-9 p.m.

No class 3/14, 3/16

Communication Skills for English Language Learners 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL192 **48 Hours**
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37620 24 Sessions M W
1/31-4/27 12:30-2:30 p.m.

No class 3/14, 3/16

Online: Structured Remote

CRN#: 37619 24 Sessions M W
1/31-4/27 7-9 p.m.

No class 3/14, 3/16

Pronunciation for Advanced Beginning and Intermediate Students

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

Course: ESL103 **24 Hours**
\$235 + \$65 fee = \$300; NMR add \$160

Online: Distance Learning

CRN#: 37582 12 Sessions
2/14-5/13 Online 24/7

Pre-Academic Courses

Reading and Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL166 **68 Hours**
\$520 + \$90 fee = \$610; NMR add \$300

Rockville Campus

CRN#: 37583 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 37585 27 Sessions T R
2/1-5/10 6:30-9 p.m.

Last class meets 6:30-9:30 p.m.

No class 3/15, 3/17

Takoma Park/Silver Spring Campus

CRN#: 37586 27 Sessions M W
1/31-5/9 6:30-9 p.m.

Last class meets 6:30-9:30 p.m.

No class 3/14, 3/16

Online: Structured Remote

CRN#: 37584 27 Sessions T R
2/1-5/10 6:30-9:30 p.m.

No class 3/15, 3/17

Reading and Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL168 **68 Hours**
\$520 + \$90 fee = \$610; NMR add \$300

Rockville Campus

CRN#: 38194 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 38195 27 Sessions T R
2/1-5/10 9:30 a.m.-12 p.m.

Last class meets 9:30 a.m.-12:30 p.m.

No class 3/15, 3/17

CRN#: 38198 27 Sessions T R
2/1-5/10 6:30-9 p.m.

Last class meets 6:30-9:30 p.m.

No class 3/15, 3/17

CRN#: 38200 34 Sessions M T W R F
3/22-5/6 9:30-11:30 a.m.

Takoma Park/Silver Spring Campus

CRN#: 38193 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 38196 27 Sessions M W
1/31-5/9 6:30-9 p.m.

Last class meets 6:30-9:30 p.m.

No class 3/14, 3/16

Online: Structured Remote

CRN#: 38199 27 Sessions T R
2/1-5/10 6:30-9:30 p.m.

No class 3/15, 3/17

Reading and Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL176 **68 Hours**
\$520 + \$90 fee = \$610; NMR add \$300

Rockville Campus

CRN#: 37594 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 37595 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

Reading and Writing 4 continued on next page.

New Vaccination
Requirements

See page 2 for more information.

Continued from previous page.

CRN#: 37598 27 Sessions T R
2/1-5/10 6:30-9 p.m.
Last class meets 6:30-9:30 p.m.
No class 3/15, 3/17

CRN#: 37601 34 Sessions M T W R F
3/22-5/6 9:30-11:30 a.m.

Takoma Park/Silver Spring Campus

CRN#: 38207 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 37597 27 Sessions M W
1/31-5/9 6:30-9 p.m.
Last class meets 6:30-9:30 p.m.
No class 3/14, 3/16

CRN#: 37602 34 Sessions M T W R F
3/22-5/6 9:30-11:30 a.m.

Online: Distance Learning

CRN#: 37600 34 Sessions
2/14-5/13 Online 24/7

Online: Structured Remote

CRN#: 37596 27 Sessions T R
2/1-5/10 9:30 a.m.-12 p.m.
Last class meets 9:30 a.m.-12:30 p.m.
No class 3/15, 3/17

CRN#: 37599 27 Sessions T R
2/1-5/10 6:30-9 p.m.
Last class meets 6:30-9:30 p.m.
No class 3/15, 3/17

Reading and Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions in response to readings and discussions. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL223 68 Hours
\$520 + \$90 fee = \$610; NMR add \$300

Rockville Campus

CRN#: 37623 34 Sessions M T W R F
1/24-3/10 9:30-11:30 a.m.

CRN#: 37628 34 Sessions M T W R F
3/22-5/6 9:30-11:30 a.m.

Takoma Park/Silver Spring Campus

CRN#: 37629 34 Sessions M T W R F
3/22-5/6 9:30-11:30 a.m.

Online: Distance Learning

CRN#: 37627 34 Sessions
2/14-5/13 Online 24/7

Online: Structured Remote

CRN#: 37622 27 Sessions T R
2/1-5/10 9:30 a.m.-12 p.m.
Last class meets 9:30 a.m.-12:30 p.m.
No class 3/15, 3/17

CRN#: 37626 27 Sessions T R
2/1-5/10 6:30-9 p.m.
Last class meets 6:30-9:30 p.m.
No class 3/15, 3/17

Writing and Vocabulary Skills

Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL189 40 Hours
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37609 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

CRN#: 37611 20 Sessions M W F
3/23-5/6 9:30-11:30 a.m.

Takoma Park/Silver Spring Campus

CRN#: 37610 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

Writing—Intermediate Writing

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL184 40 Hours
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37605 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

CRN#: 37607 20 Sessions M W F
3/23-5/6 9:30-11:30 a.m.

Takoma Park/Silver Spring Campus

CRN#: 37604 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

Online: Structured Remote

CRN#: 37603 20 Sessions M W
2/7-4/20 7-9 p.m.
No class 3/14, 3/16

CRN#: 37606 20 Sessions M W
2/7-4/20 12:30-2:30 p.m.
No class 3/14, 3/16

Writing—Intermediate Writing 2

Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take the Accuplacer ESL test. TWA

Course: ESL225 40 Hours
\$370 + \$70 fee = \$440; NMR add \$225

Rockville Campus

CRN#: 37631 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

CRN#: 37633 20 Sessions M W F
3/23-5/6 9:30-11:30 a.m.

Online: Structured Remote

CRN#: 37630 20 Sessions M W
2/7-4/20 7-9 p.m.
No class 3/14, 3/16

CRN#: 37632 20 Sessions T R
2/8-4/21 12:30-2:30 p.m.
No class 3/15, 3/17

Advanced English

TOEFL Preparation

Prepare to take the TOEFL (Test of English as a Foreign Language). Practice TOEFL tests, become familiar with the format of the TOEFL iBT, and learn test-taking strategies specifically for the TOEFL. TWA

Course: ESL217 60 Hours
\$520 + \$90 fee = \$610; NMR add \$300

Online: Distance Learning

CRN#: 37621 30 Sessions
2/14-5/13 Online 24/7

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Animal Care and Veterinary Assistant

Animal Care

Animal Care **NEW**

This course is designed to teach interested participants about various careers and career paths in the animal care industry. Topics will include animal care and control, kennel operations, adoptions, and humane education. Field trips may be included with course teaching. TWA

Course: PET012 **12 Hours**
\$60 + \$125 fee = \$185; NMR add \$120

Gaithersburg Business Training Center

CRN#: 38117 4 Sessions T R
3/3-3/15 6:30-9:30 p.m.

Animal Reiki I

This course will benefit you if you are new to Reiki or an experienced practitioner wanting to learn about working with animals. You will be introduced to Reiki, the Japanese healing system and the history of its founders. You will learn how you can perform Reiki sessions on animals with a focus on healing and balancing. TWA

Course: PET010 **10 Hours**
\$60 + \$150 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 38115 5 Sessions M W
1/24-2/7 6:30-8:30 p.m.

Animal Reiki II

This course is designed to enable you to learn the healing methods of Level II Reiki, how distance healing works across space and time, and how Reiki can be complemented with other alternative healing techniques. Each successful student will receive a second level attunement/Animal Reiki Level II Certificate and skills to practice Level II Reiki with animals. *Prerequisite: Animal Reiki Level I.* TWA

Course: PET011 **10 Hours**
\$60 + \$150 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 38116 5 Sessions M W
2/23-3/9 6:30-8:30 p.m.

Animal Reiki III

This course is designed to teach students advanced methods of using Reiki energy healing with animals, a continuation of the previous two level courses. You will learn healing after surgery or trauma, energy work for animals who have been abandoned, energy work for animals with emotional and behavioral problems, and also techniques for balancing ones own energy and how to pass Reiki healing ability to others.

Prerequisite: Reiki I and II. TWA

Course: PET018 **10 Hours**
\$60 + \$150 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 38119 5 Sessions M W
3/14-3/28 6:30-8:30 p.m.

Pet First Aid and CPR

Learn how to respond to health emergencies and provide basic first aid and CPR to cats and dogs. You will learn the basic pet owner responsibilities, administering medication, breathing, cardiac emergencies, and treating basic wounds.

Course: PET008 **5 Hours**
\$30 + \$45 fee = \$75; NMR add \$50

Rockville Campus

CRN#: 38114 2 Sessions S
4/23-4/30 10 a.m.-12:30 p.m.

Start Your Own Pet Care Business –The Basics **NEW**

Do you have a passion for animals? Would you like to turn it into a career? Any interest in being your own boss, and have your own business? If you answered Yes to these questions than this course can get you started in the right direction. Learn basic pet care, nutrition, correct walking and exercise techniques, basic first aid, pet sitting, how to handle difficult situations, business start up ideas, basic record keeping, marketing your business, and expansion. TWA

Course: PET016 **12 Hours**
\$60 + \$125 fee = \$185; NMR add \$120

Rockville Campus

CRN#: 38118 4 Sessions M W
4/4-4/13 6:30-9:30 p.m.

Veterinary Assistant Training

Veterinary Assistant Training III: Patient Care & Treatment

Learn veterinary assistant inpatient care and clinical procedures. Topics include: medicating the patient, animal nutrition, fluid therapy, and therapeutic techniques for animals. This course consists of 18 classroom hours and 16 clinical hours. *Prerequisites: Veterinary Assistant Training I & II.* TWA

Course: VET004 **34 Hours**
\$330 + \$130 fee = \$460; NMR add \$225

Rockville Campus

CRN#: 38120 6 Sessions F
2/18-4/1 12:30-3:30 p.m.
No class 3/18

CRN#: 38121 6 Sessions F
2/18-4/1 6:30-9:30 p.m.
No class 3/18

Veterinary Assistant Training IV

This course is the final course of the Veterinary Assistant Training series. Topics include anesthesia, surgery preparation, first aid and emergency procedures, CPR, and the critical care of animals. You will learn the skills necessary to assist in these situations. The course includes 24 classroom hours and 18 clinical hours. The course concludes with a wrap-up seminar day. *Prerequisites: Veterinary Assistant Training I, II, and III.* TWA

Course: VET005 **42 Hours**
\$475 + \$130 fee = \$605; NMR add \$225

Rockville Campus

CRN#: 38122 9 Sessions F
4/8-6/3 12:30-3:30 p.m.
No class 4/15

CRN#: 38123 9 Sessions F
4/8-6/3 6:30-9:30 p.m.
No class 4/15

Art + Design

Classes & Workshops for Adults and Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught online and in-person. Professional artists teach all classes. See our performing arts listings on page 70.

This spring, we are running half of our classes online and half on campus. This means you have the greatest variety of options, both in class topics and delivery! Join us for new classes like Enameling and Budget Management for Artists, returning classes like Mathematics in Art & Design, and old favorites like Oil Painting and Smartphone Photography.

Website: montgomerycollege.edu/communityarts

Email: communityarts@montgomerycollege.edu

Phone: 240-676-1567

Join our email list: montgomerycollege.edu/community-arts/join. Art + Design

Art History, Theory, & Professional Development

Art in DC

Go beyond the classroom and experience Art in DC, a course designed around field trips and firsthand meetings with art professionals. Gain a deeper understanding of our local art scene by visiting a dynamic range of museums, galleries, and other cultural institutions in the DC metro area. Meet with curators, directors, educators, and more, learning about their perspectives and engaging with diverse artworks along the way. Each class starts at a different location, most of which are accessible by public transportation, and we will often walk to multiple stops on the same day. Bring your enthusiasm, curiosity, and critical-thinking to this interactive course! TWA

Course: ADS442 **24 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37828 8 Sessions R
2/10-3/31 1-4 p.m.

Budget Management for Artists

NEW

There's no way around it: money is always a factor in art-making, whether we like it or not. Successful artists must not only be good at their craft and publicity, but good at managing money. Learn to plan finances for your art practice, from creating budgets through managing taxes. Set clear financial goals based on analysis of costs vs income and fiscal responsibility. Develop skills in inventory management, pricing, and waste reduction. Learn what to expect when creating a business and working with representation or agents. Open to students of all levels. TWA

Course: ADS560 **6.25 Hours**
\$45 + \$40 fee = \$85; NMR add \$50

Online: Structured Remote

CRN#: 37848 5 Sessions W
3/23-4/20 7:30-8:45 p.m.

Copyright, Fair Use, & Creative Commons

Ever wonder how copyright applies to your artwork? Or when it's safe to use other people's work in your own? Explore the answers to these questions and more! Delve into the world of copyright and fair use, using case studies to discover their use and limits. This class is open to students of all levels. TWA

Course: ADS534 **4 Hours**
\$30 + \$25 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37842 2 Sessions R
3/24-3/31 7-9 p.m.

NEW OFFERINGS:

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Digital Music Production pg. 72

Enameling: Traditional..... pg. 12

Enameling: Experimental..... pg. 12

Flamenco Dance..... pg. 71

Mural Design & Installation pg. 16

Personal Digital Archiving 2 pg. 18

Video Creation for the Web pg. 14

Etsy Selling for Artists & Makers

Learn to use Etsy as a platform to market and sell artwork. Etsy gives artists a venue to sell their work without setting up their own websites or working with galleries and centralized stores. Set up your account and your shop in class, and learn to upload images, price your work, write descriptions, and get paid. Explore more advanced topics such as promoting your art on Etsy and other platforms, and understanding your sales numbers. Open to students of all levels. TWA

Course: ADS540 **12.5 Hours**
\$100 + \$65 fee = \$165; NMR add \$120

Online: Structured Remote

CRN#: 37696 5 Sessions R
2/10-3/10 6:30-9 p.m.

Getting Your Artwork Exhibited

Get an edge in exhibiting your artwork by learning the secrets of a successful art show application. Explore the structure of the exhibition scene, learning to identify where your work fits in and the best time to apply for shows. Discover where to find exhibition opportunities and which are worth applying for. Put together an impactful portfolio, prepare the elements of an application, and apply for an exhibition in class. Learn to manage your application resources effectively and track your progress. Discover how to approach venues professionally, from coffee houses to for-profit galleries. Prepare and implement an exhibition plan that outlines what successfully exhibiting your work means to you. Open to students of all levels, though having exhibition-ready artwork is recommended. TWA

Course: ADS557 **12 Hours**
\$85 + \$70 fee = \$155; NMR add \$120

Online: Structured Remote

CRN#: 37580 4 Sessions T
2/8-3/1 6:30-9:30 p.m.

Join the Community Arts email list!

Get schedule updates, event announcements, and info on pop-up classes. We send zero to three emails a week, so we won't flood your inbox!

montgomerycollege.edu/community-arts/join

Marketing for Artists & Makers

Learn the marketing skills you need to get your work out there. The most successful artists aren't necessarily the best, they're the most visible! Discover the tools of art marketing in both the digital and non-digital realm. Build a personal brand and internet presence, including an artist website. Create a clear marketing plan with achievable goals, and learn to build and maintain the relationships you need to achieve those goals. Open to students of all levels. TWA

Course: ADS544 **25 Hours**

\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37576 10 Sessions M
2/7-4/18 7-8:30 p.m.

No class 3/14

Class meetings are supplemented by an hour of self-paced content each week.

Mathematics in Art & Design

"Without mathematics there is no art", stated Luca Pacioli, Italian mathematician and collaborator with Leonardo DaVinci. Learn how math underlies art and examine their inherent connections—including how art has driven the development of mathematics. Explore artworks from antiquity to modern times, as well as examples from graphic design, geometric and optical art, Islamic ornamentation, cartoons, and street art. Create your own artwork with mathematical foundations, such as geometrical constructions, golden-ratio-based Fibonacci sequences, symmetry, patterns, tessellations, elementary perspective, fractals, and anamorphosis. No background in art or math is required. TWA

Course: ADS423 **25 Hours**

\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37323 10 Sessions S
2/12-4/23 10 a.m.-12:30 p.m.

No class 3/19

Photographing Artwork

Learn to capture professional-quality photographs of your artwork. Quality images of artwork are vital to any artist's career, and are needed for applications to shows, grants, residencies, and for general marketing. A good art photographer can also make a side income doing work for others. Learn camera settings you can use in any camera (including smartphones) to improve images of flat and 3D artwork. Explore the proper equipment and techniques for lighting artwork, and how to get great shots even without the right equipment. Learn basic image editing and how to assess image quality. By the end of this course, you'll be able to create photographs that show off the true quality of your art. Open to students of all levels. TWA

Course: ADS558 **9 Hours**

\$65 + \$55 fee = \$120; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37581 3 Sessions T
3/8-3/22 6:30-9:30 p.m.

The Art of Looking Workshop

Discover a fresh, personal, and interactive connection to a work of art. Learn the techniques of Exercises for the Quiet Eye, a method of interacting with art taught in museums and colleges across the country. Engage with art through the senses, the intellect, and emotion in rich, complex, and rewarding ways. Step outside your preconceived notions to embrace the unknown and seek the transcendent moment in art viewing. Open to students of all levels; no prior experience required.

Course: ADS486 **3 Hours**

\$22 + \$18 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37835 2 Sessions T
3/22-3/29 3-4:30 p.m.

The Critic's Lens

Discover the voices that shape our perception of art. Art historians, critics, and curators shape our expectations before we even see an artwork. Illuminate the forces that define why, how, and even what we see. Gain a broader understanding of the legacies of art criticism and museum curation and find a more active, personal, and meaningful relationship to art. Open to students of all levels. TWA

Course: ADS547 **12.5 Hours**

\$100 + \$65 fee = \$165; NMR add \$120

Online: Structured Remote

CRN#: 37577 5 Sessions S
3/26-4/23 10 a.m.-12:30 p.m.

Writing an Artist Statement

Create clear, concise artist statements that accurately describe your work. An artist statement provides a window into your mental process, a way to express how you hope viewers interpret your artwork. Explore the purpose of artist statements, and how you write statements differently for different uses. Compose short- and long-form statements that faithfully and compellingly describe your work, and revise them based on context. Participate in group critiques to analyze and refine statements. Open to all levels. Having your own existing artwork is recommended, but not necessary. TWA

Course: ADS555 **8 Hours**

\$60 + \$45 fee = \$105; NMR add \$120

Online: Structured Remote

CRN#: 37579 4 Sessions T
3/29-4/19 6:30-8:30 p.m.

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

Seats available in credit section!

If a co-listed class is full, there may be seats available in the paired credit section. Credit classes can be taken for audit or a grade. Contact us at communityarts@montgomerycollege.edu for details.

Become a Muralist

Design and install a mural this spring! Finish class with both the knowhow and a resume item to apply for paid mural opportunities. See [Mural Design & Installation](#) on page 16.

Crafts

Batik Fabric Dyeing

Create your own batik fabric prints! Batik is the ancient art of creating designs on fabric using dyes with a resist, such as melted beeswax. These fabrics are known for the crackle or veining that appears in the design. Learn to use traditional batik dyeing methods to create contemporary, personalized works of art on napkins, placemats, garments, paintings, and more. TWA

Course: ADS466 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37327 10 Sessions M
2/7-4/18 9:30 a.m.-12 p.m.
No class 3/14

Ceramic Tile Design

Explore the traditions of ceramic tile design from a variety of cultural traditions. Discover Italian maiolica ceramic painting, a brightly colorful, low-fire glaze process. Combine this with other low-fire methods such as fired-on ceramic decals to build up a rich layered surface. Working with six-inch bisque tiles and plate forms, create projects that you can integrate into formats such as trivets, framed tile paintings, and table-tops. TWA

Course: ADS434 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37324 10 Sessions W
2/9-4/20 9:30 a.m.-12 p.m.
No class 3/16

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Collage & Assemblage

Explore collage, the combination of different and surprising materials into an artistic composition. Learn the history of both collage and assemblage, and put it into practice by constructing artwork built on layers of form, color, and design. Incorporate found objects, texts, images, and other unexpected objects into your art. Find inspiration by learning about the work of artists like Picasso, Gretchen Green, Joseph Cornell, Romare Bearden, and others. TWA

Course: ADS517 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37555 10 Sessions R
2/10-4/21 6-7:30 p.m.
No class 3/17
Class meetings are supplemented by an hour of self-paced content each week.

Crafts Co-L

Discover the world of crafts, where physical craftsmanship is valued over high-minded art ideals. Explore craft disciplines used all over the world, such as metalry, weaving, enameling, ceramics, and textile design (see section notes for the topic of each class). Create functional and decorative objects while exploring material as an artform, improving visual literacy, and developing technical proficiency. Cultivate a respect for craft and analyze the social and ethical implications of crafts. Open to students of all levels. TWA

Course: ART082 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Takoma Park/Silver Spring Campus

CRN#: 38320 30 Sessions T R
1/25-5/12 9 a.m.-11:40 a.m.
No class 3/15, 3/17

Topics: Book arts, paper folding, and zines. Relief printmaking on paper, zine themes, and design. Fiber crafts, fabric dyeing, and patterning fabric.

If class is full, register for co-listed credit class ARTT123, CRN 35415

Online: Structured Remote

CRN#: 38321 30 Sessions M W
1/24-5/11 9 a.m.-11:40 a.m.
No class 3/14, 3/16

Topic: Embroidery and hand sewing functional and sculptural objects. If class is full, register for co-listed credit class ARTT123, CRN 34076.

Doll Design & Construction

Explore three-dimensional mixed-media art and the human form through the design and creation of an original art doll. Learn construction methods for assembling an original 16- to 18-inch costumed doll. Begin with rough design concepts and proportional figure sketching, continuing to the construction of a wire armature, hard sculpting the doll's head and hands, soft-sculpting the doll's body, and sewing the doll's costume. *Prerequisite: Basic hand-sewing skills; can be learned in ADS518 Sewing: Introduction.* TWA

Course: ADS505 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37334 10 Sessions F
2/11-4/22 10 a.m.-12:30 p.m.
No class 3/18

Dive Deep with Co-listed Classes

Co-listed classes **Co-L** combine credit and non-credit students in one classroom. Because they run longer, you'll go into more depth on the subject matter. Join us for classes like:

Audio & Video Podcasting.....	pg. 14
Crafts.....	pg. 11
Digital Photography: Intro.....	pg. 17
Drawing I.....	pg. 13
Jewelry & Metalsmithing.....	pg. 12
Lithography Printmaking.....	pg. 18
New Media: Introduction.....	pg. 15
Sculpture I.....	pg. 19
Video Editing.....	pg. 14
Video Production Portfolio.....	pg. 14
Woodcut: Global Printmaking.....	pg. 18

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Enameling: Experimental Processes **NEW**

Create enameled metal artwork using experimental processes. Enameling has been used from Ancient Egyptian Tombs to modern experimental artwork, from Fabergé eggs to steel cookware. Discover the experimental enameling processes of Impasto, Sgraffito, graphite transfer, and painted patterns. Learn to incorporate enameled metal into finished jewelry, small-scale sculpture, and practical objects. *Prerequisite: ARTT245, ART060, or ADS402/491, or the ability to solder and saw unassisted.* TWA

Course: ADS563 **35 Hours**
\$215 + \$180 fee = \$395; NMR add \$160

Rockville Campus

CRN#: 37867 7 Sessions R
3/24-5/5 2-7 p.m.

Enameling: Traditional Processes **NEW**

Create enameled metal artwork using traditional processes. Enameling is the process of fusing glass to metal to create a smooth coating, and has been used since at least the 3rd millennium BC. Explore the traditional enameling processes of Champleve, Grisaille, Plique-à-jour, and Cloisonne. Learn to incorporate enameled metal into finished jewelry, small-scale sculpture, and practical objects. *Prerequisite: ARTT245, ART060, or ADS402, or the ability to solder and saw unassisted.* TWA

Course: ADS652 **35 Hours**
\$215 + \$180 fee = \$395; NMR add \$160

Rockville Campus

CRN#: 37869 7 Sessions R
1/27-3/10 2-7 p.m.

Jewelry & Metalsmithing Practicum **Co-L**

This course is designed for students at the intermediate level. Continue to develop metalsmithing skills while engaging in concepts and critical inquiry within the field. Topics rotate each semester. See section notes. *Prerequisite: ARTT245, ARTT123 with metal emphasis, ADS402 or equivalent.* TWA

Course: ART067 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37692 15 Sessions F
1/28-5/13 10 a.m.-3:40 p.m.

No class 3/18

Topic: Discover the ancient process of lost wax casting. Carve wax models and cast them in bronze, silver, or other metals. Learn how to duplicate your designs with a simple mold technique.

If class is full, register for co-listed credit class ARTT256G, CRN 37123.

Jewelry and Metalsmithing **Co-L**

Explore fabrication with sheet metals such as copper, brass, and silver. Analyze historical, social and ethical aspects within jewelry and metalsmithing as you develop technical competency and explore material as an art form. Develop skills in creative design and technical craftsmanship. Techniques include: sawing, piercing, riveting, tabs, soldering, sleeved rings, hollow rings, and bezels. No prior experience required. TWA

Course: ART060 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37691 30 Sessions M W
1/24-5/11 9 a.m.-11:40 a.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class ARTT245, CRN 37122.

Sewing: Introduction

Are you interested in sewing but don't know how to get started? Learn foundational sewing skills that will aid you in future projects. Practice the basics of hand sewing and the essentials of using a sewing machine. Learn to read and follow a pattern in order to create a final product such as a bag, hat, apron, or stuffed animal. This course is ideal for beginners with no formal sewing experience. TWA

Course: ADS518 **12.5 Hours**
\$100 + \$65 fee = \$165; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37556 5 Sessions R
3/24-4/21 10 a.m.-12:30 p.m.

Stained Glass: Intermediate

Expand your knowledge of stained glass by working with next-level materials and processes. Learn to incorporate unconventional materials like copper pipe, non-square frames, metal rings, hanging materials, and glass adhesives into your stained glass projects. *Prerequisite: ADS446 Stained Glass Introduction or experience creating stained glass panels.*

Topic: Working in Three Dimensions
Learn to think outside the box, literally! Create 3D forms in stained glass, such as sculptural pieces and containers. Bring unusual materials you may want to incorporate to the first class for discussion. TWA

Course: ADS492 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37330 5 Sessions W
3/23-4/20 6:30-9:30 p.m.

Stained Glass: Introduction

Create your own stained glass panel using the Tiffany method! Learn how to design your pattern, choose colors, cut and grind glass, and solder glass together. By the end of the class, you will complete one stained glass panel. No prior experience needed. Students must bring a pencil and ruler to the first class; any other drawing tools optional. TWA

Course: ADS490 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37329 5 Sessions W
2/9-3/9 6:30-9:30 p.m.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Read up on our stellar faculty!
In the new Faculty Directory at montgomerycollege.edu/communityarts.

Drawing

Children's Book Illustration

Have you ever wondered what it takes to illustrate a children's book? Learn about visual storytelling, the layout and design of children's books, and the process of conceptualizing a picture book from start to finish. Choose a story to work with, create a storyboard, and work on a book dummy. We will look at examples, discuss composition, drawing and painting methods, and how to pitch to publishers or self-publish. Note: though you will be drawing, this is not a drawing class. The focus is on illustrating a story, as opposed to drawing an illustration. Open to students of all levels. TWA

Course: ADS567 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 38322 10 Sessions S
2/12-4/23 10 a.m.-12:30 p.m.
No class 3/19

Drawing Comics

Discover the basics of visual storytelling frame-by-frame! Whether your interest is in slice-of-life stories or super hero epics, you'll learn to build your own narrative style. Take on everything from drawing backgrounds and environments to illustrating action to writing dialogue and narration. Bring a sketchbook and your favorite drawing tools to the first class, and get ready for lots of drawing! Open to students of all skill levels; no prior experience required. TWA

Course: ADS509 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37336 10 Sessions M
2/7-4/18 7-8 p.m.
No class 3/14

Class meetings are supplemented by an hour and a half of self-paced content each week.

Supply lists will be provided the first day of class unless otherwise noted in the course description. Instructors will direct you to appropriate places to purchase.

Drawing I **Co-L**

Explore methods, materials, and drawing techniques using graphite, charcoal, and ink. Gain confidence in learning to see and record experiences on paper. No prior drawing experience necessary. TWA

Course: ART085 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Takoma Park/Silver Spring Campus

CRN#: 38403 15 Sessions S
1/29-5/14 9 a.m.-2:40 p.m.
No class 3/19

If class is full, register for co-listed credit class ARTT100, CRN 33825.

Online: Structured Remote

CRN#: 38401 30 Sessions M W
1/24-5/11 10 a.m.-12:40 p.m.
No class 3/14, 3/16

If class is full, register for co-listed credit class ARTT100, CRN 33817.

Drawing: Intermediate

Have you taken an introductory drawing class but want to further develop your drawing skills? This course picks up on the techniques introduced in Introduction to Drawing and provides further analysis and exploration of drawing skills, techniques, and concepts. Emphasis is on more complex problem solving in the visual interpretation of three-dimensional forms. You will utilize a variety of black-and-white and color drawing media. Bring a sketchbook, charcoal, and pencils to the first class. *Prerequisite: ADS039/ADS504 Intro to Drawing or equivalent experience.* TWA

Course: ADS568 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 38346 10 Sessions M
2/7-4/18 7-9:30 p.m.
No class 3/14

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Drawing: Introduction

Learn fundamental drawing skills such as gesture, proportion, composition, cross contour, line, and perspective. Working from direct observation with still life, you will learn to translate three-dimensional space to a two-dimensional image. Explore various techniques, including graphite, pens, and ink. No prior drawing experience necessary. TWA

Course: ADS504 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37333 10 Sessions W
2/9-4/20 10 a.m.-12:30 p.m.
No class 3/16

Online: Structured Remote

CRN#: 37332 10 Sessions R
2/10-4/21 7-9:30 p.m.
No class 3/17

Film & Video Arts

Adobe After Effects: Motion Graphics Basics

Integrate Adobe After Effects into your digital video editing toolkit. Learn to navigate the interface, explore layering in Compositions, and learn special effects like tracking and blurring. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. *Prerequisite: ADS391/ADS519 Video Editing Part I or basic knowledge of Adobe Premiere Pro CC.* TWA

Course: ADS520 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37558 5 Sessions W
3/23-4/20 6-7:15 p.m.

Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site

Adobe Premiere Pro: Video Editing Basics

Use Adobe Premiere Pro CC to edit digital videos for artistic, commercial, educational, and personal use. Learn basic editing techniques, use of the title tool, layering videos, mixing sound, moving clips, and exporting your finished product. Please bring a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS519 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37557 5 Sessions W
2/9-3/9 6-7:15 p.m.

Class meetings are supplemented by an hour and 45 minutes of self-paced content each week.

Audio & Video Podcasting **Co-L**

Discover the art of storytelling using professional audio techniques and video technology. Develop interview skills and advanced sound recording techniques to create a series of short-form podcasts for distribution on a podcast hosting site. Learn strategies for both documenting an event and investigating an issue.

Prerequisite: experience with Adobe Audition or other audio mixing software. Can be fulfilled through ADS535 Sound Design: Introduction, TVRA125 Audio Production tech, or similar experience. TWA

Course: ART078 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Hybrid (Online & Face to Face)

CRN#: 37762 7 Sessions W
3/30-5/11 9-11:30 a.m. (Rockville Campus)

Class meetings are supplemented by self-paced content.

If class is full, register for co-listed credit class TVRA210, CRN 35966.

New Vaccination Requirements

See page 2 for more information.

Video Creation for the Web **NEW**

Discover video storytelling and use it to create effective videos for online platforms like Instagram, YouTube, Twitter, Facebook, and your website. Video content is the best way to grab attention on the web. Whether you're working for clients, advertising your artwork, or making personal projects, video is a vital tool for promotion and communication. Learn video production principles that apply to any camera from a smartphone to professional video camera, and any software from free to professional. Finish class with five short videos for your portfolio. Open to students of all levels. TWA

Course: ADS565 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37970 5 Sessions M
3/21-4/18 6:30-9:30 p.m.

Video Editing **Co-L**

Develop your professional video editing skills and storytelling ability. Explore the process of real-world video production, including project management strategies and collaboration. Use Adobe Premiere and DaVinci Resolve non-linear video editing software to create finished video works for personal, commercial, and artistic uses. Practice the art of storytelling, focusing on design, pacing, and creativity. Investigate genres including commercials, films, music videos, and television shows to identify how editing techniques affect story and message. Engage in class video screenings and feedback sessions. Open to students of all levels. TWA

Course: ART083 **62.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 38334 15 Sessions M
1/24-5/9 6-10:45 p.m.

No class 3/14

If class is full, register for co-listed credit class TVRA140 & 140L, CRNs 35295 & 35296.

CRN#: 38335 7 Sessions S
1/29-3/12 10 a.m.-1:35 p.m.

Class meetings are supplemented by self-paced content.

If class is full, register for co-listed credit class TVRA140 & 140L, CRNs 37542 & 37543.

Video Production Portfolio **Co-L**

Build your video portfolio in preparation for your job hunt, and increase your marketability by completing one or more video production industry certifications. Take this opportunity to get weekly guidance and career help. Students should have some background in video production and completed projects to draw from for a portfolio. TWA

Course: ART087 **60 Hours**
\$264 + \$90.80 fee = \$354.80; NMR add \$580.80

Hybrid (Online & Face to Face)

CRN#: 38409 7 Sessions R
3/31-5/12 1-3:40 p.m. (Rockville Campus)

Class meetings are supplemented by self-paced content.

If class is full, register for co-listed credit class TVRA236, CRN 35850.

Graphic Design & Digital Arts

Adobe Creative Cloud: Introduction

Learn to design like a professional with Adobe Creative Cloud! Edit photographs and images in Photoshop, create graphics in Illustrator, and put it all together in the page layout app InDesign. Discover how to combine these professional programs in a workflow that meets your creative needs. No prior knowledge of computer applications is required to take this course. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS524 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Distance Learning

CRN#: 37561
2/7-4/23 Online 24/7

This class is fully self-paced with no group meetings.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Adobe Illustrator: Digital Graphics

Adobe Illustrator CC is a vector graphics program that artists and designers use to create sophisticated illustrations and type effects. It's a fun and intuitive drawing program that's much easier to use than Photoshop for anything line- and shape-based. Start by drawing and manipulating simple shapes, and move on to layered compositions that can be used to create logos, illustrations, and web graphics. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS526 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37563 10 Sessions T
2/8-4/19 6-7 p.m.
No class 3/15

Class meetings are supplemented by an hour and a half of self-paced content each week.

Adobe InDesign: Layout & Publishing

Learn to create page layouts for print and web publication. InDesign is the secret weapon of Adobe's graphic design suite, bringing together content created in Photoshop and Illustrator to produce a final product. Use it to combine graphics, photos, and text to create powerful designs. Discover what it takes to build everything from single page posters and flyers to a complete book. Please bring a flash drive and your MyMC login to the first class. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS536 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37569 10 Sessions R
2/10-4/21 7-9:30 p.m.
No class 3/17

Check out our Performing Arts classes on page 70.

Learn an instrument or a dance style, write a song, explore theatre, and more!

Adobe Photoshop: Imaging Basics

Discover Photoshop, the industry standard for image editing! Photoshop is one of the most feature-packed digital tools out there, with the capacity to create everything from animated gifs to 3D images. Start your Photoshop journey with the basics, learning different types of image editing and exploring the tools that give you ultimate control over your digital artwork. Experiment with retouching and altering existing images and creating your own! Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS525 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37562 8 Sessions M W
2/14-3/9 6:30-9:30 p.m.

Adobe Photoshop: Intermediate Imaging Techniques

Continue your exploration of Adobe Photoshop CC, the most widely used application for graphic design and photography. Gain familiarity with the tools of Photoshop as a channel for your creativity. Practice with real-world creative projects, learning to develop intriguing visual solutions. Students have access to a free Adobe license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. *Prerequisite: ADS525/ADS198 Adobe Photoshop: Imaging Basics or equivalent experience.* TWA

Course: ADS537 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37570 8 Sessions M W
3/21-4/13 6:30-9:30 p.m.

New Media: Introduction **Co-L**

Discover the technical and marketing power of emerging social media platforms. Learn to become effective co-creators of social media content while working in a multimedia environment. Produce projects that include sound and video. No prior experience necessary. TWA

Course: ART088 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 38410 7 Sessions M
1/24-3/7 9-11:30 a.m.

Class meetings are supplemented by self-paced content.

If class is full, register for co-listed credit class TVRA100, CRN 35849.

Painting

Acrylic Painting: Introduction

Explore the amazing medium of acrylic paints! Acrylic is the dominant painting medium of the 20th century, used by artists like Rothko, Warhol, and Hockney. It's also non-toxic and cleans up with water! Learn how to use a wide variety of acrylic products, including paint, gels, medium, and grounds. Practice mixing clean colors, controlling drying time, and creating glazes and textures. This course is designed for new artists and those who have never explored acrylics in depth. TWA

Course: ADS529 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37837 10 Sessions W
2/9-4/20 7-9:30 p.m.

No class 3/16

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Community Arts is on Facebook!

Keep up with events, new course offerings, registration information, and more.
www.facebook.com/communityartsatmontgomerycollege



Aqueous Media and Collage

Create collages using aqueous media (watercolor) as a unifying tool. Learn to think in mixed media and use simple design principles to create complex, unified artwork. Conceptualize and assemble compositions related to mythology, symbolism, fantasy, personal iconography, whimsical, and/or spiritual themes. There is no limit on the combined use of aqueous media: we will incorporate found objects, pen and ink, magazine clippings, colored and watercolor pencils; acrylic paints, pastel, pencil, and discarded paintings. Open to students of all levels. TWA

Course: ADS566 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 38289 10 Sessions W
2/9-4/20 9:30-11 a.m.

No class 3/16

Class meetings are supplemented by an hour of self-paced content each week.

Chinese Brush Painting Introduction

Discover Chinese painting, one of the oldest artistic traditions in the world. Chinese painting shares basic principles with calligraphy, and seeks to capture the inner essence of a subject. Explore traditional and contemporary painting methods and principles of composition. Learn the fundamentals of traditional Chinese painting and build on them with contemporary innovations. Create finished works using bamboo brushes and sumi-e ink on rice paper. Complete paintings of traditional subject matter, such as flowers, birds, and landscapes. Open to students of all levels. TWA

Course: ADS553 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 38290 10 Sessions M
2/7-4/18 10 a.m.-12:30 p.m.

No class 3/14

Chinese Brush Painting: Intermediate

Continue your study of Chinese painting with modern techniques and next-level brushwork. Build on beginner skills to create more complex, technically challenging works. Explore creative techniques like Po-Mo (ink washes), wrinkling paper, rubbing, and more. Learn to combine traditional and modern approaches to create unique and dynamic artwork. Each semester will focus on a set of traditional themes, with the option for students to invent their own subject matter. *Prerequisite: ADS507/ADS553 Chinese Brush Painting: Introduction or similar experience.* TWA

Course: ADS554 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37578 10 Sessions W
2/9-4/20 10 a.m.-12:30 p.m.

No class 3/16

Mural Design & Installation NEW

Create a public mural, from design through installation. Work as a class with Westfield Montgomery Mall to envision a mural and install it on the Sears Auto Building in Bethesda. Experience client negotiations as you work together to create a final design. Learn the process of image transfer and enlargement from original drawings, the specialized needs of mural painting, and painting techniques for murals. Finish the class by painting a final work on the Sears Auto Building. At the end of class, you will not only have mural-creation experience, but a resume item to jumpstart your career as a wall artist! Mural installation is a physically demanding process, so be ready to work hard and climb ladders. Students must provide their own transportation to the site and dedicate time outside class hours to complete the mural. *Prerequisite: at least two semesters of painting classes or equivalent experience.* TWA

Course: ADS561 **40 Hours**
\$215 + \$180 fee = \$395; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37851 10 Sessions U
2/13-4/24 10 a.m.-2 p.m.

No class 3/20

Oil Painting: Independent Studio

From trompe l'oeil techniques to abstract expressionism, develop your own painting style. You will primarily work on paintings and subjects of your own choosing. There will be a limited number of group studies intended to enhance the participant's own direction. Bring your oil painting supplies, including canvas of your choice and your painting concept, to the first class. *Prerequisite: At least two semesters of oil painting studies.* TWA

Course: ADS530 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37564 10 Sessions S
2/12-4/23 9:30 a.m.-12 p.m.

No class 3/19

Classes are organized into one-on-one meetings with the student and instructor during the class period for most sessions.

Oil Painting: Introduction

Discover the medium of the masters! Learn to paint with the same tools as Rembrandt, Van Gogh, Raphael, and Picasso. Take advantage of the thickness and long dry-time of oils to build up your canvas with textures and layers. Learn paint mixing, color relationships, composition, brushwork, and how to create depth. No experience required. TWA

Course: ADS515 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37554 10 Sessions F
2/11-4/22 3:30-6 p.m.

No class 3/18

Professionalize your art practice with:

- [Copyright, Fair Use, & Creative Commonspg. 9](#)
- [Etsy Selling for Artists & Makers..pg. 9](#)
- [Getting Your Artwork Exhibitedpg. 9](#)
- [Marketing for Artists & Makers . pg. 10](#)
- [Photographing Artwork pg. 10](#)
- [Writing an Artist Statement pg. 10](#)
- [The Critic's Lens pg. 10](#)
- [Budget Management for Artists ...pg. 9](#)
- [Video Creation for the Web pg. 14](#)

New Vaccination Requirements

See page 2 for more information.

Private Art & Design Tutoring

Get personal attention from one of our many talented art instructors! This time you call the shots: what projects you want to work on, skills you want to learn, and even who you want to work with. Tutoring is available in drawing, painting, graphic design, digital arts, illustration, photography, film & video arts, printmaking, crafts, and more! Contact us at communityarts@montgomerycollege.edu and let us know what you want to study and/or who you would like to work with. Open to students of all levels. TWA

Course: ADS543 **10 Hours**
\$140 + \$550 fee = \$690; NMR add \$300

Online: Structured Remote

CRN#: 37575 10 Sessions
2/7-4/23

Student will work with instructor to determine a schedule.

Watercolor: Intermediate

Learn watercolor painting as a process that begins with design, composition, and thoughtful color selection, and ends with a series of finished paintings that reveal personal stylistic expression. You will select subject matter of individual interest and develop personal style through the process of creative expression. Bring to the first class: 1 full sheet (22 x 30) of 140 lb or 300 lb cold pressed watercolor paper; scraps of paper for sampling color; a palette; tubes of watercolor paint; brushes; and a container for water. *Prerequisite:* ADS350/ADS531 *Beginning Watercolor* or equivalent experience. TWA

Course: ADS532 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 37567 10 Sessions T
2/8-4/19 7-9:30 p.m.
No class 3/15

Online: Structured Remote

CRN#: 37568 10 Sessions W
2/9-4/20 1-2:30 p.m.
No class 3/16

Class meetings are supplemented by an hour of self-paced content each week.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Watercolor: Introduction

Discover the rich and delicate medium of watercolor painting! Watercolor came of age in the Renaissance, and has been in constant use ever since. Continue in the tradition of artists like Georgia O'Keefe, Andrew Wyeth, Paul Klee, and William Blake. Learn the balance of control and freedom in creating watercolor paintings. Explore color mixing and application, layering, washes, and textures, and their part in creating an effective composition. Subject matter includes still life, landscape, and portrait painting. Bring tubes of red, blue, and yellow watercolor paint, a one-inch flat watercolor brush, and a jar for water to the first class. TWA

Course: ADS531 **25 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Online: Structured Remote

CRN#: 37565 10 Sessions M
2/7-4/18 9:30-11:30 a.m.
No class 3/14

Class meetings are supplemented by a half hour of self-paced content each week.

CRN#: 37556 10 Sessions S
2/8-4/19 7:30-9:30 p.m.
No class 3/15

Photography

Adobe Lightroom: Photo Editing

Explore Lightroom, Adobe's powerful photo editing and management tool! Learn to handle your photos like the pros, from importing and labeling through editing to output. Harness the power of metadata for searching and organizing your photos. Discover lossless editing for rich, clear photographs and image manipulation. Learn to work with jpegs and with RAW images, the industry standard for photography. Complete a project by outputting your images for books, slideshows, prints, or the web. Please bring a flash drive of photographs to the first class. Open to students of all levels. Students have access to a free Adobe

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site

license. System requirements available at helpx.adobe.com/creative-cloud/system-requirements.html. TWA

Course: ADS542 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37574 5 Sessions S
2/12-3/12 9:30 a.m.-12:30 p.m.

Online: Structured Remote

CRN#: 37571 5 Sessions R
3/25-4/22 9:30 a.m.-12:30 p.m.

Digital Photography, Introduction

Co-L

Discover the tools and skills needed for a career in commercial photography. Learn to manage exposure, composition, depth of field, and more to get great shots right out of the camera. Edit photographs to correct problems, alter images, and add punch. Explore print production for black-and-white and color photographs. Practice studio techniques that include portrait lighting and still life photography. Finish the class by creating a photographic portfolio. No prior photography experience is required. TWA

Course: ART084 **66 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38336 15 Sessions M
1/24-5/9 6-10:40 p.m.
No class 3/14

If class is full, register for co-listed credit classes PHOT161 & 161L, CRNs 36273 & 36274.

Online: Structured Remote

CRN#: 38337 15 Sessions R
1/27-5/12 1-5:40 p.m.
No class 3/17

If class is full, register for co-listed credit classes PHOT161 & 161L, CRNs 33987 & 33988.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Landscape Photography

Create powerful photographs of the landscape, capturing a feeling of place in the natural and built environment. Investigate the work of landscape photographers and what contributes to a good composition. Learn the technical skills that go into a good landscape photograph and useful tools for photographing landscapes with any camera. Explore how external factors like weather and time of day can dramatically change a landscape. Open to all camera types and students of all levels. TWA

Course: ADS550 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37845 5 Sessions T
3/22-4/19 1-2:30 p.m.

Class meetings are supplemented by an hour and a half of self-paced content each week.

Personal Digital Archiving

Do you have boxes of slides or photos in storage? A shelf of home movies on VHS? Now you can digitize them to access on your computer and share on the web. Learn the principles of personal archiving, including digitizing media, file processing and handling, and safe storage and backup. Classes are divided between lecture and in-class practice. Whether you're an artist with work documented on physical media or someone with family memories trapped in obsolete media, this class will get your media into the 21st century! TWA

Course: ADS501 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37331 5 Sessions M
2/7-3/7 1-4 p.m.

Personal Digital Archiving 2 **NEW**

Continue your personal digital archiving journey by putting your archiving knowledge into practice. Expand your knowledge of digital preservation and archiving while continuing work on your archive. Now that you know the what, why, and how of digital archiving, explore what's next. Learn how to create, publish, and share eBooks with BookCreator. Build a digital collection website with Google Sites. By the end of this course, you will know not only how to digitize and preserve your physical media, but share it with others!

Prerequisite: ADS501 Personal Digital Archiving. TWA

Course: ADS564 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37969 5 Sessions M
3/21-4/18 1-4 p.m.

Smartphone Photography

Unlock the power of your smartphone's camera. Learn the apps, settings, composition techniques, and content that work best with smartphones. We'll look at the smartphone as a photographic tool and explore artists who use smartphone photography in their work. Learn to create, edit, and critique high-quality images taken with your phone (you may also use a point-and-shoot or DSLR for shooting). Students of all levels are welcome. TWA

Course: ADS522 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37559 5 Sessions S
3/26-4/23 9:30 a.m.-12:30 p.m.

Online: Structured Remote

CRN#: 37560 5 Sessions T
2/8-3/8 1-2:30 p.m.

Class meetings are supplemented by an hour and a half of self-paced content each week.

Printmaking

Printmaking: Lithography **Co-L**

Explore the processes, materials, and techniques of fine art lithography. Emphasis is placed on expressing visual concepts and ideas through drawing and appropriate technical manipulations on stones and/or plates, and printing in both black and white and color. TWA

Course: ART086 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Hybrid (Online & Face to Face)

CRN#: 38408 21 Sessions T W R
3/29-5/12 1-4:35 p.m.

Tuesday classes will meet via Online Structured Remote. Wednesday and Thursday classes will meet Face-to-Face on the Rockville Campus.

If class is full, register for co-listed credit class ARTT227, CRN 37121.

Woodcut: Global Printmaking **Co-L**

Learn woodcut and relief printing techniques, including Western and Japanese approaches. Beginning from simple black and white prints from a single block, progress through stages to four-color, multi-block prints. Explore influences on printmaking in Asian, African, European, and American cultures. Develop a body of original work that represents your individual, creative expression. Engage in professional printmaking practices, such as print editioning and archival management. Open to all levels. TWA

Course: ART069 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37693 30 Sessions M W
1/24-5/11 9:30 a.m.-12:10 p.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class ARTT225, CRN 34085.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Woodcut Printing for Fabric & Paper

Create a woodcut and learn to print it on paper and t-shirts! Woodcut is the earliest of all printmaking methods. Explore the process of woodblock printing from design, through carving, to inking and printing. Complete a small edition of black and white prints and printed t-shirt by the end of the class. Students of all levels welcome, but be prepared for a physical challenge. TWA

Course: ADS467 **24 Hours**
\$185 + \$125 fee = \$310; NMR add \$160

Takoma Park/Silver Spring Campus

CRN#: 38333 5 Sessions S
2/12-3/12 10 a.m.-2:48 p.m.

Sculpture & Ceramics

Sculpture I **Co-L**

Discover the theory and basic techniques used in relief sculpture and sculpture in the round. Explore the problems and principles of sculpture using both additive and subtractive techniques. Create artwork using a range of materials such as clay, wood, modern plastics, plaster, and metals. *Prerequisite: ART049/ARTT103 Three-Dimensional Design or the equivalent by permission of the instructor.* TWA

Course: ART024 **75 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37689 30 Sessions M W
1/24-5/11 9 a.m.-11:40 a.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class ARTT221, CRN 37119.

Bio-Trac® Training Programs are hands-on training workshops, designed for research scientists, which focus on the latest relevant techniques that are necessary for laboratory research. Open to the scientific community, all workshops are team taught by experts, active researchers from prestigious institutions such as the NIH, FDA, USDA, Georgetown University, and Johns Hopkins as well as experts from private industry.

Biotechnology

Bio-Trac®

3D Cell Culture

This 3-day workshop is designed for researchers setting up 3d cell cultures TWA

Course: BIO001 **21 Hours**
\$100 + \$695 fee = \$795; NMR add \$10

Germantown Campus

CRN#: 38141 3 Sessions W R F
1/26-1/28 9 a.m.-5 p.m.

Bio-Trac FACS **TIP**

This Bio-Trac workshop is a hands-on intense workshop in the use of flow cytometry and cell sorting in modern molecular biology research and development. TWA

Course: BIO005 **28 Hours**
\$100 + \$895 fee = \$995; NMR add \$10

Germantown Campus

CRN#: 38144 4 Sessions T W R F
3/1-3/4 9 a.m.-5 p.m.

Bio-Trac Gene Editing with CRISPR

This course will provide an overview of the CRISPR engineering platform. The first part of the course will cover the general principles of the CRISPR technology including design and assembly along with the platforms available and different costs associated with each of them. The second part of the course will transition into different applications including engineering in mice, disease modeling, generating iPSC reporter lines, and high throughput approaches. We will also consider sequencing and quality control considerations for these technologies. TWA

Course: BIO006 **21 Hours**
\$100 + \$795 fee = \$895; NMR add \$10

Germantown Campus

CRN#: 38145 3 Sessions W R F
3/9-3/11 9 a.m.-5 p.m.

Python for Research Scientists

'Python' is a popular statistics software program used widely in various research fields. This live remote two day lecture and hands-on computer based laboratory workshop is designed to introduce bench

scientists to Python programming, utilizing the different tools available for scientific data analysis. Hands-on topics will include Data Types; Import/Export Data; Manipulation of Tabular Data, Basic Statistics, and Visualization using Python. TWA

Course: BIO020 **21 Hours**
\$100 + \$795 fee = \$895; NMR add \$10

Germantown Campus

CRN#: 38147 3 Sessions M T W
4/11-4/13 9 a.m.-5 p.m.

R for Research Scientists

This two day lecture and hands-on computer based laboratory workshop is designed to introduce bench scientists R programming, utilizing the different tools available for scientific data analysis. TWA

Course: BIO015 **16 Hours**
\$70 + \$625 fee = \$695; NMR add \$10

Germantown Campus

CRN#: 38143 2 Sessions T W
2/22-2/23 9 a.m.-5 p.m.

RNA-SEQ Principals, Methods and Computational **TIP**

This workshop is ideal for bench and research scientists who are looking for a solid foundation in RNA-Seq. TWA

Course: BIO016 **35 Hours**
\$100 + \$995 fee = \$1,095; NMR add \$10

Germantown Campus

CRN#: 38142 5 Sessions M T W R F
2/7-2/11 9 a.m.-5 p.m.

Single Cell RNA Seq **TIP**

This hands-on four-day workshop is designed to introduce research scientists interested in the single cell RNA-seq. In this program, the fundamentals of RNA-seq and single cell RNA-seq will be discussed as well as detailed library preparation information by using Illumina-Biorad, 10x Genomics, Fluidigm, and in-house drop-seq. Single Cell RNA-Seq analysis will include Principal Component Analysis and t-SNE. TWA

Course: BIO017 **28 Hours**
\$100 + \$995 fee = \$1,095; NMR add \$10

Germantown Campus

CRN#: 38146 4 Sessions M T W R
3/28-3/31 9 a.m.-5 p.m.

Building and Construction

Architecture and Construction Management

Computer Applications in Construction **Co-L**

Computer Applications in Construction reviews the fundamental software applications used in construction management, administration, estimating, scheduling, and cost control. Topics include an introduction to several software packages used in the construction industry, internet applications, and emerging technologies in construction. Software packages reviewed and applied include Microsoft Word, Excel, and PowerPoint; Sage (formerly Timberline) and On-Screen Takeoff for estimating; and Primavera P6 for scheduling. TWA

Course: TTG502 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38152 15 Sessions R
1/27-5/12 6-9:30 p.m.
No class 3/17

Construction Estimating **Co-L**

Construction Estimating includes an overview of the estimating process, estimator's role, bidding process, contract documents, and other requirements impacting the preparation of a construction estimate. Emphasis is placed on preparing quantity takeoffs for general conditions, site work, concrete, masonry, structural steel, wood, thermal and moisture control, doors, windows, and finishes. Common pricing techniques and the use of computers in estimating are introduced. A basic knowledge of construction, plan reading, and basic math is required. TWA

Course: TTG418 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38156 15 Sessions M
1/24-5/9 6-9:40 p.m.
No class 3/14

CRN#: 38157 29 Sessions T R
1/25-5/10 8 a.m.-9:55 a.m.
No class 3/15, 3/17

Construction Field Operations

Co-L

Construction Field Operations introduces field management procedures from the project superintendent's perspective. Topics include jobsite analysis and planning, equipment utilization, labor and material coordination, field records and documentation, field scheduling, safety program and methods, and production efficiency and improvement. The course includes site visits and observations to supplement class discussions. TWA

Course: TTG494 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38151 29 Sessions M W
1/24-5/9 10 a.m.-11:50 a.m.

Construction Management **Co-L**

The Construction Management course includes a comprehensive overview of the elements of construction project management. Emphasis is placed on the business processes and management techniques companies use to manage and control construction projects. Topics include an overview of the construction and design industries, different types of company organizations, construction documents and contracts, project delivery methods, responsibilities of the construction manager, project chronology, estimating/bidding and procurement procedures, cost and time control strategies, and project administration. A general understanding of construction and architecture is required to take this course. TWA

Course: TTG495 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38154 29 Sessions M T W R
3/28-5/15 12:30-1:55 p.m.

Hybrid (Online & Structured Remote)

CRN#: 38153 6 Sessions W
1/24-3/13

Class will meet online with in-person classes on Wednesdays 2/2, 2/9, 2/16, 2/23, 3/2..

Construction Methods and Materials **Co-L**

Construction Methods and Materials provides an introduction to the terminology, characteristics, and properties of various building materials and construction methods. Particular emphasis is placed on how to select and install various materials and building components. The course is taught in the College Construction Lab where physical samples of various construction products are reviewed and analyzed. No previous knowledge of construction is required. TWA

Course: TTG493 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 38149 15 Sessions M
1/24-5/9 6-9:40 p.m.

No class 3/14

CRN#: 38150 29 Sessions M W
1/24-5/9 8 a.m.-9:55 a.m.

No class 3/14, 3/16

CRN#: 38148 29 Sessions T R
1/25-5/10 10 a.m.-11:50 a.m.

No class 3/15, 3/17

Construction Planning and Scheduling **Co-L**

The Construction Planning and Scheduling course reviews and analyzes the planning and scheduling requirements used to manage construction projects. It will cover the preparation and pre-construction planning performed by the Project Manager and Project Superintendent. You will learn how to manually develop a Critical Path Method (CPM) schedule for planning construction operations. You will use Primavera P6 scheduling software to develop the list of activities for the project, the duration of activities, and relationships to determine the project's critical path and duration. Management reports will be developed and analyzed. TWA

Course: TTG457 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38159 29 Sessions M W
1/24-5/9 10 a.m.-11:50 a.m.

No class 3/14, 3/16

CRN#: 38158 15 Sessions W
1/26-5/11 6-9:30 p.m.

No class 3/16

Construction Surveying **Co-L**

This course introduces typical surveying and layout methods, including the use of mathematics and formulas required to perform layout functions. Using surveying and layout instruments, attendees are able to establish and measure lines, elevations, angles, building layout, and basic grading layout. Laboratory exercises focus on fieldwork and use of surveying equipment. A basic knowledge of construction is required. Basic knowledge of trigonometry is recommended. TWA

Course: TTG496 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38155 18 Sessions R S
1/27-5/12 6-9:10 p.m.
No class 3/17, 3/17

Basic Repair Series

Basic Repair: Appliance Maintenance

Learn how to do basic maintenance on home appliances. Topics include dryer vents, HVAC filters, water heaters, boiler thermocouples, and more. TWA

Course: TTG507 **6 Hours**
\$35 + \$60 fee = \$95; NMR add \$50

Rockville Campus

CRN#: 38070 1 Session S
3/12 9 a.m.-3:30 p.m.

Basic Repair: Carpentry

Perform basic carpentry skills such as basic wall framing, door and window installation, and trim installation. The class covers tools and materials as well as the safe performance of standard construction methods. TWA

Course: TTG297 **12 Hours**
\$65 + \$125 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 38055 2 Sessions S
3/26-4/2 9 a.m.-3:30 p.m.

New Vaccination Requirements

See page 2 for more information.

Basic Repair: Drywall Patch, Painting, and Wallpapering

Learn how to repair damaged drywall using standard patching techniques, and the best methods and materials for painting and wallpapering. This course will cover the tools, materials, and techniques used by professionals. TWA

Course: TTG227 **12 Hours**
\$65 + \$125 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 38052 2 Sessions S
4/16-4/23 9 a.m.-3:30 p.m.

Basic Repair: Electrical

Learn to replace bad electrical components and install outlets and fixtures safely and according to National Electrical Code specifications. Learn the proper techniques for wiring and connecting, as well as the different types of circuits. TWA

Course: TTG229 **12 Hours**
\$65 + \$125 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 38054 2 Sessions S
2/19-2/26 9 a.m.-3:30 p.m.

Basic Repair: Plumbing

Learn how to properly replace faulty plumbing fixtures and perform typical maintenance. Topics include gluing plastic pipe, soldering copper pipe, making connections, and replacing faulty or leaking components. TWA

Course: TTG228 **12 Hours**
\$65 + \$125 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 38053 2 Sessions S
1/29-2/5 9 a.m.-3:30 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Building and Construction

AC / Heat Pump Systems **Co-L**

An advanced HVAC course emphasizing on the operation, installation, servicing, and troubleshooting of cooling-only and heat pump systems. Topics include installation and service procedures, tools, equipment, systems and subsystems, and cooling principles. Students are expected to have completed Fundamentals of Refrigeration and HVAC Electricity, or have equivalent knowledge and experience. TWA

Course: TTG384 **62.5 Hours**
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38063 15 Sessions M
1/24-5/9 5:30-9:45 p.m.
No class 3/14

Advanced Framing and Exterior Finishing **Co-L**

An advanced carpentry course emphasizing framing and exterior finishing of residential buildings. Topics include rafter layout and roof framing, stair calculations and installation, steel framing, exterior door and window installation, and roofing and siding materials and installation. Students are expected to have completed Fundamentals of Carpentry or have equivalent knowledge and experience. TWA

Course: TTG480 **75 Hours**
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38067 15 Sessions T
1/25-5/10 5:10-10:15 p.m.
No class 3/15

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Apartment Maintenance Technician Certificate **TIP**

An Apartment Maintenance Technician is a trained professional with a wide range of knowledge and skills pertaining to residential buildings and systems. Learn maintenance and repair skills in electrical, plumbing, HVAC, appliances, and interior and exterior spaces as applied to apartments and residential buildings. Successful program completers will be eligible for a certificate (CAMT) from the National Apartment Association Education Institute. TWA

Course: TTG500 83 Hours
\$195 + \$800 fee = \$995; NMR add \$400

Rockville Campus

CRN#: 38069 21 Sessions M F
2/14-4/29 5-9 p.m.
No class 3/18

Building Codes and Standards **Co-L**

An examination of building codes and standards applied to residential buildings. The International Residential Code (IRC) will be emphasized, and local area amendments will be addressed. Topics include planning and permitting, foundations, floors, walls, roofs, energy efficiency, chimneys, and fireplaces. TWA

Course: TTG379 37.5 Hours
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38060 15 Sessions W
1/26-5/11 6-8:40 p.m.
No class 3/16

Building Trades Blueprint Reading **Co-L**

Focus on reading and interpreting working construction drawings and making practical applications in the building trades, primarily in carpentry, electrical, plumbing, and HVAC/R. Topics include drawing types; symbols and terminology; interpreting scale and dimensioning; floor plans; and mechanical, elevation, and detail drawings. TWA

Course: TTG008 37.5 Hours
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38048 15 Sessions M W F
3/28-4/29 9 a.m.-11:40 a.m.

Commercial Electrical Wiring **Co-L**

An advanced electrical course, emphasizing wiring of commercial buildings. Topics include conduits and cables, branch circuits and feeders, fasteners, motors and transformers, services and panelboards, and commercial wiring codes and specifications. Students are expected to have completed Fundamentals of Electrical Wiring, or have equivalent knowledge and experience. TWA

Course: TTG381 75 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38061 15 Sessions W
1/26-5/11 5:10-10:15 p.m.
No class 3/16

Fundamentals of Carpentry **Co-L**

An introduction to framing and the carpentry trade. Topics include material selection and estimating; basic calculations; tools; print reading; layout; and floor, wall, and ceiling framing. TWA

Course: TTG477 75 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38065 15 Sessions R
1/27-5/12 5:10-10:15 p.m.
No class 3/17

Fundamentals of Electrical Wiring **Co-L**

An introduction to electrical wiring and the electrical trade. Topics include material identification and selection, tools, electrical theory, switch and receptacle wiring, electrical plans reading, and electrical safety. TWA

Course: TTG478 75 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38066 15 Sessions M
1/24-5/9 5:10-10:15 p.m.
No class 3/14

Classes marked with this code **Co-L** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Fundamentals of Refrigeration **Co-L**

An introduction to the theory, principles, and applications of heat transfer as applied to refrigeration processes and the compression refrigeration cycle. Topics include refrigerants, system performance, tools, tubing and fittings, soldering and brazing, and system charging and evacuation. TWA

Course: TTG373 62.5 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38056 15 Sessions R
1/27-5/12 5:30-9:45 p.m.
No class 3/17

CRN#: 38057 20 Sessions M T W R
2/7-3/10 12:45-4 p.m.

Heating Systems **Co-L**

An advanced HVAC course emphasizing the operation, installation, servicing, and troubleshooting of gas, oil, and electric forced-air heating systems. Topics include installation and service procedures, tools, equipment, systems, fuels, and principles of combustion. Students are expected to have completed Fundamentals of Refrigeration and HVAC Electricity, or have equivalent knowledge and experience. TWA

Course: TTG383 62.5 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38062 29 Sessions T R
1/25-5/10 9 a.m.-11:40 a.m. (T)
9:10:40 a.m. (R)

No class 3/15, 3/17

HVAC Electricity **Co-L**

An introduction to the theory and applications of electricity as applied to heating, ventilation, and air conditioning systems. Topics include Ohm's Law, schematics, control and line voltage circuits, meters, motors, and troubleshooting. TWA

Course: TTG374 62.5 Hours
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38058 20 Sessions M T W R
3/28-4/28 12:45-4 p.m.

HVAC Technician Development

Co-L

An overview of the HVAC technician's professional development responsibilities and opportunities. Refrigerant transition and recovery certification training will be provided. Students are expected to have completed Fundamentals of Refrigeration or have equivalent knowledge and experience. Topics include career opportunities, customer relations, safety, and environmental issues. TWA

Course: TTG375 **25 Hours**
\$264 + \$90.80 fee = \$354.80; NMR add \$580.80

Rockville Campus

CRN#: 38059 7 Sessions T
1/25-3/8 5:30-9:10 p.m.

Introduction to the Building

Trades Co-L

An introduction to the construction process and the professional building trades. Career options, professional preparation, building systems and materials, and construction industry issues will be explored. TWA

Course: TTG010 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 38049 15 Sessions M
1/24-5/9 6-8:40 p.m.
No class 3/14

Rockville Campus

CRN#: 38050 15 Sessions M W F
2/7-3/11 9 a.m.-11:40 a.m.

National Electrical Code

Co-L

An examination of the National Electrical Code (NEC) and its application in electrical construction. Topics include terminology, wiring specs and methods, overcurrent protection, raceways and cables, motors, and more. Bring a copy of the 2017 NEC to the first class. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. You must bring textbook(s) to first class. TWA

Course: TTG579 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38072 15 Sessions M
1/24-5/9 5:30-8:10 p.m.
No class 3/14

Residential Electrical Wiring

Co-L

An advanced electrical course, emphasizing electrical wiring of residential buildings. Topics include electrical theory, residential design and layout, electrical service calculation and installation, National Electrical Code, device wiring and installation, lighting, and swimming pool wiring. Prerequisite: Students are expected to have completed Fundamentals of Electrical Wiring, or have equivalent knowledge and experience. TWA

Course: TTG481 **75 Hours**
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38068 15 Sessions R
1/27-5/12 5:10-10:15 p.m.
No class 3/17

Residential HVAC System Design

Co-L

Intended for advanced HVAC students, this course covers the design and selection of equipment for residential heating and cooling systems. Topics include equipment sizing and selection, duct sizing, air distribution, and energy efficiency. Students are expected to have completed Air Conditioning and Heat Pump Systems, and Heating Systems, or have equivalent knowledge and experience. TWA

Course: TTG057 **25 Hours**
\$264 + \$90.80 fee = \$354.80; NMR add \$580.80

Rockville Campus

CRN#: 38051 7 Sessions W
3/30-5/11 5:30-9:10 p.m.

Solar PV Design and Installation

Co-L

An overview of the fundamentals necessary to design and install a solar photovoltaic electrical system. Topics include grid-tied and battery systems, sizing, mounting, equipment, permitting, code requirements, and financial and environmental incentives. Successful completion of this course allows students to take the NABCEP PV Entry Level Exam. Three hours lecture, one hour laboratory each week. TWA

Course: TTG521 **50 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38071 15 Sessions T
1/25-5/10 5:30-8:55 p.m.
No class 3/15

Challenge Program

These unique enrichment courses help adults with developmental disabilities function more independently in the home, at work, and in the community. Of equal importance, students will have the opportunity to increase their social and community awareness by visiting Montgomery College and learning what it has to offer. Before class begins, please call 240-567-5188 for classroom assignments, changes, or cancellations.

For more information, please visit:
www.montgomerycollege.edu/wdce

Student Expectations:

Students are expected to be able to navigate the Campus independently and must abide by the student code of conduct. Any violation may result in disciplinary action, including dismissal from the program.

For support services due to a disability, please contact Natalie Martinez at 240-567-4118.

Winter Session

Drawing and Painting—Introduction

Come make a splash in the art world while you learn drawing and painting basics, mixing paints, and techniques. Let your imagination fly and your creativity shine through as we experiment with watercolors and acrylic paints. We will create amazing realistic paintings, still life paintings, and seascapes. Learn how to control balance between water and paint to produce vibrant, lifelike paintings. Final artwork will be discussed and critiqued. Join us for hours of fun and creativity! **Materials needed for class: a smock; 4 paint brushes; 18 x 24 paper; pencils; and red, blue, yellow, white, and green acrylic paint.**

Course: SPP317 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38024 10 Sessions M T W R F
1/3-1/14 1-2:30 p.m.

Energy Projects: All About Power

NEW

Energy is a vital part of our lives; it powers our computers, lights up our homes and moves our cars. You will actively learn about the history and science of the world's energy sources through hands on projects. You will study electricity, hydropower, wind power and more. You will make miniature hover boards and try to clean up a simulated oil spill. You will learn new vocabulary, strengthen your reading skills, as well as creating exciting projects that will help you understand the importance of energy. Join us as we energize the world!

Course: SPP554 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38043 10 Sessions M T W R F
1/3-1/14 9 a.m.-10:30 a.m.

Famous Actors, Musicians and Sports Stars **NEW**

Join us to learn about famous actors, musicians and sports stars. Did you know Jennifer Hudson was an American Idol winner and now an actress? Have you ever heard songs by Taylor Swift? Did you know Jim Carrey became famous for his rubbery body movements and flexible facial expressions? Did you know Will Smith was a comedian, actor and rapper and began rapping at age twelve? Did you ever wonder how people become famous? You will learn about Tom Hanks, Lisa Leslie, Kristi Yamaguchi, Michael Phelps, Michael Jordan, Jennifer Lopez and many more. Come learn all the celebrity gossip in this interactive class!

Course: SPP547 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 37698 10 Sessions M T W R F
1/3-1/14 2:45-4:15 p.m.

SAVE THE DATE!

Transitioning Youth Resource Fair

For individuals with disabilities, families, caregivers and professionals.

Saturday, March 26, 2022
9 a.m. – 1 p.m.

Montgomery College
Rockville Campus

Reading for Fun and Facts: *Stargirl*

NEW

Have you ever felt different from your classmates? *Stargirl* is different. She is as magical as the desert sky, as strange as her pet rat and as mysterious as her own name. But the students at Mica High aren't sure what to think. Come read this engaging novel with us this winter. Build vocabulary, strengthen your reading comprehension skills and learn to search for context clues. Join us for a reading adventure!

Course: SPP548 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38037 10 Sessions M T W R F
1/3-1/14 11 a.m.-12:30 p.m.

Spring Session

Acting and the American Theater

NEW

Do you like acting? There is a rich history of theater in America. Did you know the first play performed in America was called "Ye Bare and Ye Cubbe"? It was performed in a tavern and the actors were immediately arrested. Although Americans did not invent the melodrama—a larger than life comedy that teaches a lesson. The lessons elevate the comedy to a completely new level with elaborate sets such as a moving train about to run over someone tied to the track, and a treadmill so real that horses could run on stage. You will follow a weekly structure of vocal warm ups, stage movements and improv games. You will perform a melodrama. You will read a script, learn blocking, create sound effects and choose your own costumes and props for your performance. This will be fun, high energy and a great experience for everyone. Join us to put on an awesome show!

Course: SPP557 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38046 10 Sessions W
1/26-4/6 1-2:30 p.m.

COMING SOON:

Developmental Education/
Workforce Access will be on
Facebook and Instagram!

American Indians: History and Culture **NEW**

Did you know that there are more than five hundred federally recognized indigenous nations comprising over six million people in the United States? We will study the history of American Indians as well as the culture, traditions and beliefs of a number of these tribes. You will learn about some notable American Indians such as Sacagawea, Crazy Horse, Zitkala-Sa and Jim Thorpe. You will discover American Indian art and music. You will complete two craft projects—a dream catcher and a totem pole during this class. Let's learn and get crafty!

Course: SPP550 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38039 10 Sessions T
1/25-4/5 1-2:30 p.m.

Anatomy: Study of the Human Body **NEW**

Anatomy is the study of the human body; you will discover fascinating facts about the brain, heart and lungs. You will be learning about the systems that keep the body functioning, such as the circulatory system and the respiratory system. Through reading, worksheets and simple experiments such as model building and testing our muscles, we will gain a greater understanding of the human body and how it works!

Course: SPP556 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38045 10 Sessions W
1/26-4/6 11 a.m.-12:30 p.m.

Building Communication Skills through Public Speaking

You might think that public speaking is just talking to a large group of people, but it's much more. It is a very important form of communication. You will learn to write a speech, give speeches, learn voice tone and voice control, eye contact and presentation skills. You will learn the difference between criticism and critique. Join us as we strengthen your communication skills and boost your self confidence.

Course: SPP518 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38034 10 Sessions F
1/28-4/8 9 a.m.-10:30 a.m.

Celebrate Black Music and Musicians **NEW**

Put on your boogie shoes and join us to learn about the roots of Black music in America and the many ways that Black music has evolved. You will explore music styles such as jazz, R&B and hip-hop. You will discuss and research Black composers like Scott Joplin, Duke Ellington and Nija. Of the many notable Black musicians to discover, the list will include Billie Holiday, Chuck Berry, Nat King Cole, the Temptations, Miles Davis, James Brown, Michael Jackson and Beyonce. Let's celebrate with music and dancing!

Course: SPP553 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38042 10 Sessions F
1/28-4/8 10 a.m.-11:30 a.m.

Dance for Fun and Exercise **NEW**

Experience the joy of dancing while exercising your body and mind. Dancing can help release stress, improve physical strength and coordination, as well as boost cognitive performance and be a social activity. You will learn dances to warm up the body, line and circle dancing as a group and individual dances, such as hip hop. History and trivia of dances will be included in this course. You will learn the dances through watching video clips, teacher's instructions and active participation. Put on your dancing shoes and join us for a class filled with music, dancing and exercise!

Please wear comfortable clothing to class.

Course: SPP551 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38040 10 Sessions W
1/26-4/6 1-2:30 p.m.

Drawing and Painting—Introduction

Come make a splash in the art world while you learn drawing and painting basics, mixing paints, and techniques. Let your imagination fly and your creativity shine through as we experiment with watercolors and acrylic paints. We will create amazing realistic paintings, still life paintings, and seascapes. Learn how to control balance between water and paint to produce vibrant, lifelike paintings. Final artwork will be discussed and critiqued. Join us for hours of fun and creativity! **Materials needed for class: a smock; 4 paint brushes; 18 x 24 paper; pencils; and red, blue, yellow, white, and green acrylic paint.**

Course: SPP317 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38025 10 Sessions S
1/29-4/9 10 a.m.-11:30 a.m.

Drawing Cool Things **NEW**

Join us as you learn to draw, gain new skills or maintain the drawing skills you already have; this class is for all drawing abilities! You are going to draw cool things such as animals, plants, sporting equipment, food and much, much more. The lessons in this class will help you see line, shapes and space. You will learn texture and shade to create detailed works of art. With systematic instructions, drawing can be easier than you think and more fun than you ever imagined. Realize your artistic potential and experience the pure joy of drawing!

Materials needed for class: colored pencils, black pencils and paper.

Course: SPP558 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38047 10 Sessions F
1/28-4/8 1-2:30 p.m.

Essential Life Skills

Whether you are looking forward to moving out on your own or you do not feel quite ready, learning essential life skills will help you feel more confident and prepare you for independence. This class will teach you how to set tangible goals and create an action plan to achieve these goals. You will develop a budget and learn how to manage your finances, take care of your health by learning good grooming and health habits. You will make weekly menus and create shopping lists, as well as learn about kitchen safety. You will also learn proper laundry techniques and even learn how to sew on a button! You will create an emergency plan and learn basic first aid. We will discuss how to stay socially connected and how to be a responsible and productive member of your community.

Course: SPP431 **24 Hours**
\$213 + \$131 fee = \$344; NMR add \$160

Rockville Campus

CRN#: 38031 16 Sessions M W
1/24-3/23 9 a.m.-10:30 a.m.

Famous Actors, Musicians and Sports Stars **NEW**

Join us to learn about famous actors, musicians and sports stars. Did you know Jennifer Hudson was an American Idol winner and now an actress? Have you ever heard songs by Taylor Swift? Did you know Jim Carrey became famous for his rubbery body movements and flexible facial expressions? Did you know Will Smith was a comedian, actor and rapper and began rapping at age twelve? Did you ever wonder how people become famous? You will learn about Tom Hanks, Lisa Leslie, Kristi Yamaguchi, Michael Phelps, Michael Jordan, Jennifer Lopez and many more. Come learn all the celebrity gossip in this interactive class!

Course: SPP547 **15 Hours**
\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38036 10 Sessions S
1/29-4/9 12-1:30 p.m.

Just Added For Spring!

Exciting Sports and Games for All.
(SPP333)

1/26-4/6 • 5:30-7 p.m.
Rockville Campus
See online for details.



GRADUATE TRANSITION PROGRAM



The Graduate Transition Program (GTP) at Montgomery College offers a college experience for students with developmental disabilities. GTP is a two-year, noncredit certificate program offering academic classes, job coaching, job development, career exploration, and social and recreational activities.

For information, contact Karla Nabors at 240-567-1660 or karla.nabors@montgomerycollege.edu

Introduction to Graphic Design

Have fun learning graphic design in this exciting course. Using graphics software, you will create greeting cards, bookmarks,, posters, business cards, e-cards, and much more! Through group discussions, exercises, and hands-on computer activities you will learn the fundamentals of graphic design including font and word art, symmetry, style, formatting and layout, and effective communication.

Course: SPP229 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38022 10 Sessions W
1/26-4/6 4-5:30 p.m.

Life in the Water: Exploring Aquatic Ecosystems **NEW**

Have you ever looked at a lake, stream or any body of water and wondered what lives in there? In this class, you will study both fresh and saltwater ecosystems. You will investigate salt marshes in New England, the rocky coast of the Pacific Northwest, as well as the southern Gulf of Mexico. You will explore animal adaptations like the crafty mudskippers that can live in water and on land so they can escape salt-water crocodiles. You will learn about the mutual dependency of plants, such as the sea grass that provides food for sea turtles and manatees. These are maintained by several species that live among them, such as sea horses and bay barracudas. Come on this amazing aquatic adventure with us!

Course: SPP555 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38044 10 Sessions M
1/24-4/4 11 a.m.-12:30 p.m.

Math Workout

It's time to strengthen your math skills; join us in this fun energetic class of numbers! You will study the basic concepts of math and it's foundation: adding, subtracting, division and multiplication. You will have an understanding of budgeting, the use of coupons, reading for details and developing life and survival skills. You will understand credit cards, credit scores, bargaining, checkbook balancing and understanding your bank account. You will blend your math practice with the love of fitness and sports, using activities like

subtraction bowling, football fractions and money games. You will master the necessary skills to become a math all-star!

Course: SPP541 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38035 10 Sessions R
1/25-4/5 5:30-7 p.m.

Money Management: Let's Save!

Gain practical knowledge about money management and practice basic skills in reading and math while learning to save! Learn the meaning and use of words and terms associated with a savings account, checking account, credit cards, credit limits, credit score, finance charges, and more. You will learn banking terminology and vocabulary relevant to money management. You will write checks, balance a checkbook, record transactions, and keep track of balances. You will learn to manage your money through real-life finance word problems.

Course: SPP428 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38030 10 Sessions T
1/27-4/7 5:30-7 p.m.

Paint Party

Painting parties are all the rage right now. You will gather to sip fun drinks and learn a new painting technique each week. You will make wonderful take home projects, such as stamped and stenciled aprons, rose mulled drinking goblets and painted trinket boxes. You will paint on canvas, wood and paper. You will try a new drink recipe each week. Creating a drink to go with the theme of the art work. For example: hot chocolate when we paint winter trees and lemonade when we paint daisies on mason jars. Grab your apron and come paint, sip and socialize with us!

Course: SPP414 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38027 10 Sessions F
1/28-4/8 11 a.m.-12:30 p.m.

New Vaccination Requirements

See page 2 for more information.

Physical Fitness: Spring into Action **NEW**

Put on your workout clothes and sneakers and join us as we learn to stay healthy through nutrition, exercise and cardio. You will learn about stretching, warming up, weight gain and weight loss, exercises and cardio. Understand the body weight composition for your health. You will learn about proper nutrition and exercise while enjoying a variety of exercises! **Bring a water bottle to each class.**

Course: SPP263 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Online: Structured Remote

CRN#: 38400 10 Sessions M
1/24-4/4 5:30-7 p.m.

Safety Skills for Independent Living

Have you ever gotten lost in the community? Do you know what to do in case of an emergency at your home or workplace? Do you know how to prevent injuries while participating in sports? Have you ever wondered how you can navigate the internet safely? How to prevent sunburn and what to do when you get a bug bite? In this class, you will learn about important safety skills for increasing independence in the home, workplace, community and during recreational activities. Safety First!

Course: SPP457 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38032 10 Sessions M
1/24-4/4 6-7:30 p.m.

CHALLENGE PROGRAM STUDENTS

If you need support services due to a disability, please contact Ms. Natalie Martinez at least two weeks prior to the start of class to arrange for accommodations and/or assistive technology.

Natalie Martinez: 240-567-4118
E-mail: natalie.martinez@montgomerycollege.edu

If this procedure is not followed, services may be delayed.

Sculpting with Clay and Paper Mache

Here is the class you have been asking for! Each week you will create an amazing piece of art work. You will sculpt a pinch pot, a paper mache animal, feathered birds and delicate paper mache lanterns. You will learn about Van Gogh's famous giant horse sculpture.

Course: SPP487 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38033 10 Sessions M
1/24-4/4 1-2:30 p.m.

Sing, Dance and Make Music

You will experience the joy of singing, dancing, and playing rhythm instruments in a group. Sharing music with others provides stress release, cognitive improvement, and social bonds. A variety of musical styles will be explored. Join us as we make music together!

Course: SPP425 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38028 10 Sessions F
1/28-4/8 1-2:30 p.m.

Stay in Tune with the News **NEW**

Do you want to stay current with what is going on in our world including major news events, sports, music, fashion and climate? You will read articles and complete worksheets from *News for You*. You will enhance your vocabulary, word recognition, comprehension and writing skills. Articles and worksheets from *The Daily News* will teach you about the Five W's of news articles. Current events videos and games will be additional learning styles used. Join us as we learn up to date news!

Course: SPP549 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38038 10 Sessions T
1/25-4/5 10 a.m.-11:30 a.m.

Travel Across Africa **NEW**

Learn about popular travel sites in Africa and much more. Did you know that Africa is the second largest continent after Asia covering about one-fifth of the total land surface? Explore Cairo in Egypt to learn about the ancient Pyramids of Giza and Nigeria's national parks and waterfalls. You will explore Masai Mara National Reserve in Kenya to see wildlife, Victoria Falls in Zimbabwe and Tanzania's Serengeti National Park. Look at dramatic scenery and stunning beaches in Cape Town, South Africa as well as many other sites on this continent. You will learn about the incredible eco-diversity, culture, food, language and music from various regions. Join us to learn about this amazing continent!

Course: SPP552 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38041 10 Sessions R
1/27-4/7 1-2:30 p.m.

Web Design—Introduction

Have you ever wanted to design your own website? Join us in the computer lab as we gather the tools to design web pages. You will learn the importance of design, use of color, and fonts. You will investigate and search several fun websites while analyzing each one based on criteria. You will create and design your own website. *Prerequisite: You should have a general background in using a computer, managing files, and a basic knowledge of the Internet.* You do not need to purchase any software for this course.

Course: SPP294 **15 Hours**

\$160 + \$69 fee = \$229; NMR add \$140

Rockville Campus

CRN#: 38023 10 Sessions W
1/26-4/6 5:45-7:15 p.m.

Connecting Reading and Writing

This program connects Reading and Writing Skills students need to prepare for college course work.

These courses are designed to enhance reading comprehension, writing skills, and build vocabulary. Students will learn and practice reading and writing skills by enrolling in both courses. For additional information, please contact karla.nabors@montgomerycollege.edu or call 240-567-1660.

Effective Writing II

Reading and writing skills are combined in this class in a comprehensive, systematic process. Learn to write descriptive and narrative paragraphs, use punctuation correctly, and compose demonstration speeches. You will be assigned a two-page typed paper. **Bring your own dictionary, 3 x 5 cards, paper and notebook to class.**

Course: SPP139 **37.5 Hours**

\$237 + \$114 fee = \$351; NMR add \$160

Rockville Campus

CRN#: 38236 25 Sessions T R
2/1-5/3 1:15-2:45 p.m.
No class 3/15, 3/17

Reading and Vocabulary Building II

During 10 sessions, you will receive instruction in reading comprehension and vocabulary building. Learn to identify the main idea, follow a sequence of events, and recognize supporting details. You can improve your own writing and speaking skills when you summarize and outline reading materials, take better notes, and build your vocabulary. **Bring your own dictionary, 3 x 5 cards, paper and notebook to class.**

Course: SPP119 **37.5 Hours**

\$237 + \$114 = \$351; NMR add \$160

Rockville Campus

CRN#: 38237 25 Sessions T R
2/1-5/3 10:15-11:45 a.m.
No class 3/15, 3/17

Challenge Program Scholarships

Limited need-based scholarships are available for qualified students, pending funding availability, through Montgomery College's Workforce Development and Continuing Education.

Need-based students accepted into the Graduate Transition Program (GTP) may also qualify for Scholarships.

For more information and for application deadlines, please visit: www.montgomerycollege.edu/wdce

Computer Repair

CompTIA Certification

A+ 220-1002 Exam Preparation: Core 2 **TIP**

This is part two of a two course series. Areas covered in this course are for Exam 220-1002 and include: Operating Systems; Security; Software Troubleshooting; and Operational Procedures. 100 Hours. *Prerequisite; Completion of A+ 220-1001 Exam Preparation. TWA*

Course: TTG581 **100 Hours**
\$1,290 + \$337 fee = \$1,627; NMR add \$800

Rockville Campus

CRN#: 38227 30 Sessions M T W R
1/10-3/2 12 p.m.-3:35 p.m.

CRN#: 38228 30 Sessions M T W R
1/10-3/2 6 p.m.-9:35 p.m.

Computer Repair

PC Repair Introduction

Learn about your own computer, to upgrade, diagnose, and repair PC hardware and software. Content include: examination of hardware, software, and repair procedures related to modern personal computers. No Prerequisites. TWA

Course: TTG516 **45 Hours**
\$465 + \$127 fee = \$592; NMR add \$250

Rockville Campus

CRN#: 38229 9 Sessions S
3/5-5/7 9 a.m.-3 p.m.

Need Customized Computer Training For Your Business?

The Information Technology Institute offers a wide variety of noncredit, hands-on classes at our site or yours. Classes range from very basic Microsoft Office to advanced certifications in Microsoft, Cisco, CompTIA (Network+ and Security+).

Here is what we can do for you:

- Analyze your training needs.
- Design a training program that addresses your unique requirements.
- Assign instructors who are subject matter experts with industry experience.
- Offer flexible locations throughout Montgomery County using state-of-the-art equipment.

More Information: Please visit:

<https://www.montgomerycollege.edu/business-partners-employers/mc-business-solutions/index.html>.

Computer Technology / ITI

Textbooks are mandatory and required at first class. Please visit the bookstore website <https://www.bkstr.com/montgomerycollegestore/home>.

Grading: Report cards are not issued for ITI courses. A Certificate of Completion will be issued to students who complete 80% of the course hours of instruction.

Software: Microsoft Office courses use Windows 10 platform and MS Office 2019/365 unless otherwise specified.

Courses Prerequisites: Some courses require prerequisite skills or training. It is essential students meet course prerequisites. Be sure to check each course description for course prerequisites before registering. Failure to meet course prerequisites may result in being transferred from the class.

Minimum technology requirements for all remote classes:

- PC running Windows 10 or MAC updated with latest operating system
- A broadband Internet connection
- Speakers, microphone, and webcam
- A second monitor is recommended

Once you register, claim your My MC account, and setup school email; the instructors will use your school email address to contact you.

More Information: Please visit:
www.montgomerycollege.edu/iti/.

Recommended ITI Course Sequence

**Not sure where to start?
We have made it easy for you!
Start here!**

Whether you want to start a new career, expand your professional skill set, or learn a new computer skill, the Information Technology Institute has the course or courses for you. Choose from a wide range of career focused, hands-on courses taught by industry professionals.

Computer Basics

New to computers or need to refresh your skills? Start here! The skills taught in these courses are also a necessary foundation for more advanced courses.

- Introduction to Keyboarding
- Computer Basics
- File Management Skills or Working with Windows
- Networking Basics
- Cloud Introduction

Administrative Office Support and Microsoft Applications

Learn or expand the computer skills necessary to be successful in administrative office settings. These courses are recommended for administrative assistants, data entry personnel, sales and marketing, and customer service. Before taking any of these courses, students should take the File Management Skills course or possess the equivalent experience.

- Microsoft Word and Excel Foundation Series
- Virtual Office Management with Office 365
- MS Excel—Levels I, II, & III
- MS Outlook

Business Applications

Increase the efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.

- QuickBooks—Levels I
- Microsoft Project Introduction & Intermediate
- QuickBooks Online
- Building an Online Website

Cloud Technologies

Learn the cloud computing skills you need to stay relevant in the Information Technology field. The courses are the first steps to achieve Amazon Web Services and Microsoft Azure certifications.

- Intro to AWS Cloud Engineering
- Amazon Web Service AWS—Certified Solutions Architect Exam Prep
- Amazon Web Service AWS—Cloud Practitioner
- Microsoft Azure Introduction

Computer Aided Design

Learn the most popular drafting and design software and take your drafting techniques to the next level. These courses are for drafters, interior designers, civil engineers, mechanics, electricians, or anyone who needs to use drafting and design software.

- Computer Aided Design (CAD) I
- Computer Aided Design (CAD) II: 3D Drawings
- Revit

Cybersecurity

The following course sequence provides the foundation for a career in cybersecurity. These courses also provide the skills for entry-level positions such as Help Desk Support Technician, Computer Support Specialist, and Network and Computer System Administrators.

Foundation Courses

- Cybersecurity Practitioner

Electives

- CISSP Test Preparation
- Digital Forensics—Introduction
- Digital Forensics—Hands-On

Data Analysis

Data is growing exponentially, and so is the demand for IT professionals that possess the skills to handle it. Some of the positions that large and small companies are looking for are Data Analysts, Data Engineers, Data Consultant, and among others. The following courses will help you learn the initial skills to enter this field.

- Data Analytics Practitioner—Introduction
- Data Analytics Practitioner
- Power BI— Introduction

Database Administration

Database administrators (DBAs) use specialized software to store and organize data, and make it available for users. According to the U.S. Bureau of Labor and Statistics, employment of database administrators is projected to grow 15 percent from 2012 to 2022. The courses below prepare you to become a certified Oracle Database Administrator:

- Oracle 12c: Intro to SQL
- Oracle 12c: Database Administrator Certified Associate
- Microsoft Azure Data Fundamentals
- Microsoft Azure Database Administrator Training

Digital Graphics

- Step by Step Guide to Self-Publish with Amazon

Networking

- Networking Fundamentals
- Network+ Certification Training and Exam Prep
- Security+ Certification Training and Exam Prep
- Linux LPIC-1
- ITI Networking Academy
- Cisco CCNA Complete and CCNA Lab

Programming

Programmers write, test, and maintain codes to create computer programs. Programmers are needed in almost all sectors of the economy; they often become system engineers and project managers. The following course sequences will help you start a career in this field.

Java Track

- Programming Fundamentals
- Java Programming
- Java: Web Development Bootcamp

Python Track

- Programming Fundamentals
- Certified Python Programmer—PECP

Swift Track

- Programming Fundamentals
- iPhone/iPad Development with Swift

Web and Mobile Design

FRONT END WEB DEVELOPMENT CERTIFICATION

Learn how to build sophisticated and interactive websites and start your career as a Front-End web developer. The Front-End Web Development Certification program trains you to become a Front-End Certified Web Developer based on the World Wide Web Consortium (W3C) curriculum.

Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work.

This is a remote instructor-led course. Once you register the instructor will provide clear instructions and guidance on how to access all applications needed for this training.

Administrative Office Support

Microsoft Word and Excel Foundations

Novice users and those looking for formal training in MS Word and Excel will explore topics needed in the workplace or for personal business. Learn how to format and edit documents and spreadsheets, create labels, use shortcuts to work efficiently, use mathematical formulas in Excel spreadsheets, and create charts and graphs for presentations. *Prerequisites: Computer Basics, Working with Windows or File Management Skills or equivalent experience.* Textbook required. TWA

Course: ITI494 **18 Hours**
\$99 + \$177 fee = \$276; NMR add \$140

Rockville Campus

CRN#: 37712 6 Sessions M W
2/28-3/16 9:30 a.m.-12:30 p.m.

MS Excel—Level I

Excel Level I provides the basic concepts and skills to start being productive with Microsoft Excel. The course covers Excel program fundamentals; how to create a workbook using formulas and functions; entering, copying and moving data in a worksheet; how to format and manipulate Excel data. The course also covers how to create charts, output data, share, and print worksheets; how to use and setup workbook and worksheet options and properties. *Prerequisites: Computer Basics and Working with Windows or*

New Vaccination Requirements

See page 2 for more information.

File Management Skills or equivalent experience. Textbook required. TWA

Course: ITI435 **12 Hours**
\$99 + \$166 fee = \$265; NMR add \$140

Rockville Campus

CRN#: 37550 4 Sessions T R
2/1-2/10 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37549 4 Sessions T R
2/1-2/10 6:30-9:30 p.m.

MS Excel—Level II

Excel Level II builds on the basic concepts and skills of our Level I course to provide more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. Key capabilities and functions covered in this course include name ranges, table structured-references, and table structured-references. This course follows the curriculum for the Microsoft Office Specialist (MOS). *Prerequisites: MS Excel-Level I or equivalent experience.* Textbooks required. TWA

Course: ITI436 **12 Hours**
\$99 + \$100 fee = \$199; NMR add \$120

Rockville Campus

CRN#: 37639 4 Sessions T R
2/15-2/24 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37551 4 Sessions T R
2/15-2/24 6:30-9:30 p.m.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

MS Excel—Level III

Excel Level III builds on the concepts and skills of our Level I and Level II. Learn the advanced functions of Excel. Learn tables, financial functions, what-if analyses, PivotTables and PivotCharts, workbook protection, collaboration, and more. This course follows the curriculum for the Microsoft Office Specialist (MOS). For comprehensive certification training, students should complete Levels I, II, III. For more information about MOS please visit this link- <https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx>. *Prerequisites: MS Excel-Level II or equivalent experience.* Textbook required. TWA

Course: ITI437 **12 Hours**
\$85 + \$114 fee = \$199; NMR add \$114

Rockville Campus

CRN#: 37680 4 Sessions T R
3/1-3/10 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37640 4 Sessions T R
3/1-3/10 6:30-9:30 p.m.

Virtual Office Management with Office 365

Acquire a comprehensive view of Office 365 to take advantage of its powerful business tools and maximize your productivity. Fill in the missing gap between the MS apps you already know, or haven't seen in a while, and those you do not. You will learn how to use the power of the Cloud to collaborate and share with others from anywhere, at any time. You will learn to share and collaborate on OneDrive, SharePoint, Teams, OneNote, and other Office 365 apps. *Prerequisites: File Management Skills.* TWA

Course: ITI490 **30 Hours**
\$100 + \$200 fee = \$300; NMR add \$160

Rockville Campus

CRN#: 37651 10 Sessions M W
1/31-3/2 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37650 10 Sessions M W
1/31-3/2 6:30-9:30 p.m.

Basic Courses

Cloud—Introduction

The new age of computing has meant we barely ever store things on our devices anymore, and instead we keep our beloved photos, documents and videos in the ubiquitous cloud. However, cloud computing takes many forms and it can get pretty confusing to figure out how to get the most of each service. From OneDrive to iCloud, Google drive to Netflix and iTunes, the course covers the biggest and best of cloud computing and will teach you the best way to manage these online services. This course is intended for computer users who are comfortable navigating the Internet. Students interested in how businesses use the cloud should consider taking the Amazon Web Services (AWS) course sequence. *Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience.* TWA

Course: ITI284 **8 Hours**
\$45 + \$80 fee = \$125; NMR add \$120

Rockville Campus

CRN#: 37674 4 Sessions T R
2/8-2/17 9 a.m.-11 a.m.

File Management Skills

Learn the basics of managing files and organizing your computer in the Windows environment. Create folders and subfolders with Windows Explorer. Topics include creating, moving, copying, deleting, and renaming files and folders and find and copy files. File management skills are required for students who take MS Office, web development, or programming courses. *Prerequisites: Computer Basics or equivalent experience, and keyboarding skills.* Textbooks/Materials required.

Course: ITI495 **5 Hours**
\$42 + \$57 fee = \$99; NMR add \$50

Rockville Campus

CRN#: 37713 2 Sessions T R
1/25-1/27 6:30-9 p.m.

Online: Structured Remote

CRN#: 37714 2 Sessions T R
3/1-3/3 9:30 a.m.-12 p.m.

Networking Basics

Learn how to set up a small, local computer and digital device network. Connect and secure Wi-Fi devices to a network. Use routers, access points, computers, printers, tablets, cell phones, and other devices in a network. Set permissions and access control in a small network. The concepts learned can be applied to set up home networks as well. *Prerequisites: Computer Basics, Working with Windows, File Management Skills, or Equivalent Experience.* TWA

Course: ITI338 **6 Hours**
\$45 + \$80 fee = \$125; NMR add \$120

Rockville Campus

CRN#: 37676 3 Sessions M W F
2/21-2/25 9 a.m.-11 a.m.

Business Applications

Quickbooks—Level I

Learn the fundamentals of using QuickBooks to track the finances of a small business. Set up a new company; manage bank account transactions; maintain customer, job, and vendor information; manage inventory; generate reports; and use the Company Snapshot window. You will also create invoices and credit memos, write and print checks, add custom fields, set up budgets, and learn how to protect and back up your data. *Prerequisites: Windows and some accounting knowledge or equivalent experience. CPA/CPE accredited.* Textbook required. TWA

Course: ITI463 **12 Hours**
\$99 + \$198 fee = \$297; NMR add \$140

Rockville Campus

CRN#: 37685 4 Sessions T R
3/22-3/31 6:30-9:30 p.m.

Quickbooks—Level II

Expand your QuickBooks knowledge! Learn how to customize forms, use other QuickBooks accounts, set up accounts to track inventory and track and pay sales tax, do payroll, estimate time and job costs, write letters, and other day to day transactions. *Prerequisites: QuickBooks—Level I, keyboarding skills, and some accounting knowledge or equivalent knowledge.* CPA/CPE accredited. Textbook required. TWA

Course: ITI464 **12 Hours**

\$99 + \$198 fee = \$297; NMR add \$140

Rockville Campus

CRN#: 37686 4 Sessions T R
4/5-4/14 6:30-9:30 p.m.

Quickbooks Online

Learn the fundamentals of using QuickBooks Online to track the finances of a small business. Set up a new company; maintain customer and vendor information; work with banking and credit card transactions; generate reports. You will also create sales receipts and invoices and pay bills. *Prerequisites: Working with Windows or File Management Skills. Textbook Required.* TWA

Course: ITI429 **12 Hours**
\$99 + \$100 fee = \$199; NMR add \$120

Online: Structured Remote

CRN#: 37638 4 Sessions T R
4/19-4/28 6:30-9:30 p.m.

Cloud Computing

Amazon Web Service AWS—Certified Solutions Architect Exam Prep

This AWS Solutions Architect exam prep course is designed for anyone seeking to learn the major components of Amazon Web Services (AWS). By the end of the course, you will be prepared to pass the associate-level AWS Certified Solutions Architect certification exam. The AWS certification is a must-have for any IT professional. A certificate in AWS Cloud technology can boost your salary up to 26 percent, and the average salary for certified IT professionals is, on average, 11.7 per cent higher than those without. With this certification, IT professionals will be able to reach the highest levels of their profession. Not only will we cover the fundamentals of AWS architectural principles and services, we will also deep dive into each of the individual elements: IAM, S3, Cloudfront, Storage Gateway, Snowball, EC2, Cloudwatch, CLI, Lambda, Route 53, RDS, Dynamo DB, Redshift, ElastiCache, Aurora, VPC, SQS, SNS, Elastic Transcoder, Kinesis, API Gateway and so on. *Prerequisites: Student either need to have extensive hands-on experience using AWS or to have completed the Intro to AWS Cloud Engineering course to get the most out of this Prep class.* This class focuses

mostly on ensuring that you understand concepts and scenarios of the type that are used in the AWS Solutions Architect exam. TWA

Course: ITI488 **24 Hours**
\$200 + \$150 fee = \$350; NMR add \$160

Gaithersburg Business Training Center

CRN#: 37647 8 Sessions M W
4/19-5/12 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37646 8 Sessions M W
4/19-5/12 6:30-9:30 p.m.

Amazon Web Service AWS—Cloud Practitioner

This AWS Certified Cloud Practitioner prep course is designed for non-technical personnel in sales, support, and managerial roles who need a high-level understanding of AWS but do not need to be technical experts on each service. With this certification, marketing, sales, legal, and finance professionals will be able to communicate more effectively with developers and other IT professionals working on AWS-related projects. Additionally, earning this credential serves as an excellent introduction to the more technical AWS Associate-level certifications. We understand that you are busy, which is why we have kept this course simple, ensuring that you grasp new concepts at the appropriate level before moving on. We will walk you through AWS's global infrastructure, each of the major services and their associated use cases, cloud security, and AWS's pricing and billing models. TWA

Course: ITI489 **21 Hours**
\$125 + \$120 fee = \$245; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37649 7 Sessions M W
1/31-2/21 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37648 7 Sessions M W
1/31-2/21 6:30-9:30 p.m.

Intro to AWS Cloud Engineering

TIP

Learn the basics of networking and the internal operations of the internet. Extend that learning how to architect and deploy secure and robust applications on AWS technologies. This training will help you gain hands on experience with Amazon Web Services (AWS) and will help you achieve one of the fastest growing IT certifications: the AWS Cloud Practitioner certification. This course is for beginners who are interested in learning to use AWS services, and those interested in becoming AWS network administrators. It also covers introductory information about the AWS Solutions Architect Associate certifications. Certification exam topics will be reviewed, and key Amazon white papers will be reviewed and discussed. This is a hybrid class with 25 hours of asynchronous instruction. All students are expected to have an AWS account, please visit: aws.amazon.com. *Prerequisites: Experience with the command line.* TWA

Course: ITI492 **85 Hours**
\$1,050 + \$450 fee = \$1,500; NMR add \$800

Online: Structured Remote

CRN#: 37809 21 Sessions T R
2/1-4/14 6:30-9:30 p.m.
No class 3/15, 3/17

Microsoft Azure—Introduction

Learn to how to host, backup and maintain servers and Microsoft Azure services using the Azure platform. This course is for administrations and developers interested in using Microsoft Azure and those interested in becoming Azure administrators. *Prerequisites: Experience implementing, developing or managing IT systems.* TWA

Course: ITI442 **18 Hours**
\$99 + \$205 fee = \$304; NMR add \$160

Gaithersburg Business Training Center

CRN#: 37682 6 Sessions M W
1/31-2/16 6:30-9:30 p.m.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Cybersecurity

CISSP Test Preparation TIP

The Certified Information Systems Security Professional (CISSP) course is designed to ensure that someone handling computer security for a company or client has mastered a standardized body of knowledge. Certified Information Systems Security Professional (CISSP) has developed as the key certification for security professionals in government and industry. Corporations are seeking certified, experienced information security professionals to safeguard their information and assets. The CISSP is considered the global standard that proves an individuals proficiency in several security disciplines. Security professionals consider the Certified Information Systems Security Professional (CISSP) to be the most desired certification to achieve. This course is intended for experienced cyber professionals that have the background to take the CISSP but need help preparing for the exam. *Prerequisites: Two years of experience and extensive knowledge of cybersecurity.* The ideal candidate has already started preparing to take the exam and would be using this class to complete their preparation. Textbooks required. TWA

Course: ITI380 **42 Hours**
\$400 + \$697 fee = \$1,097; NMR add \$650

Online: Structured Remote

CRN#: 37677 14 Sessions S
2/12-5/7 9 a.m.-12:30 p.m.
No class 3/19

Cybersecurity Practitioner TIP

Over time, the CompTIA Network+ certification and the CompTIA Security + certification have proven to be must have certifications for IT professionals new to networking and cybersecurity. Its profile has risen to the point where it is often recommended (or required) by major corporations and government agencies and is a condition of employment. In this course, you will be exposed to the main domains tested in the Network+ exam and Security + exams. Additionally, this course makes use of several hands-on exercises to cement your learning. This course will help students to prepare for both Security + and Network + certification exams. This is a hybrid class with 20+ hours of asynchronous instruction. TWA

Course: ITI493 **100 Hours**
\$1,250 + \$1,250 fee = \$2,500; NMR add \$1,050

Germantown Campus

CRN#: 37688 25 Sessions T R
2/1-4/28 6:30-9:45 p.m.
No class 3/15, 3/17

Digital Forensics—Hands-On

Digital Forensics is a popular field with many opportunities for current and aspiring IT Professionals. In this advanced course on Digital Forensics, students will work on actual cases by investigating memory captures, network captures and system logs. The students will attempt to perform a complete forensic examination and ascertain what happened and what can be proved. This course is for students that are completing a digital forensics series or are already working in cybersecurity. *Prerequisites: Digital Forensics—Introduction, or equivalent experience.* TWA

Course: ITI447 **18 Hours**
\$99 + \$190 fee = \$289; NMR add \$140

Germantown Campus

CRN#: 37684 6 Sessions M W
3/21-4/6 6:30-9:30 p.m.

Digital Forensics—Introduction

Digital Forensics involves the investigation of computer-related crimes with the goal of obtaining evidence to be presented in court of law. In this course, you will learn the basic skills necessary to begin the study of digital forensics. You will also learn how to examine network, log and file system evidence for traces of incursion and attack. *Prerequisites: Students should have a working knowledge of computer operations and architecture.* TWA

Course: ITI446 **6 Hours**
\$45 + \$80 fee = \$125; NMR add \$120

Germantown Campus

CRN#: 37683 2 Sessions M W
3/7-3/9 6:30-9:30 p.m.

New Vaccination Requirements

See page 2 for more information.

Security+ Certification Training and Exam Prep

The demand for IT professionals with security skills and knowledge has never been greater. And one of the most widely sought after certifications for those seeking to either enter or advance in the security field is the CompTIA Security+. In this course, students will learn the key concepts and skills required to obtain this industry significant certification. The course will cover the Security+ exams six testing domains: Technologies and Tools, Architecture and Design, Identity and Access Management, Risk Management, Cryptography, and Threats, Attacks and Vulnerabilities. Upon completion of the course, students will be able to sit for the Security+ certification exam. *Prerequisites: Network+ or equivalent experience.*

Textbooks/course materials required. TWA

Course: ITI240 **40 Hours**
\$199 + \$405 fee = \$604; NMR add \$300

Germantown Campus

CRN#: 37670 10 Sessions S
1/29-4/9 9 a.m.-1 p.m.
No class 3/19

Data Analysis

Data Analytics Practitioner **TIP**

According to the Bureau of Labor Statistics, the demand for operations research analysts, which includes business analysts and data analysts, is expected to grow 25% through 2029. Whether you're a new graduate, transitioning into a new career, or looking to secure a promotion in your career development, this series of courses will build all the essential skills required for jobs in the field of data analytics. This class is designed to develop skills in programming, data analysis, and visualization, and knowledge of ethical data practices and effective presentation methods. Upon completion, you will have a robust portfolio of projects that will showcase your capabilities as a proficient data analyst. This training will also help you to prepare to take the Analyzing Data with Microsoft Power BI examination to earn the Microsoft Certified: Data Analyst Associate Certification. This is a hybrid class with 30+ of asynchronous instruction. *Prerequisites: Data Analytics Practitioner Introduction, ability to navigate in a Windows environment including file*

management skills. Knowledge of MS Excel, statistical concepts, and programming are recommended. TWA

Course: ITI469 **100 Hours**
\$600 + \$650 fee = \$1,250; NMR add \$650

Rockville Campus

CRN#: 37807 23 Sessions T R
2/15-5/5 6:30-9:30 p.m.
No class 3/15, 3/17

Data Analytics Practitioner—Introduction

The first course of the program series—this class aims to establish students' knowledge of career paths, technology, and concepts in data. Explore the workforce outlook for the field of data science and analytics and differentiate between job roles. Identify various data storage tools and data retrieval methods. Define statistical, analytical, and machine learning techniques used to derive findings. Recognize common visualization types and best practices for data storytelling. This is an open enrollment class. Students looking to continue onto the Data Analytics Practitioner 100-hour class need to take this class. *Prerequisites: Ability to navigate in a Windows environment including file management skills. Knowledge of MS Excel, statistical concepts, and programming recommended. TWA*

Course: ITI470 **12 Hours**
\$50 + \$49 fee = \$99; NMR add \$50

Rockville Campus

CRN#: 37710 4 Sessions T R
2/1-2/10 6:30-9:30 p.m.

Power BI—Introduction

This course covers the latest features added to the Office 365 version of Power BI (the web app). You will learn the basic concepts of Power BI with demos, quizzes, and hands-on labs. You will walk through Power BI, end to end, starting from how to import data, connect to data sources, author reports, and publish those reports to the Power BI services. Plus, learn to create dashboards and share with business users on the web. *Prerequisites: File Management Skills, Excel Level I, or equivalent experience. TWA*

Course: ITI462 **12 Hours**
\$99 + \$100 fee = \$199; NMR add \$100

Gaithersburg Business Training Center

CRN#: 37644 4 Sessions T R
2/1-2/10 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37643 4 Sessions T R
2/1-2/10 6:30-9:30 p.m.

Networking

Cisco CCNA Complete **TIP**

This accelerated class is designed to take you through all 3 courses of the Cisco Networking Academy Routing and Switching v7.0 Program, and prepare you for the Cisco Certified Network Associate (CCNA) certification. Achieving the CCNA certification will help you get hired and succeed in jobs related to networking computers and devices. Career pathways include: network technician, support engineer, network administrator, network designer, and network engineer. Montgomery College participates in the Cisco Networking Academy Program. Students who register for this class must register also for the lab sessions, course ITI300. This is an exciting, challenging and rewarding course. All materials for this course are INCLUDED in the course and are accessible via the Cisco Networking Academy website (www.netacad.com.) There is no need to purchase a textbook or other resource. *Prerequisites: Network+ training, knowledge of networking infrastructure or equivalent working experience. TWA*

Course: ITI277 **100 Hours**
\$898 + \$1,005 fee = \$1,903; NMR add \$650

Gaithersburg Business Training Center

CRN#: 37672 26 Sessions T R
2/1-5/5 6-9:50 p.m.

Online: Structured Remote

CRN#: 37673 26 Sessions T R
2/1-5/5 6-9:50 p.m.
No class 3/15, 3/17

Cisco CCNA Complete Lab

This is the required lab for the Cisco CCNA Complete class. Students registered in this class must be also registered for ITI277. TWA

Course: ITI300 **40 Hours**
\$15 + \$55 fee = \$70; NMR add \$50

Online: Distance Learning

CRN#: 37675 12 Sessions W
2/2-5/4 7-8 p.m.
No class 3/16

IT HelpDesk Practitioner Training

Learn fundamental IT helpdesk troubleshooting skills to diagnose common technical problems and apply effective solutions. Learn to install and repair damaged operating systems and applications. Learn to troubleshoot OS, application, display, printing, networking, email and security issues. Learn to use a helpdesk ticketing system to document problems and solutions. This training is for students who wish to start a career in IT as Helpdesk Support, Helpdesk Specialists, or Service Desk Technicians. *Prerequisites: Computer Basics, Working with Windows, File Management Skills, or equivalent experience.* Textbook required. TWA

Course: ITI474 **30 Hours**
\$200 + \$249 fee = \$449; NMR add \$225

Rockville Campus

CRN#: 37645 10 Sessions M W
2/14-3/23 6:30-9:30 p.m.
No class 3/14, 3/16

ITI Networking Academy

The ITI Networking Academy is a comprehensive program that will help you build a solid foundation in computer networking. This instructor-led hands-on course provides you the entry level skills necessary to start a career in Information Technology. Our instructors are IT professionals who combine technical and real world experience so you can build the solution-based skills employers seek. This program will prepare you to get certified in the recognized CompTIA IT Fundamentals, and Network+. Additionally it will give you the prerequisite knowledge to begin studying for the CompTIA Security+ certification. The ITI Networking Academy includes the following courses: IT Fundamentals Exam Preparation, Network+ Certification Exam Preparation. *Prerequisites: Computer Basics, File Management Skills, or equivalent experience. Basic understanding of computer networking highly recommended.* Textbook access and purchase information will be available at the first class. TWA

Course: ITI294 **94 Hours**
\$500 + \$599 fee = \$1099; NMR add \$650

Gaithersburg Business Training Center

CRN#: 37806 27 Sessions M W
1/31-5/4 6:30-9:30 p.m.
No class 3/14, 3/16

Linux LPIC-1

This course prepares students for the LPIC-1 certification offered by the Linux Professional Institute. Linux is the most ported operating system around the world and is used extensively with the internet of things, smart devices, web servers and supercomputers. The LPIC-1 is designed to assess and certify a candidate's proficiency in Linux system administration through computer based standardized testing consisting of two 90-minute exams. Upon passage of the LPIC-1 candidates are able to validate entry level administration skills to potential employers. *Prerequisites: Keyboarding skills and some knowledge of operating systems.* TWA

Course: ITI496 **42 Hours**
\$200 + \$249 fee = \$449; NMR add \$225

Online: Structured Remote

CRN#: 37811 12 Sessions S
2/5-4/30 9 a.m.-12:30 p.m.
No class 3/19

Network+ Certification Training and Exam Prep

Over time, the CompTIA Network+ certification has proven to be a must have certification for IT professionals new to networking, as well as seasoned professionals. Its profile has risen to the point where it is often recommended (or required) by major corporations and government agencies and is a condition of employment. In this course, you will be exposed to the five domains tested in the Network+ exam: network concepts, network installation and configuration, network media and topologies, network management, and network security. Upon completion of this course, you will be prepared to take the Network+ Certification exam. *Prerequisites: Networking Fundamentals, knowledge of operating systems and hardware, or equivalent experience.* Digital materials access and purchase information will be available at the first class. Estimated price of course materials \$130. TWA

Course: ITI241 **42 Hours**
\$199 + \$405 fee = \$604; NMR add \$300

Gaithersburg Business Training Center

CRN#: 37671 14 Sessions T R
2/8-3/31 6:30-9:30 p.m.
No class 3/15, 3/17

Networking Fundamentals

Build a solid foundation in computer networking concepts, and start preparing for the CompTIA IT Fundamentals certification. Learn the basics of computing, IT infrastructure, software development, and database use. In addition, learn the basic of installing software, establishing basic network connectivity, and identifying/preventing basic security risks. The information you learn in this training serves as the foothold for your career in information technology. This course is a prerequisite for the Network+ course. *Prerequisites: Computer Basics, File Management Skills, or a solid understanding of computer hardware and operating systems.* Textbooks/course materials required. TWA

Course: ITI441 **18 Hours**
\$65 + \$139 fee = \$204; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37681 6 Sessions M W
1/24-2/9 6:30-9:30 p.m.

Programming

Certified Python Programmer—PCEP **TIP**

PCEP—Certified Entry-Level Python Programmer certification is a professional credential that measures your ability to accomplish coding tasks related to the essentials of programming in the Python language. A test candidate should demonstrate sufficient knowledge of the universal concepts of computer programming, the syntax and semantics of the Python language as well as the skills in resolving typical implementation challenges with the help of the Python Standard Library. The main goal of the course is to guide you from a state of complete programming illiteracy to a level of programming knowledge which allows you to design, write, debug, and run programs encoded in the Python language, and to understand the basic concepts of software development technology. The course will prepare you for jobs and careers connected with widely understood software development, which includes not only creating the code itself as a junior developer, but also computer systems design and software testing. This is a hybrid class with 40+ hours of

asynchronous. *Prerequisites: Programming Fundamentals or equivalent experience.*

TWA

Course: ITI491 **54 Hours**

\$600 + \$350 fee = \$950; NMR add \$400

Gaithersburg Business Training Center

CRN#: 37808 15 Sessions M W
2/21-4/13 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37711 15 Sessions M W
2/21-4/13 6:30-9:30 p.m.

No class 3/16

iPhone/iPad Development with Swift

This course will guide students with basic programming knowledge in their journey to become app developers with Swift. It focuses on developing strong Swift fundamentals, getting familiarized with the XCode IDE and how to apply this knowledge in your projects. The course culminates in a final project where students can choose one of two basic iOS apps to build. The in-person version of this course is taught in a Mac computer lab. For remote/distance learning classes, students must use their own Mac. Programming Fundamentals or equivalent experience, and knowledge of Mac OS. TWA

Course: ITI367 **42 Hours**

\$100 + \$299 fee = \$399; NMR add \$299

Rockville Campus

CRN#: 37635 13 Sessions T R
2/1-3/15 6:30-9:35 p.m.

Online: Structured Remote

CRN#: 37634 13 Sessions T R
2/1-3/15 6:30-9:35 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Java Programming—Introduction

Java is one of the most popular programming languages out there. This course covers an overview of object-oriented programming, and will provide you with a basic foundation in Java.

Topics include Java language essentials, Java Software Development Kit (J2SDK), and simple standalone text and graphics applications in Java. *Prerequisites: Programming Fundamentals or equivalent experience. Knowledge of another programming language is helpful but not required.* TWA

Course: ITI418 **18 Hours**

\$99 + \$205 fee = \$304; NMR add \$160

Rockville Campus

CRN#: 37678 6 Sessions M W
2/21-3/9 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37679 6 Sessions M W
2/21-3/9 6:30-9:30 p.m.

Programming Fundamentals

This course provides knowledge to begin programming in any language. The course covers creating small programs to explore conditions, loops, variables, expressions, working with different kinds of data, how to debug, and using different approaches to building programs in Python. Topics include: Understanding compiled and interpreted languages, requesting input, working with numbers, characters, strings, and operators, Writing conditional statements and loops, and debugging. *Prerequisites: Working with Windows, File Management Skills or equivalent experience.* TWA

Course: ITI454 **18 Hours**

\$99 + \$205 fee = \$304; NMR add \$205

Rockville Campus

CRN#: 37642 6 Sessions M W
1/31-2/16 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37641 6 Sessions M W
1/31-2/16 6:30-9:30 p.m.

Web and Mobile Design and Development

Building an Online Website

Are you interested in creating a website on your own without having to spend a lot of money for software or professional help? In this introductory course you will learn how to design web pages and use free online web authoring tools. Topics will include every phase of the web design process—planning, designing, and implementing. You will also learn about choosing the right web development company. *Prerequisites: Working with Windows or File Management Skills or equivalent experience.* TWA

Course: ITI427 **16 Hours**

\$100 + \$75 fee = \$175; NMR add \$75

Rockville Campus

CRN#: 37637 8 Sessions S
2/19-4/16 9 a.m.-11 a.m.

Online: Structured Remote

CRN#: 37636 8 Sessions S
2/19-4/16 9 a.m.-11 a.m.

No class 3/19

Front End Web Development Certification **TIP**

This certification program trains you to become a Front-End Certified Web Developer based on the World Wide Web Consortium (W3C) curriculum. Learn how to build beautiful, interactive websites based on the fundamentals building blocks of mobile-first web design. Learn the advanced technologies being used today to design and develop robust web-based applications. Web technologies taught include HTML5, CSS3, JavaScript, JQuery, XML, JSON, AJAX, and Responsive Web Design (RWD) using the leading HTML5, CSS3, and JavaScript frameworks. Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work. *Prerequisites: File Management Skills or equivalent experience; familiarity with the internet and keyboarding skills.* Textbooks required TWA

Course: ITI481 **94 Hours**

\$535 + \$500 fee = \$1,035; NMR add \$650

Rockville Campus

CRN#: 37687 28 Sessions T R
2/1-5/12 6:30-9:30 p.m.

No class 3/17

Cosmetology

Makeup Artistry

Makeup Artistry I

This class is for beginning and intermediate-level students who want hands-on training in the industry of makeup artistry. Learn tips and tricks from the professionals. Learn how to create the latest makeup looks. You will receive demonstration and hands-on training in the skilled trade of makeup artistry. Topics include the origins of makeup, sanitation, skincare techniques, and tools and products used to apply makeup. Learn how to identify and apply the correct makeup techniques for different face and eye shapes, execute corrective eyebrow grooming, and proper foundation for a specific look. Required: Students must bring a basic makeup kit to class and dress in the industry standard of professional solid black attire for the duration of the course. You must purchase textbooks and bring them to the first class. TWA

Course: COS015 **40 Hours**
\$255 + \$148 fee = \$403; NMR add \$225

Online: Structured Remote

CRN#: 37783 10 Sessions W R
1/19-2/17 6-10 p.m.

Makeup Artistry II

This class is a continuation of Makeup Artistry for the Professional. Prerequisite: Completion of Makeup Artistry for the Professional. TWA

Course: COS016 **24 Hours**
\$128 + \$95 fee = \$223; NMR add \$140

Online: Structured Remote

CRN#: 37784 6 Sessions W R
2/23-3/10 6-10 p.m.

New Vaccination Requirements

See page 2 for more information.

Nail Technician

Nail Technician II **TIP**

This is the second of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn manicure and pedicure techniques, electric filing, and how to apply nail tips and wraps. Anatomy and physiology of the hand and nails is reviewed. Safety protocols are emphasized. TWA

Course: COS005 **100 Hours**
\$510 + \$515 fee = \$1,025; NMR add \$650

Online: Structured Remote

CRN#: 37781 25 Sessions M T W
1/10-3/8 5:30-9:30 p.m.
No class 1/17

Nail Technician III **TIP**

This is the last in a series of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn state laws and regulations, explore career opportunities, and discuss salon management. TWA

Course: COS006 **100 Hours**
\$510 + \$515 fee = \$1,025; NMR add \$650

Takoma Park/Silver Spring Campus

CRN#: 37782 25 Sessions M T W
3/14-5/9 5:30-9:30 p.m.

Natural Hair Care

Natural Hair Care Education Certificate (Continuing Education)

Invest in yourself. The Natural Hair Care certificate provides hair stylists with skills in natural hair care and styling, hair transition, client retention, and hair locing techniques. The course is taught by Susan Peterkin-Bishop, a licensed senior cosmetologist and has over 30 years of natural hair business experience. You must purchase textbooks(s)/materials and bring them to the first class. TWA

Course: COS033 **36 Hours**
\$160 + \$165 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 37785 12 Sessions M
2/7-4/25 6-9 p.m.

Early Childhood Education / ChildCare

For more information in English and Spanish, please visit:

www.montgomerycollege.edu/wdce
or call and/or email

Nelida Andres: 240-620-1069
nelida.andres@montgomerycollege.edu.

Carolina Fernandez: 240-618-0610
carolina.fernandez@montgomerycollege.edu

National Child Development Associate (CDA) Credential

Our classes meet the National Child Development Associate (CDA) Credential 120 hour training and the Continuing Education Unit requirements for Credential Renewal. For information about CDA credentialing, go to www.cdacouncil.org.

Classes fulfill the Maryland State Department of Education requirements.

Child Development

Brain Buzz—Understanding Brain Functioning

Identify several resources for learning about brain functioning, discuss brain activities involved in the complex task of learning, and explore classroom practices and education strategies which will assist students in learning. (0.3 CEUs) TWA

Course: ECH089 **3 Hours**
\$21 + \$34 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37352 1 Session R
4/28 6:30-9:30 p.m.

Let Us Train Your Work Force At Your Place!

The Early Childhood Education Department now offers more than 150 child development courses in English and 60 courses in Spanish. All of these classes meet the Maryland State Department of Education training requirements. We can individualize the content and training hours to meet your staff's specific learning needs.

For more information, e-mail nelida.andres@montgomerycollege.edu.

Child Growth and Development

Learn the principles of child growth and development necessary for working in programs that serve children from infancy through age eight. Social, emotional, physical, and intellectual development of young children and the implications of these areas of growth and development on group care are emphasized. This class provides the first 45 of the 90 classroom hours needed to become a teacher in programs licensed by the MSDE Office of Child Care Licensing. For the second 45 hours, see Planning Curricula for Child Care. (4.5 CEUs) Textbook required at first class. *Beginnings and Beyond, 10th Edition*. TWA

Course: ECH205 **45 Hours**
\$125 + \$225 fee = \$350; NMR add \$160

Rockville Campus

CRN#: 37360 9 Sessions S
1/15-3/12 9 a.m.-2 p.m.

Online: Structured Remote

CRN#: 37359 15 Sessions T R
1/18-3/8 6:30-9:30 p.m.

SEFEL Infants and Toddlers Mod. 1: Social Emotional Development within the Context of Relationships

Gain strategies to support key elements of the SEFEL Pyramid Model (Social Emotional Foundations for Early Learning) such as building positive relationships, implementing classroom preventative challenging behavior practices, and teaching young children the appropriate skills to manage their emotions in social situations. (0.6 CEUs) TWA

Course: ECH358 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37699 2 Sessions T R
1/25-1/27 6:30-9:30 p.m.

SEFEL Infants and Toddlers Module 2: Responsive Routines, Environments, and Targeted Strategies

Continue learning strategies to support and implement the SEFEL Pyramid Model (Social Emotional Foundations for Early Learning) for infants and toddlers in your program. (0.6 CEUs) TWA

Course: ECH361 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37371 2 Sessions T R
4/19-4/21 6:30-9:30 p.m.

Community

Child Care as a Community

Learn the components of professionalism that promote a successful work environment, federal, state and local resources, regulatory requirements, and initiatives and trends that support the ECE profession. (0.4 CEUs) TWA

Course: ECH362 **4 Hours**
\$20 + \$40 fee = \$60; NMR add \$50

Online: Structured Remote

CRN#: 37372 1 Session S
2/12 9 a.m.-1 p.m.

Creating a Community and Family Friendly Classroom

Learn the importance of community involvement and its impact on early childhood. Techniques on how to engage families will be shared to enrich early childhood programs and increase parental involvement. Create a plan to support families and encourage community engagement. (0.6 CEUs) TWA

Course: ECH322 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37369 2 Sessions M W
3/21-3/23 6:30-9:30 p.m.

Curriculum

Infant and Toddler Development and Curriculum Planning

Learn the theory and practice of caring for infants and toddlers in a group setting. Topics include significance of the early years; learning and development in infants and toddlers; appropriate activities and interactions; and the health, safety, and nutritional needs of infants and toddlers. (4.5 CEUs) TWA

Course: ECH208 **45 Hours**
\$125 + \$225 fee = \$350; NMR add \$160

Online: Structured Remote

CRN#: 37363 15 Sessions M W
1/31-3/28 6:30-9:30 p.m.
No class 3/14, 3/16

Lesson Planning for ECE

Create lesson plans that allow students to reach mastery. Topics include context for learning, instructional delivery, and evaluation of the lesson plan. (0.4 CEUs) TWA

Course: ECH354 **4 Hours**
\$20 + \$40 fee = \$60; NMR add \$50

Online: Structured Remote

CRN#: 37700 2 Sessions M W
2/14-2/16 6:30-8:30 p.m.

Planning Curricula for Child Care

This course provides you with principles of curriculum planning for programs serving children from infancy through age five. Activities, methods, and materials appropriate to the areas of curriculum in an early childhood program are emphasized. Attention is given to staff and parent communication and community resources. This course provides the second 45 of the 90 classroom hours needed to become a teacher in programs licensed by the MSDE Office of Child Care Licensing. Prerequisite: Students must complete Child Growth and Development prior to registering for this course. (4.5 CEUs) TWA

Course: ECH207 **45 Hours**
\$125 + \$225 fee = \$350; NMR add \$160

Rockville Campus

CRN#: 37362 9 Sessions S
3/26-5/21 9 a.m.-2 p.m. p.m.

Online: Structured Remote

CRN#: 37361 15 Sessions T R
3/22-5/10 6:30-9:30 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

Health, Safety, and Nutrition

Emergency Preparedness Training

Learn how to handle emergency situations beyond the everyday bumps and bruises that occur in child care settings. The class focuses on development of a comprehensive and specific written emergency plan to follow in the event of a local, state, or national emergency. This plan may be developed for center-based care settings and family child care homes. (0.6 CEUs) TWA

Course: ECH172 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Rockville Campus

CRN#: 37358 1 Session S
4/23 9 a.m.-3 p.m.

Health and Safety Training

This class meets the health and safety training required by MSDE. It will provide an overview of basic health and safety best practices and requirements in 13 topic areas. (0.5 CEUs) TWA

Course: ECH305 **5 Hours**
\$20 + \$40 fee = \$60; NMR add \$50

Online: Structured Remote

CRN#: 37368 1 Session S
3/5 9 a.m.-2 p.m.

Medication Administration Training

Gain skills to administer medications safely to children in child care centers and family child care homes, and learn to provide special care arrangements for children with asthma and allergies. Topics include practices and procedures for administering over-the-counter and prescription medications to children, including asthma and allergies medications. Instruction is provided by qualified health professionals. (0.6 CEUs) TWA

Course: ECH257 **6 Hours**
\$41 + \$54 fee = \$95; NMR add \$50

Rockville Campus

CRN#: 37364 1 Session S
2/5 9 a.m.-3 p.m.

CRN#: 37365 1 Session S
4/30 9 a.m.-3 p.m.

Professionalism

Child Development Associate (CDA) Credential Assessment Preparation

Prepare for the CDA Professional Portfolio following the directives established by the Council for Professional Recognition in DC as well as review the different CDA subject areas. Pre-requisite: ECH205 and ECH207 or ECH208. (3.0 CEUs) TWA

Course: ECH132 **30 Hours**
\$110 + \$190 fee = \$300; NMR add \$160

Rockville Campus

CRN#: 37355 6 Sessions M W
2/21-3/30 6:30-9:30 p.m.

Communication Skills for Child Care Professionals

Develop strong communication skills when working in a child care center. Topics include speaking, writing, interpersonal communication strategies, and critical techniques, with a focus on communication with parents and coworkers, and communication issues within a typical child care day. (0.9 CEUs) TWA

Course: ECH170 **9 Hours**
\$50 + \$77 fee = \$127; NMR add \$120

Online: Structured Remote

CRN#: 37357 3 Sessions M T R
4/5-4/12 6:30-9:30 p.m.

Special Needs

Including All Children and the ADA

This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. (0.3 CEUs) TWA

Course: ECH271 **3 Hours**
\$21 + \$34 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37366 1 Session M
2/21 6:30-9:30 p.m.

Special Needs—Special People

Learn about the care needs of these children, legal issues, communicating and collaborating with families, environmental adaptations, preventing and managing challenging behaviors, monitoring individual child progress, supporting language and emergent literacy, collaborating with a disability specialist and paraprofessional, and child and family advocacy. (0.6 CEUs) TWA

Course: ECH119 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37353 2 Sessions M W
4/4-4/6 6:30-9:30 p.m.

Special Needs/Special People: Module II

Learn some more about the care needs of special needs children, legal issues, communicating and collaborating with families, environmental adaptations, preventing and managing challenging behaviors, monitoring individual child progress, supporting language and emergent literacy, collaborating with disability specialist and paraprofessional's and child and family advocacy. (0.6 CEUs) TWA

Course: ECH359 **6 Hours**
\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37370 2 Sessions M W
4/25-4/27 6:30-9:30 p.m.

Educación Infantil

Comunidad

Diversidad en el ambiente escolar

Obtenga las herramientas y estrategias necesarias para poder acomodar los contenidos educativos desde un enfoque alternativo atendiendo a las necesidades de aquellos individuos con características diferentes. (0.3 CEUs) TWA

Course: ECS059 **3 Hours**
\$21 + \$34 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37380 1 Session T
2/1 6:30-9:30 p.m.

Currículo

Ambientes de alta calidad para aulas de bebés

Analice el concepto de aulas de alta calidad y establezca estrategias para crear ambientes para bebés que promuevan el desarrollo social, emocional, físico, e intelectual. (0.6 CEUs) TWA

Course: ECS124 **6 Hours**

\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37390 2 Sessions T R
3/22-3/24 6:30-9:30 p.m.

Disciplina en el aula Montessori II

Amplíe sus conocimientos de como la disciplina es abordada bajo la perspectiva del método Montessori. Conozca la relación entre el establecimiento de un ambiente seguro, positivo y respetuoso y los buenos resultados de conducta. (0.4 CEUs) TWA

Course: ECS099 **4 Hours**

\$20 + \$40 fee = \$60; NMR add \$50

Rockville Campus

CRN#: 37387 1 Session S
3/26 9 a.m.-1 p.m.

Inclusión de matemáticas y literatura en el aula

Utilice recursos para su aula mediante los cuales pueda presentar contenidos matemáticos y literarios que favorezcan el aprendizaje y a su vez facilitan una enseñanza interdisciplinar. (0.3 CEUs) TWA

Course: ECS106 **3 Hours**

\$21 + \$34 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37388 1 Session M
4/11 6:30-9:30 p.m.

Método Montessori de lengua y lectoescritura

Conozca cómo es abordada la estimulación del área de lenguaje, como se desarrolla la escritura y la lectura bajo la perspectiva de Maria Montessori. Podrá conocer la relación entre consciencia fonológica, escritura y lectura entendida como un proceso natural que los niños descubren a partir de un ambiente enriquecido. (0.4 CEUs) TWA

Course: ECS089 **4 Hours**

\$20 + \$40 fee = \$60; NMR add \$50

Rockville Campus

CRN#: 37386 1 Session S
2/12 9 a.m.-1 p.m.

Planificación de currículos para centros de cuidado infantil

Aprenda los principios para la planificación de currículos para guarderías de niños de 0 a 5 años. Se hará énfasis en los métodos, actividades y materiales apropiados para las diferentes áreas del currículo de cuidado infantil. Se dará una especial atención al área de comunicación entre proveedores y padres, así como se enseñará a utilizar diferentes recursos comunitarios. Este curso provee las segundas 45 de las 90 horas requeridas para trabajar como profesora en centros de guarderías. (4.5 CEUs) TWA

Course: ECS027 **45 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Rockville Campus

CRN#: 37377 9 Sessions S
3/26-5/21 9 a.m.-2 p.m.

Desarrollo infantil

Como estimular el desarrollo cerebral en los niños

Las conexiones neurológicas se desarrollan desde el primer día de vida y se van multiplicando mediante la estimulación ambiental, sensorial, cognitiva y del movimiento. Que el niño viva en un medio adaptado a sus necesidades es básico para el buen desarrollo cerebral y para que el niño alcance su potencial y se integre como parte productiva en una sociedad. En esta clase se aprenderán diferentes estrategias y actividades para fomentar el desarrollo cerebral en los niños. (0.2 CEUs) TWA

Course: ECS081 **2 Hours**

\$15 + \$25 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37384 1 Session M
4/4 6:30-8:30 p.m.

Crecimiento y Desarrollo Infantil

Aprenda los principios de las diferentes teorías de desarrollo y crecimiento infantil. Se cubrirá el desarrollo social, físico, emocional e intelectual de niños 0 a 8 niños en programas de cuidado infantil. Este curso provee 45 de las 90 horas requeridas para trabajar como profesora en centros de guardería. Requiere el libro de texto Fundamentos segunda edición publicado por Council for Professional Recognition in Washington DC. (4.5 CEUs.) TWA

Course: ECS023 **45 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Rockville Campus

CRN#: 37376 9 Sessions S
1/15-3/12 9 a.m.-2 p.m.

Necesidades especiales

Integrando a niños con discapacidades en el aula

Aprenda estrategias y recursos a desarrollar e implementar para promover la inclusión en el ambiente de aprendizaje. Se revisarán las normas establecidas por la legislación para americanos con discapacidades (ADA) a nivel local, estatal y federal (0.3 CEUs) TWA

Course: ECS082 **3 Hours**

\$21 + \$34 fee = \$55; NMR add \$50

Online: Structured Remote

CRN#: 37385 1 Session W
2/9 6:30-9:30 p.m.

Necesidades especiales: Módulo I

Identifique las etapas atípicas del desarrollo infantil. Ponga en práctica estrategias y utilice instrumentos que ayuden a cerrar la brecha en el desarrollo de estos niños. (0.6 CEUs) TWA

Course: ECS125 **6 Hours**

\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37391 2 Sessions T R
2/8-2/10 6:30-9:30 p.m.

Necesidades especiales/ niños especiales II

Profundice en el tema de las etapas típicas y atípicas del desarrollo. Identifique estrategias para apoyar el desarrollo del niño y como adaptar su entorno físico, así como también técnicas de comunicación con los padres y profesionales de salud. (0.6 CEUs) TWA

Course: ECS015 **6 Hours**

\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37375 2 Sessions T R
3/8-3/10 6:30-9:30 p.m.

Profesionalidad

Preparación para la credencial de desarrollo infantil

Este curso le ayudará a preparar la carpeta de recursos profesionales así como repasar las áreas funcionales que comprenden la credencial de desarrollo infantil otorgada por el Consejo Profesional de Washington, D.C. Requisitos previos: ECS023 and ECS027 o ECS049 (90 horas). (3.0 CEUs) TWA

Course: ECS028 **30 Hours**

\$110 + \$190 fee = \$300; NMR add \$160

Rockville Campus

CRN#: 37378 6 Sessions S
2/26-4/9 9 a.m.-2 p.m.
No class 3/19

Técnicas de comunicación

Aprenda conceptos básicos de la comunicación. El tema a cubrir es la comunicación oral y escrita con padres y compañeros que toma lugar en el día a día de los centros de educación infantil. (0.9 CEUs) TWA

Course: ECS042 **9 Hours**

\$50 + \$77 fee = \$127; NMR add \$120

Online: Structured Remote

CRN#: 37379 3 Sessions T R
4/26-5/3 6:30-9:30 p.m.

Salud, seguridad, nutrición

Administración de medicamentos

Aprenda las prácticas y procedimientos establecidos por la Oficina del Cuidado al Menor del estado de Maryland para administrar medicamentos a niños en guarderías. Estudie métodos de observación, registro de datos y técnicas apropiadas de manejo de medicamentos. (0.6 CEUs) TWA

Course: ECS069 **6 Hours**

\$41 + \$54 fee = \$95; NMR add \$50

Rockville Campus

CRN#: 37382 1 Session S
3/5 9 a.m.-3 p.m.

CRN#: 37383 1 Session S
4/9 9 a.m.-3 p.m.

Preparación para emergencias

Aprenda los pasos a seguir en situaciones de emergencias y/o desastres naturales. Desarrolle un plan de emergencia detallado a seguir en caso de ser necesario. Este plan puede ser tanto para centros de educación infantil como para guarderías en casa. (0.6 CEUs) TWA

Course: ECS063 **6 Hours**

\$20 + \$50 fee = \$70; NMR add \$50

Online: Structured Remote

CRN#: 37381 2 Sessions M W
4/25-4/27 6:30-9:30 p.m.

Salud y Seguridad

(Health and Safety Training) Obtenga una visión general de 13 áreas de salud y seguridad necesarias para cumplir con los requisitos establecidos por el departamento de educación de estado de Maryland. (0.5 CEUs) TWA

Course: ECS110 **5 Hours**

\$20 + \$40 fee = \$60; NMR add \$50

Online: Structured Remote

CRN#: 37389 2 Sessions M W
4/18-4/20 6:30-9 p.m.

Entrepreneurship and Small Business

Entrepreneurship

Financing your Start-up or Small Business

Learn how to determine objectives, define successful outcomes, assess costs and benefits, and gain the technical knowledge needed to convert an idea into a tangible product. TWA

Course: ENT016 **24 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Online: Structured Remote

CRN#: 37394 8 Sessions T R
3/8-4/5 6-9 p.m.

No class 3/17

How to Efficiently run your Start-up!

Learn what considerations, involvement, internal and external factors affect small business management activities; students will deliver a business idea pitch. TWA

Course: ENT015 **24 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Online: Structured Remote

CRN#: 37395 8 Sessions T R
2/8-3/3 6-9 p.m.

Intro to Entrepreneurship: Customer Discovery

Explore the life cycle of a business and gain competencies in business development and strategic planning along with foundational documents to move you forward to becoming a successful entrepreneur. Harvard Business Case Study purchases required, two per course; Instructor will provide instructions at first class. TWA

Course: ENT018 **24 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Online: Structured Remote

CRN#: 37392 8 Sessions T R
1/11-2/3 6-9 p.m.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Marketing and Communicating your Start-up and Small Business

You will learn how to develop marketing strategies and tools for startups, employ marketing tools to amplify profile of startup, and create communication functions to design customer feedback channels. TWA

Course: ENT017 **24 Hours**

\$125 + \$225 fee = \$350; NMR add \$160

Online: Structured Remote

CRN#: 37393 8 Sessions T R
4/7-5/3 6-9 p.m.

Small Business

Home Improvement: MHIC Exam Preparation

Prepare for the Maryland Home Improvement Commission (MHIC) exam. Topics include: home improvement law, project and management skills, planning, and regulation. Required textbook: *NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition, Revised Summer 2016*. TWA

Course: SMB034 **18 Hours**

\$100 + \$175 fee = \$275; NMR add \$140

Online: Structured Remote

CRN#: 37466 6 Sessions M T W R F
1/18-1/25 6-9 p.m.

CRN#: 37467 6 Sessions M T W R F
2/21-2/28 6-9 p.m.

CRN#: 37468 6 Sessions M T W R F
3/21-3/28 6-9 p.m.

CRN#: 37469 6 Sessions M T W R F
4/18-4/25 6-9 p.m.

Home Inspection Cont. Ed. Part I

This course is for LICENSED Home Inspectors and provides 15 hours of Continuing Education mandated by the State of Maryland. Gain knowledge in HVAC, roofing, plumbing, electrical, and more. TWA

Course: SMB967 **15 Hours**

\$95 + \$103 fee = \$198; NMR add \$120

Rockville Campus

CRN#: 37471 5 Sessions W
1/26-2/23 6:30-9:30 p.m.

Home Inspection Cont. Ed. Part II

This course is for LICENSED Home Inspectors and provides 15 hours of Continuing Education mandated by the State of Maryland. Some topics covered are: how to inspect and report on the soundness of various residential systems, insulation and ventilation, fireplaces and solid burning appliances. TWA

Course: SMB968 **15 Hours**

\$95 + \$103 fee = \$198; NMR add \$120

Rockville Campus

CRN#: 37472 5 Sessions W
3/9-4/6 6:30-9:30 p.m.

Home Inspection: Make It Your Business **TIP**

This pre-licensure course meets the 72-hour requirement to become a licensed Home Inspector in Maryland. Topics include structural, exterior and interior, roofing, plumbing; textbook available at bookstore. Student **MUST** attend all hours in order to obtain a certificate of completion. TWA

Course: SMB322 **72 Hours**

\$480 + \$515 fee = \$995; NMR add \$400

Rockville Campus

CRN#: 37470 15 Sessions R S
1/13-3/3 6-9 p.m. (R)
9 a.m.-4 p.m. (S)

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Health Sciences

All Health Sciences Students:

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!

Students must understand and meet all requirements and/or standards imposed by recognized professional regulatory agencies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur. Please see our website for details.

Some classes are taught online via Zoom and/or Blackboard Learning Systems. Therefore, you will need a computer, laptop, or smartphone camera ready with speakers, internet access and a browser that is current.

For classes that are scheduled to be on campus, COVID19 training is required prior to entry into the health sciences building—located on the Blackboard Community website under WDCE Nursing Hub. Students must also complete the daily assessment self-screening survey. You are required to wear a mask, wash hands before and after using equipment, and practice social distancing as required by the CDC.

Please check the website for updates:
<https://www.montgomerycollege.edu/wdce/health-sciences>

Health Care Courses

Clinical Medical Assistant

Clinical Medical Assistant Program **TIP**

This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac life cycle. You will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics,

and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must successfully complete the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. This course is VA-approved for GI Bill benefits. TWA

Course: HHS112 **96 Hours**
\$1,680 + \$600 fee = \$2,280; NMR add \$1,050

Online: Structured Remote

CRN#: 37804 24 Sessions M W
2/7-5/4 5-9 p.m.

No class 3/14, 3/15, 3/16

Must be taken with HHS126 lab/externship section held on Takoma Park campus on either Tuesday or Thursday evening

CRN#: 37805 24 Sessions T R
2/8-5/5 9 a.m.-1 p.m.

No class 3/15, 3/16, 3/17

Class is to be taken with Rockville campus section of HHS126 on either Monday or Wednesday morning.

Clinical Medical Assistant—Labs and Clinical Externship **TIP**

This 90-hour course serves as the required lab (40 hours) and clinical externship (50 hours) part of the Clinical Medical Assistant Program. Focus will be on the clinical responsibilities of the medical office; assisting the physician with patient contact and related care; preparing patients for examination and treatment; routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physicians office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG. To be eligible for this course, you must be enrolled in and/or have successfully completed the 96-hour classroom program, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. TWA

Course: HHS126 **90 Hours**
\$830 + \$350 fee = \$1,180; NMR add \$650

Rockville Campus

CRN#: 38081 10 Sessions M
2/14-4/25 9 a.m.-1 p.m.

No class 3/14

Must be taken with Rockville day time section of HHS112

CRN#: 38082 10 Sessions W
2/16-4/27 9 a.m.-1 p.m.

Must be taken with Rockville daytime session of HHS112

Takoma Park/Silver Spring Campus

CRN#: 38079 10 Sessions T
2/15-4/26 5-9 p.m.

No class 3/15, 3/17

Must be taken with Takoma Park evening section of HHS112

CRN#: 38080 10 Sessions R
2/17-4/28 5-9 p.m.

No class 3/17

Must be taken with Takoma Park evening session of HHS112

Health Career Training

Dialysis Technician Program **TIP**

Gain the knowledge and skills needed to work as a dialysis technician. Under the supervision of physicians and registered nurses, dialysis technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, and maintain and repair equipment. Technicians work with patients during dialysis procedures, monitor and record vital signs, and administer local anesthetics and drugs as needed. They also assess patients for any complications that occur during the procedure and must be ready to take necessary emergency measures like administering oxygen or performing basic CPR. Note: This program does not include a national or state certification as part of its overall objectives. Additionally there is no student internship or clinical rotation offered as part of this program. TWA

Course: HHS064 **50 Hours**
\$1,230 + \$800 fee = \$2,030; NMR add \$1,050

Rockville Campus

CRN#: 37801 20 Sessions T R
2/15-4/28 6-8:30 p.m.

No class 3/15, 3/16, 3/17, 3/18

EKG Technician **TIP**

Prepare to take the Electrocardiograph (EKG) Technician exam offered by the American Society of Phlebotomy Technicians (ASPT). EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various peaks and troughs. TWA

Course: HHS051 **50 Hours**
\$1,330 + \$650 fee = \$1,980; NMR add \$800

Takoma Park/Silver Spring Campus

CRN#: 37800 20 Sessions T R
2/15-4/28 6-8:30 p.m.

No class 3/15, 3/16, 3/17, 3/18

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!

Pharmacy Technician Certification

TIP

This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Boards PTCB exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings—working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement. Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

Course: HHS105 **72 Hours**
\$1,380 + \$650 fee = \$2,030; NMR add \$,1050

Online: Structured Remote

CRN#: 37803 12 Sessions S
2/5-4/30 8:30 a.m.-2:30 p.m.
No class 3/19

CRN#: 37802 24 Sessions M W
2/7-5/4 6-9 p.m.
No class 3/14, 3/16

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Phlebotomy Technician TIP

Classroom work includes medical terminology, anatomy and physiology review, blood collection procedures, specimen collection practice, and specimen processing and handling. Laboratory operations are reviewed including safety, quality control, universal precautions, routine laboratory tests, confidentiality, and ethics. This class must be taken with Phlebotomy Technician Clinical (HHS115). TWA

Course: HHS034 **90 Hours**
\$1,580 + \$600 fee = \$2,180; NMR add \$1,050

Rockville Campus

CRN#: 37798 20 Sessions M W
2/14-4/27 5-9:30 p.m.
No class 3/14, 3/15, 3/16

Takoma Park/Silver Spring Campus

CRN#: 37797 20 Sessions M W
2/7-4/20 5-9:30 p.m.
No class 3/14, 3/15, 3/16

Phlebotomy Technician—Clinical Internship

This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery Colleges 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B immunization, negative tuberculosis test, and blood test to check immunity statutes: Varicella Zoster IgG Ab; Rubella IgG; Rubeola IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. This class must be taken with Phlebotomy Technician (HHS034). TWA

Course: HHS115 **40 Hours**
\$210 + \$125 fee = \$335; NMR add \$160

Off Campus Location

CRN#: 38077 3/21-4/18
Must be taken with Takoma Park section of HHS034

CRN#: 38078 3/23-4/20
Must be taken with Rockville section of HHS034

Physical Therapy and Occupational Therapy Aide Training TIP

This course prepares you to work under the direction of a registered physical therapist in a physical therapy setting performing supportive activities, such as routine therapeutic treatments by physical or mechanical methods. The course includes medical terminology, legal, and ethical aspects of physical therapy including OSHA and HIPAA, oral and written communication in a healthcare setting, customer service, anatomy and physiology focusing on the musculoskeletal system, assisting with treatment procedures, and review of common medical conditions particular to physical therapy. TWA

Course: HHS041 **50 Hours**
\$1,350 + \$650 fee = \$2,000; NMR add \$1,050

Takoma Park/Silver Spring Campus

CRN#: 37799 10 Sessions S
2/19-4/30 8:30 a.m.-1:30 p.m.
No class 3/19

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Nursing Related Courses

Certified Nursing Assistant/Geriatric Assistant Program

To register for CNA courses you **MUST ATTEND** the **FREE** orientation session which includes the FREE mandatory reading and math test that you must pass to register.

All payments for CNA Classroom and CNA Clinical and additional fees are due at time of registration. Seats for the Classroom and Clinical are limited.

You must be at least 18 years old and have a Social Security Number for the Maryland Board of Nursing licensing process upon successful completion, as well as a Social Security Number for nursing homes that require criminal background checks prior to being on their premises for educational purposes.

Additional Fees:

There will be additional fees for Immunizations, physical exam, TB test, CPR training, CNA application, GNA application, fingerprinting, and uniforms. These costs will be discussed at orientation.

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!
Bring a copy of your vaccine record.

Mandatory Nursing Assistant and Geriatric Nursing Assistant Online Orientation:
<https://www.montgomerycollege.edu/workforce-development-continuing-education/health-sciences/cna-gna/orientation.html>

Questions? **AFTER** viewing the online orientation, contact healthsciencesnoncredit@montgomerycollege.edu

Certified Nursing Assistant Classroom (CNA) **TIP**

Through lecture, discussion, and hands-on practice you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with Alzheimer's disease and related disorders. After successful completion of the classroom and clinical portions, you will receive a certificate of completion from Montgomery College. You may then apply to take the Geriatric Nursing Assistant Licensing examination. *Prerequisites: Viewing the CNA Orientation Session online and scoring at least 80% on both the mandatory reading and math tests.* A criminal background check is required; obtain a CPR Health Provider certification before the midterm; a negative TB skin test (PPD) or chest x-ray may be required before class starts. TWA

Course: AHT028 88 Hours \$840 + \$275 fee = \$1,115; NMR add \$650

Nursing Assistant Classroom—Hybrid (Online and Face to Face meetings) **TIP**

Course: AHT243 88 Hours \$840 + \$275 fee = \$1,115; NMR add \$650

Certified Nursing Assistant Clinical (CNA) **TIP**

This course is only for students who have successfully completed Certified Nursing Assistant—Classroom (AHT028). TWA

Course: AHT223 60 Hours \$770 + \$155 fee = \$925; NMR add \$400

The corresponding classroom and clinical MUST be taken together, no substitutions.
You must wear uniforms on first day

CNA Classroom on Rockville Campus—Mannakee Building

CRN#: 37337 22 Sessions T W R 1/18-3/8 5:15-9:15 p.m.

CNA Clinical at Asbury Methodist Village

CRN#: 37345 11 Sessions T R S 3/10-4/9 5-9:15 p.m. (T R); 7 a.m.-3:30 p.m. (S) No class 3/14–3/20

CNA Classroom on the Takoma Park/Silver Spring Campus

CRN#: 37338 22 Sessions M W F 1/31-3/28 5-9 p.m. No class 3/14–3/20

CNA Clinical (Location to be determined)

CRN#: 37343 11 Sessions M W F 3/30-4/22 5-9:15 p.m. (M W); 7 a.m.-3:30 p.m. (F)

CNA Classroom—Hybrid with in-person labs on Wednesdays on the Takoma Park/Silver Spring Campus and online Mon. & Thurs.

CRN#: 37349 13 Sessions M W R 1/20-2/17 8 a.m.-3:30 p.m. (M R: Online; W: on campus lab) Class on 2/17 meets 8 a.m.-12 p.m.

CNA Clinical (Location to be determined)

CRN#: 37346 9 Sessions M W R 2/21-3/10 8 a.m.-3 p.m. Last class on 3/10 meets 8 a.m.-12 p.m.

CNA Classroom—Hybrid with in-person labs on Wednesdays on the Takoma Park/Silver Spring Campus and online Mon. & Thurs.

CRN#: 37350 13 Sessions M W R 3/21-4/18 8 a.m.-3:30 p.m. Last class on 4/18 meets 8 a.m.-12 p.m.

CNA Clinical (Location to be determined)

CRN#: 37347 9 Sessions M W R 4/20-5/9 8 a.m.-3:30 p.m. Last class on 5/9 meets 8 a.m.-12 p.m.

The Maryland Board of Nursing requires that all classroom and clinical hours are complete.

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!

Certified Nursing Assistant/Geriatric Asst

Hospital-Based Nursing Assistant Classroom—Hybrid **TIP**

This course is designed for the general public who are interested in becoming a Certified Nursing Assistant in the acute hospital setting. This classroom includes both on-line lectures and in-person nursing skills lab practice. You will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with a variety of illnesses. After successful completion of the classroom and clinical sections, you will receive a certificate of completion from Montgomery College and become eligible to apply for certification as a CNA through the Maryland Board of Nursing. Prerequisites: View the Mandatory On-line CNA Orientation; scoring 80% or higher on both of the mandatory on-line math and reading tests. A criminal background check, drug test, BLS/CPR, TB test, and COVID19 and other vaccines are required in preparation for the clinical section. A future email will be sent to you with instructions prior to the start of class. TWA

Course: NUR076 **88 Hours**
\$840 + \$275 fee = \$1,115; NMR add \$650

Hybrid (Online & Face to Face Shady Grove Hospital)

CRN#: 37480 22 Sessions T R U
1/23-3/13 12:30-4:30 p.m. (T R)
(U: In person lab at TP/SS)

Must be taken with NUR071 CRN# 37478

Hybrid (Online & Face to Face Suburban Hospital)

CRN#: 37482 22 Sessions T W R
1/18-3/8 5:30-9:45 p.m. (T)
In person labs 5:30-9:45 p.m. (W at TP/SS)
Must be taken with NUR071 CRN# 37479

Hospital-Based Certified Nursing Assistant (CNA) Clinical

This course is designed for students who have successfully completed the Hospital-Based Certified Nursing Assistant Classroom. You will apply basic nursing skills learning in the classroom and laboratory practice on patients in the acute hospital setting. Basic computer skills are necessary in this environment along with teamwork and communication skills with team members. After successful completion of the classroom and clinical sections, you will receive a certificate of completion from Montgomery College and be eligible to apply for Certified Nursing Assistant certification through the Maryland Board of Nursing. TWA

Course: NUR071 **60 Hours**
\$770 + \$150 fee = \$920; NMR add \$400

Suburban Hospital

CRN#: 37479 8 Sessions S U
3/12-4/10 7 a.m.-3:30 p.m.
No class 3/14-3/20
Must be taken with NUR076 CRN# 37482

Shady Grove Hospital

CRN#: 37478 12 Sessions T R U
3/22-4/19 5:30-9:45 p.m. (T R)
7:30 a.m.-4 p.m. (U)
Must be taken with NUR076 CRN# 37480

Medicine Aide Update

Find out about new medications, procedures, and protocols, and get the training needed to satisfy recertification requirements for medicine aides. Prerequisite: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival at the class. Students may only register 90 days before their certification expires or within 30 days after expiration of their certificate. Please check your expiration date before registering for this course. TWA

Course: AHT145 **9 Hours**
\$110 + \$55 fee = \$165; NMR add \$120

Germantown Campus

CRN#: 37339 1 Session S
1/15 8 a.m.-5:45 p.m.

CRN#: 37340 1 Session S
2/12 8 a.m.-5:45 p.m.

CRN#: 37341 1 Session S
3/12 8 a.m.-5:45 p.m.

CRN#: 37342 1 Session S
4/16 8 a.m.-5:45 p.m.

CPR and First Aid

Basic Cardiac Life Support for Healthcare Providers

This course teaches basic life support (BLS) to healthcare professionals and rescue personnel. You will learn adult, infant, and child cardiopulmonary resuscitation (CPR) with the use of the automated external defibrillator (AED), training in rescue breathing with barrier devices and the use of bag-masks, as well as foreign-body airway management. You will receive a American Heart Association BLS Healthcare Provider card link to print your CPR card which is valid for two years after successfully completing the written exam and skills tests. You must attend the entire session to receive a card. This course is primarily for those working in the health-care field (nurses, EMTs, respiratory, physical & occupational therapists, medical/nursing students, and other allied health personnel). The course cost includes textbook, BLS for Healthcare Providers Student Manual. Note: Students must be aware that classes may run longer than the posted times due to class size and/or other factors outside of the instructors control. Courses may be cancelled due to insufficient enrollment. Half hour lunch break included in class time. Wear comfortable clothes and bring a towel or blanket for CPR practice. TWA

Course: CPR007 **6 Hours**
\$62 + \$43 fee = \$105; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37408 1 Session S
1/8 9 a.m.-3 p.m.

Rockville Campus

CRN#: 37409 1 Session S
3/26 9 a.m.-3:30 p.m.

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!

Heartcode BLS Skills Check Off

This course is designed for the healthcare worker who has completed the Online American Heart Association, Heartcode BLS session—<https://shopcpr.heart.org>. Students must demonstrate the hands-on skills session through Montgomery College WDCE to obtain a course completion card. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the “certificate of completion”. TWA

Course: CPR098 **6 Hours**
\$55 + \$15 fee = \$70; NMR add \$50

Gaithersburg Business Training Center

CRN#: 37415 1 Session S
4/23 9 a.m.-3:30 p.m.

Rockville Campus

CRN#: 37413 1 Session S
2/26 9 a.m.-3:30 p.m.

Takoma Park/Silver Spring Campus

CRN#: 37412 1 Session S
1/22 9 a.m.-3:30 p.m.

CRN#: 37414 1 Session S
4/9 9 a.m.-3:30 p.m.

Heartsaver CPR, AED & First Aid Skills Check-off

This course is designed for the general public who have completed the Heartsaver First Aid CPR AED Online eLearning portion of the Heartsaver First Aid CPR AED blended learning course—<https://shopcpr.heart.org>. 1. Students will be able to demonstrate the cognitive information needed to perform First Aide, CPR and AED training. Upon completion of the online portion. 2. Students will be able to complete hands-on skills session with an AHA BLS or Heartsaver Instructor. Students are required to print-out “certificate of completion” and bring document to testing site. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the “certificate of completion”. TWA

Course: CPR094 **4 Hours**
\$55 + \$15 fee = \$70; NMR add \$50

Gaithersburg Business Training Center

CRN#: 37410 1 Session S
2/5 9 a.m.-1:15 p.m.

Takoma Park/Silver Spring Campus

CRN#: 37411 1 Session S
4/2 9 a.m.-1 p.m.

Nursing

Nurse Refresher Classroom—Hybrid Blackboard **TIP**

This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to re-enter the nursing field. This asynchronous class allows students to complete assignments, and connect with the Instructor and classmates on Blackboard Learning System within a given timeframe - usually 1 week and connect with their class 3-4 times a week. THIS IS NOT A LIVE CLASS. On-line topics will include reviewing anatomy and physiology, major disease pathology, current treatment strategies, legal issues, pharmacology, physical assessment, nursing process, documentation, current trends, evidence-based practice, end of life issues, videos, discussion groups and other leaning activities. Class must be taken with corresponding nursing courses NUR023 Lab and NUR007 Clinical. Courses must be taken at Montgomery College. Prerequisites: Laptop, desk top computer with camera and microphone capabilities and internet browser; View Mandatory Online Nurse Refresher Orientation; must have an active or inactive RN or LPN license; must have graduated from an accredited nursing program. Health records due in preparation for clinical - physical form, COVID19 and other vaccines, TB, criminal background check, CPR/BLS, and drug test - not included in tuition. You will be sent an email with further instructions prior to the start of class. After completion of this program, you will receive a certificate of completion from Maryland Board of Nursing and be eligible to reactivate your RN or LPN license through the Maryland Board of Nursing. TWA

Course: NUR078 **100 Hours**
\$1,235 + \$235 fee = \$1,470; NMR add \$650

Hybrid (Online & Face to Face)

CRN#: 37484 50 Sessions
1/24-3/11 On campus labs will be on Thursdays 2/3, 2/10, and 2/117 on the Takoma Park/Silver Spring Campus.
Take with NUR023 37477 and NUR007 37474

FULL COVID VACCINE IS MANDATORY FOR ALL HEALTH SCIENCES STUDENTS PRIOR TO THE FIRST DAY OF IN-PERSON CLASSES!

Nurse Refresher Classroom—Hybrid via Zoom **TIP**

Course: NUR077 **100 Hours**
\$1,235 + \$240 fee = \$1,475; NMR add \$650

Hybrid (Online & Face to Face)

CRN#: 37483 19 Sessions M W S
1/19-3/2 5-9 p.m. (M W)
8 a.m.-5 p.m. (S: Labs)

Take with NUR023 37476 and NUR007 37473

Nursing Lab

This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. Topics include nursing process, communication, nursing care and procedures, current trends in documentation, and pharmacology. There is no payment plan for this lab. *Prerequisite: completion of the nurse refresher classroom from Montgomery College.* TWA

Course: NUR023 **8 Hours**
\$215 + \$55 fee = \$270; NMR add \$140

Takoma Park/Silver Spring Campus

CRN#: 37476 1 Session S
3/5 8 a.m.-5 p.m.

Take with NUR077 37483 and NUR007 37473

CRN#: 37477 1 Session S
3/12 8 a.m.-5 p.m.

Take with NUR078 37484 and NUR007 37474

Nursing Refresher: Clinical **TIP**

Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, team work, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom, clinical, and lab in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. *Prerequisite: Concurrent enrollment in NUR078 or NUR077 and NUR023.*

A. Nursing License: If your Maryland license has lapsed, you must apply for, pay for, and receive an inactive license. If you have an active license from any state other than Maryland, you must apply for and receive a Maryland license before starting your clinical.

B. CPR Certification: This must be a healthcare provider-level course from American Heart Association.

C. 1. A complete physical exam, signed by your health provider, within 9 months of the start date for clinical. (You must use the Montgomery College Nurse Refresher Health form).

2. Proof of immunity to the following diseases:
*Mumps, Measles (Rubeola) and Rubella: Must provide serologic evidence that you are immune to Mumps, Measles and Rubella (positive titers). If blood titers are negative for any of these 3 diseases, you must receive two (2) doses of Mumps, Measles and Rubella vaccine (MMR) given 4 weeks apart. (Information documenting past MMR vaccinations is appreciated but cannot take the place of the titer test results.)

*Varicella: Must provide serologic evidence that you are immune to Varicella (positive titers). If titers are negative, you are required to receive two (2) doses of Varicella vaccine given 4 weeks apart. (Documentation of childhood disease will not be accepted). *Hepatitis B: Three (3) doses of Hepatitis B vaccine given 0,1, and 6 months apart, followed by Hepatitis B surface antibody testing 1-2 months after dose #3 is required. If you cannot provide documentation of the 4-step vaccination process described above, you must obtain serologic evidence of immunity (positive Hep Bs Antibody titer). If this titer is negative for immunity, the vaccination series must be repeated. *Tetanus, Diphtheria, and Pertussis: Documentation of one (1) dose of Tdap vaccine (not to be confused with TDap) in the past two (2) years, regardless of when the last Tetanus and Diphtheria vaccine was given. *Influenza: Vaccine is to be given at least 1 month prior to the start date for clinical. Please note: Vaccine series must be completed by the second week of class. All laboratory titers must have date blood was drawn as well as test results.

3. Tuberculin Skin Test: (Mantoux Tuberculin test) within 9 months of the start date for clinical is required. If test results show TB exposure in the past or present, you must obtain clearance from your health provider that you are able to attend clinical. A chest x-ray may be needed. (Use the Montgomery College TB clearance form which will be provided with the Health Inventory Form when getting evaluated.) TWA

Course: NUR007 **60 Hours**
\$1,110 + \$210 fee = \$1,320; NMR add \$650

Holy Cross Hospital Silver Spring

CRN#: 37473 10 Sessions M W
3/7-4/13 5-11 p.m.

No class 3/14-3/20

Take with NUR077 37483 and NUR023 37476

Holy Cross Hospital Germantown

CRN#: 37474 10 Sessions T R
3/22-4/21 5-11 p.m.

Take with NUR078 37484 and NUR023 37477

RN Case Manager/Delegating Nurse Training for Assisted Living

This 16-hour course, approved by the Maryland Board of Nursing, provides a basic foundation for nursing practice of the registered nurse who delegates nursing functions in the assisted living setting, including medication administration, and who teaches medication administration to the medication technician in assisted living. Topics to be covered include history of assisted living programs; regulations governing CM/DN practice; overview of CM/DN role and responsibilities; teaching medication administration to the medication technician; case management principles; delegation of nursing practice; communication; adult learning principles; and legal, ethical, and business issues. TWA

Course: NUR014 **16 Hours**
\$290 + \$90 fee = \$380; NMR add \$160

Online: Structured Remote

CRN#: 37475 2 Sessions S
2/12-2/19 7:30 a.m.-4 p.m.

This class is taught online. You will receive a Zoom invite a few days in advance to join the classes. You will need to create a MyMC email account. You will a laptop or ipad computer with a camera and microphone, and a current website browser.

Wellness

Massage Therapy: Basic Fundamentals

Learn the fundamentals of Swedish massage, including at least five hands-on techniques. Explore credentialing and licensing requirements for massage therapy careers in the state of Maryland. Wear comfortable clothing; bring a pair of shorts, a short-sleeved shirt, and your favorite oils and lotions to each class. (You will remain fully clothed during massage practice sessions.) Mats will be provided. TWA

Course: WEL021 **16 Hours**
\$160 + \$60 fee = \$220; NMR add \$140

Rockville Campus

CRN#: 37812 4 Sessions S
2/12-3/5 9 a.m.-1 p.m.

Massage Therapy: Basic Fundamentals Part II

This course is designed to increase your knowledge of the basic therapeutic massage techniques acquired in the Basic Fundamentals of Therapeutic Massage Part I. More emphasis is spent on the areas of the human body that generally require more therapeutic massage work, i.e. hands, feet, shoulders and back. Learn some basic reflexology. Learn the anatomy of the human body in more detail. Receive a one-hour massage session in each class. What a wonderful way to end a busy work week! This noncredit course does not meet the licensing requirements of the State of Maryland, Commonwealth of Virginia, or District of Columbia, and completion of this course does not allow the student to sit for the national massage therapy exams; nor does this course permit students to practice therapeutic massage for compensation in any of those three states. The course is designed to teach how to safely and effectively create a basic therapeutic massage session for friends and family members. Further assistance is offered for those who wish to learn more about becoming licensed In the State of Maryland, Commonwealth of Virginia and District of Columbia. Students remain fully clothed; shorts and t-shirts are permitted but not required. TWA

Course: WEL066 **16 Hours**
\$160 + \$60 fee = \$220; NMR add \$140

Rockville Campus

CRN#: 37813 4 Sessions S
3/26-4/16 9 a.m.-1 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Hospitality: Event Management and Food Safety

Event Management

Going Virtual: Hybrid and Online Events

Get acquainted with major trends, methodologies, and practices that have been adapted to facilitate and execute successful online events. TWA

Course: HOS064 **12 Hours**
\$110 + \$120 fee = \$230; NMR add \$140

Rockville Campus

CRN#: 37504 4 Sessions M W
1/24-2/2 6-9 p.m.

How to Gain Employment in Event Management

Familiarize yourself with techniques and practices that prepare you to interview successfully. Practice sharpening written and verbal presentation skills and equip yourself with strong assets in order to distinguish yourself in the job market.

Course: HOS040 **6 Hours**
\$50 + \$60 fee = \$110; NMR add \$50

Rockville Campus

CRN#: 37405 2 Sessions M W
3/7-3/9 6-9 p.m.

How to Open an Event Management Business

Acquire knowledge of the start-up process including self-assessment, market volatility, and enterprise development. Position yourself to strategize, initiate, or expand your event management business. TWA

Course: HOS041 **6 Hours**
\$50 + \$60 fee = \$110; NMR add \$50

Rockville Campus

CRN#: 37406 2 Sessions M W
2/21-2/23 6-9 p.m.

How to Organize a Great Event!

Learn how to organize an event of any magnitude. Get acquainted with the elements needed to develop a successful event such as catering, budgeting, venue selection, entertainment and more. TWA

Course: HOS052 **10 Hours**
\$80 + \$110 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 37501 4 Sessions M W
3/21-3/30 6-8:30 p.m.

Food Safety

Allergen Awareness

Allergen Awareness provides an in depth view into food allergies, intolerances and celiac disease. You will explore case studies and obtain strategies for controlling and managing the risks associated with food allergens. Workbook, one exam, and certification are included in the cost of the course. TWA

Course: HOS053 **4 Hours**
\$75 + \$100 fee = \$175; NMR add \$120

Germantown Campus

CRN#: 37502 1 Session M
1/31 9 a.m.-1 p.m.

CRN#: 37503 1 Session M
3/28 9 a.m.-1 p.m.

Certificación para Manipulación de Alimentos (Food Safety)

Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de respuestas al examen. TWA

Course: HBI191 **16 Hours**
\$85 + \$105 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 37421 4 Sessions S
2/5-2/26 9 a.m.-1 p.m.

CRN#: 37422 4 Sessions S
4/2-4/30 9 a.m.-1 p.m.

Food Certification Exam Retake

Students that did not pass the Food Safety exam are eligible for this class; potential students must submit a score analysis letter as verification of previous exam score(s) within 30 days of exam retake. Students are required to purchase and bring their own answer sheet. Proxy bilingual exam (Spanish) available. The exam will end promptly after two hours.

Los estudiantes que no aprobaron el examen de Seguridad Alimentaria son elegibles para esta clase; los estudiantes potenciales deben enviar una carta de análisis de calificaciones como verificación de las calificaciones de exámenes anteriores dentro de los 30 días posteriores a la repetición del examen. Los estudiantes deben comprar y traer su propia hoja de respuestas. Examen proxy bilingüe (español) disponible. El examen terminará puntualmente después de dos horas. TWA

Course: HOS011 **2 Hours**
\$10 + \$71 fee = \$81; NMR add \$50

Rockville Campus

CRN#: 37396 1 Session S
1/15 9 a.m.-11 a.m.

CRN#: 37397 1 Session S
2/19 9 a.m.-11 a.m.

CRN#: 37398 1 Session S
3/26 9 a.m.-11 a.m.

CRN#: 37399 1 Session S
4/23 9 a.m.-11 a.m.

Food Service Certification (ServSafe, National Restaurant Association)

This course meets the 16 hours required by the Maryland State Department of Health and Mental Hygiene to become a Food Safety Manager. Students must pass the exam with a minimum score of 75% to obtain a food manager's certification ID card; valid in Montgomery, Prince George's, Howard, and Baltimore City. Textbook: *ServSafe Essentials 7th edition* with exam sheet is required at first class. TWA

Course: HOS013 **16 Hours**
\$85 + \$110 fee = \$195; NMR add \$120

Germantown Campus

CRN#: 37400 2 Sessions M W
1/24-1/26 9 a.m.-5:30 p.m.

CRN#: 37401 2 Sessions M W
2/21-2/23 9 a.m.-5:30 p.m.

Rockville Campus

CRN#: 37402 2 Sessions M W
3/21-3/23 9 a.m.-5:30 p.m.

Food Service Recertification

This exam must be taken every 3 years in Montgomery County, MD and updates certified food managers for the recertification exam. Students registering for this exam must have already completed the 16 hour Food Service Certification course and have a **renewable/unexpired** Montgomery County Food Service manager's ID card. A minimum score of 75% is required for passing and students must purchase and bring an exam answer sheet, available at bookstore. TWA

Course: HOS049 **8 Hours**
\$30 + \$70 fee = \$100; NMR add \$120

Rockville Campus

CRN#: 37407 1 Session S
1/22 8:30 a.m.-5 p.m.

CRN#: 37499 1 Session S
2/26 8:30 a.m.-5 p.m.

CRN#: 37500 1 Session S
4/2 8:30 a.m.-5 p.m.

TiPS Alcohol Certification, On-premise

TiPS for On-Premise is required training for organizations selling, pouring and serving alcohol in the State of Maryland. Learn to notice the signs of intoxication, potentially prevent impaired driving, and deter alcohol sales to underage persons; certified TiPS trainer teaches all sessions. Certification exam must be passed with a 75% minimum, workbook and exam included in the price of the class; certification is valid for 4 years. TWA

Course: HOS036 **5 Hours**
\$35 + \$40 fee = \$75; NMR add \$50

Germantown Campus

CRN#: 37403 1 Session W
2/2 11 a.m.-4 p.m.

CRN#: 37404 1 Session W
4/6 11 a.m.-4 p.m.

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site

Income Tax

How To Start and Grow Your Tax Preparation Business

If you enjoy working with people and numbers, you might consider starting a tax business. This course will guide you through the process of starting and growing your tax business. Learn the day-to-day activities of a tax preparation business owner, the typical target market, growth potential, startup costs, and more. Montgomery College is an IRS approved continuing education provider. The instructor is a CPA and has a M.S. in taxation from Georgetown University. He has completed training and will be using the materials of the Income Tax School, headquartered in Richmond, Virginia. TWA

Course: TAX009 **8 Hours**
\$160 + \$90 fee = \$250; NMR add \$140

Online: Structured Remote

CRN#: 37796 1 Session S
1/22 9 a.m.-6 p.m.

Income Tax Preparation

Gain a new skill to use part time or full time! This comprehensive course covers the basics of preparing most individual tax returns filed with the IRS including short forms 1040EZ and 1040A, basic itemized returns, and more complicated long forms. The course also covers the basics of preparing Maryland form 502. This course is only offered during the fall semester. You must purchase textbook(s)/ materials and bring them to the first class. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: TAX003 **54 Hours**
\$439 + \$90 fee = \$529; NMR add \$250

Rockville Campus

CRN#: 37795 9 Sessions M T W R F
1/4-1/14 9:30 a.m.-4:30 p.m.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Individual Tax Preparer Exam Test Prep

Are you interested in becoming an individual tax preparer in Maryland? This continuing education course provides you with the information needed to successfully pass the Maryland individual tax preparer competency test. Topics include current tax year form 1040 series, its related schedules and Maryland form 502. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: TAX002 **4 Hours**
\$130 + \$115 fee = \$245; NMR add \$140

Rockville Campus

CRN#: 37794 1 Session F
1/21 1-5 p.m.

Small Business I Tax Course

Designed for individual income tax return preparers, this course provides an understanding and solid foundation for preparing business tax returns and researching issues involved in the preparation of tax returns for various forms of business entities. Modules covered in this course include understanding employment taxes, corporations, S corporations, partnerships, sole proprietorship, dispositions, income, expenses and understanding the balance sheet. Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: TAX007 **30 Hours**
\$295 + \$150 fee = \$445; NMR add \$225

Rockville Campus

CRN#: 38083 5 Sessions S
1/29-2/26 9:30 a.m.-4:30 p.m.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Instituto Hispano de Negocios

Certificación para Manipulación de Alimentos (Food Safety)

Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de respuestas al examen. TWA

Course: HBI191 **16 Hours**
\$85 + \$105 fee = \$190; NMR add \$120

Rockville Campus

CRN#: 37421 4 Sessions S
2/5-2/26 9 a.m.-1 p.m.

CRN#: 37422 4 Sessions S
4/2-4/30 9 a.m.-1 p.m.

Computación

Computación para el trabajo de oficina

Este curso ayudará a desarrollar habilidades básicas para el empleo en un entorno de oficina y está diseñado para principiantes. Algunos temas a tratar incluyen: Fundamentos de los programas de Microsoft Office, uso eficiente de correos electrónicos y administración de archivos. TWA

Course: HBI202 **24 Hours**
\$80 + \$125 fee = \$205; NMR add \$140

Rockville Campus

CRN#: 37423 6 Sessions S
1/15-2/19 9 a.m.-1 p.m.

CRN#: 37424 6 Sessions S
3/5-4/23 9 a.m.-1 p.m.

No class 3/19, 4/16

New Vaccination Requirements

See page 2 for more information.

Construcción

Introduction to Construction Estimating

El curso familiarizará a los estudiantes con la metodología utilizada para proporcionar propuestas de construcción precisas y rentables. Requisito previo: Lectura de Planos (HBI154) o la capacidad de leer planos. TWA

Course: HBI208 **30 Hours**
\$99 + \$90 fee = \$189; NMR add \$120

Online: Structured Remote

CRN#: 37425 8 Sessions S
3/26-5/21 9 a.m.-1 p.m.

Lectura de Planos (Overview of Blueprint Reading)

Aprenderá a analizar e interpretar símbolos, gráficos, abreviaturas y elementos que se utilizan en los planos arquitectónicos. Este conocimiento ayudará a implementar importantes estrategias de construcción, así como a estimar correctamente los proyectos de renovación. TWA

Course: HBI154 **33 Hours**
\$199 + \$100 fee = \$299; NMR add \$140

Online: Structured Remote

CRN#: 37420 8 Sessions S
1/15-3/5 9 a.m.-1 p.m.

Contabilidad

Contabilidad Computarizada (QuickBooks)

Esta clase presentará a los estudiantes a QuickBooks. Algunos temas a tratar incluyen: gestión y copia de archivos, creación de carpetas o directorios, presupuestos y facturas. Se requieren conocimientos básicos de contabilidad y computación.. TWA

Course: HBI153 **18 Hours**
\$100 + \$150 fee = \$250; NMR add \$140

Rockville Campus

CRN#: 37418 6 Sessions M W F
1/24-2/4 6-9 p.m.

CRN#: 37419 6 Sessions M W F
2/28-3/11 6-9 p.m.

Contabilidad Computarizada (QuickBooks II)

En esta continuación de Quickbooks I, los estudiantes aprenderán algunas funciones contables adicionales como pagos, procesamiento de formularios de impuestos y seguimiento de inventario, entre otros temas. Prerrequisito: Contabilidad computarizada (Quickbooks). TWA

Course: HBI211 **15 Hours**
\$99 + \$120 fee = \$219; NMR add \$140

Rockville Campus

CRN#: 38160 5 Sessions M W F
2/7-2/16 6-9 p.m.

CRN#: 38161 5 Sessions M W F
3/21-3/30 6-9 p.m.

Electricidad

Electricidad I, Teoría

Aprenda los fundamentos de la electricidad desde un enfoque teórico, desde la generación hasta su uso en instalaciones eléctricas residenciales. Los conceptos enseñados son del libro del Código Eléctrico Nacional (NEC). Podrá identificar varios componentes eléctricos y familiarizarse con la terminología de la industria. Libro de texto obligatorio: NFPA 70 NEC 2020. TWA

Course: HBI219 **30 Hours**
\$85 + \$170 fee = \$255; NMR add \$140

Online: Structured Remote

CRN#: 37427 6 Sessions F S
1/14-1/29 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

Electricidad II, Práctica

Los estudiantes desarrollarán la capacidad de analizar los procesos, materiales y herramientas utilizados en instalaciones eléctricas residenciales. Se enseñarán y utilizarán prácticas de seguridad que permitirán al estudiante manejar la electricidad de manera segura. TWA

Course: HBI135 **20 Hours**
\$80 + \$130 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 37416 4 Sessions F S
2/4-2/12 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

Electricidad III, Práctica

Los estudiantes aplicarán conceptos teóricos y prácticos a través del desarrollo de instalaciones eléctricas. Aprenderá las diferentes conexiones de instalación para enchufes, luces e interruptores. Los estudiantes deben demostrar la capacidad de realizar instalaciones eléctricas básicas a través de las prácticas desarrolladas en el aula-taller. TWA

Course: HBI136 **20 Hours**
\$80 + \$130 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 37417 4 Sessions F S
2/18-2/26 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

Electricidad IV

Aplicarás los conocimientos obtenidos de módulos anteriores para realizar instalaciones eléctricas residenciales de 120-240 vatios e instalar un panel de control. Practique varias habilidades aprendidas de módulos anteriores, todo de acuerdo con NEC y las especificaciones de la industria. Requisito previo: Módulos I-III, Libro de texto obligatorio: NFPA 70 NEC 2020. TWA

Course: HBI220 **30 Hours**
\$100 + \$170 fee = \$270; NMR add \$140

Rockville Campus

CRN#: 37429 6 Sessions F S
3/4-3/26 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

Preparación para el examen de Journeyman Electrician

Los estudiantes interesados en prepararse para el examen de licencia de Journeyman aprenderán fórmulas, cálculos y códigos. Esta clase se imparte en español, el estudiante debe tener un conocimiento integral del inglés. Libro de texto requerido: NFPA 70 NEC 2020. TWA

Course: HBI215 **30 Hours**
\$105 + \$175 fee = \$280; NMR add \$140

Online: Structured Remote

CRN#: 37426 6 Sessions F S
4/1-4/23 6-9 p.m. (F)
8 a.m.-3:30 p.m. (S)

Lifelong Learning Institute

Archaeology and World Cultures

A Taste of History: Wine—A Fascinating Journey

Learn the history of wine during antiquity. Analyze how wine came to symbolize, reinforce, and occasionally challenge cultural values, social norms, and political realities. Discuss the relationships between wine production and the development of the global economic system. Consider patterns of local wine production and consumption in the modern world. TWA

Course: LLI736 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37740 5 Sessions M
2/21-3/28 10:30 a.m.-12:30 p.m.
No class 3/14

Bread: A Slice of History **NEW**

How do you like your bread—white, whole-wheat, sliced, stone-ground, or in the form of a baguette or bagel? Explore how bread has played an important role in the diet, folklore, culture, religion, and politics of the world. Examine how it symbolizes fertility, prosperity, and protection against evil, and is also delicious to eat. Discuss how since antiquity, bread saw dramatic changes in the way it is made and in the patterns of consumption, all coinciding with the great transformations of history. Analyze how bread has evolved and the technological, social, economic, and political changes that it wrought in history. TWA

Course: LLI732 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37739 4 Sessions F
4/1-4/29 10:30 a.m.-12:30 p.m.
No class 4/15

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Exploring The National Parks

Content: National Parks of the Washington, D.C. Metro Area

The Washington, D.C. metro area hosts a complete collection of national parks that includes iconic monuments, memorials, and natural habitats. But did you know there are several lesser-known national park sites that are just a day trip away? Join your instructor, a 36-year career National Park Service employee, to discuss the history of the parks of the D.C. metro area and how they came to be part of the national park system. Examine well- and lesser-known parks of the D.C. metro area and learn the best method to plan your next visit. TWA

Course: LLI166 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37724 4 Sessions M
2/28-3/21 1:30-3:30 p.m.

Global Issues Through History, Literature, and Philosophy **Co-L**

Explore a number of topics related to global issues through historical, literary, linguistic, and philosophical lenses. Recognize your responsibilities to society—locally, nationally, and globally. Examine current issues of global importance. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI890 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37750 26 Sessions T R
2/8-5/12 12:30-2:05 p.m.
No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit GHUM101 CRN35619.

Online: Distance Learning

CRN#: 37752 1 Session
1/24-3/13

Please check the MC Bookstore for details regarding textbooks. Use credit GHUM101 CRN36356.

CRN#: 37751 26 Sessions T R
2/8-5/12 12:30-2 p.m.

No class 3/15, 3/17
Please check the MC Bookstore for details regarding textbooks. Use credit GHUM101 CRN35517.

Introduction to Archaeology **Co-L**

This course is an introduction to the discipline of archaeology. Learn how this discipline emerged slowly from explorations of ancient cultures to the science that it is today with accurate dating, archaeological data excavated with precision, theories that guide interpretation, and ethical concerns. The course also includes a survey of global prehistoric archaeological cultures. Note: You will be joining credit students in this co-listed credit class. This is a z-course: all textbook materials are available at no cost for this section. Regular internet access is required for access to materials. For more information, see <https://www.montgomerycollege.edu/academics/mc-open/>. TWA

Course: LLI802 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37749 30 Sessions T R
1/25-5/12 9:30 a.m.-10:45 a.m.
No class 3/15, 3/17

This is a Z-course, all materials are provided. Use credit ANTH240 CRN33881.

Travelogue Discoveries

NEW CONTENT! Would you like to visit far-away destinations without leaving the classroom? Join our speakers as they share information on exciting and exotic destinations through videos, photographs, and fascinating stories. Learn helpful travel tips. Possible lectures will be on Antarctica, Galapagos, Iceland, and the Wines of Chile. Topics will vary each semester. TWA

Course: LLI034 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37877 4 Sessions W
1/19-2/9 6:30-8 p.m.

Art Classes

Zoom allows students to hear and see the instructor as they demonstrate the class techniques, as well as allowing the instructor to see the students work in real time. Zoom also offers students the opportunity to interact with the instructor and other students—asking questions and joining in discussions.

Art**Acrylic Painting: Basic Techniques**

This course is designed to introduce the basic elements of painting to students with little or no experience, while working to attain an understanding of the painting medium. Utilize acrylic colors to explore the many ways paint can be handled, as well as how to prepare materials. Practice color, light, transparency/impasto, and composition through in-class exercises to learn to translate concepts into visual images. Bring supplies to first class. Supply list is available on the LLI website. TWA

Course: LLI247 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Rockville Campus

CRN#: 37726 6 Sessions T
3/22-4/26 6:30-8:30 p.m.

Altering, Repairing, and Embellishing Your Clothes **NEW**

Create embellishments using a variety of materials and resources to enhance old, tired clothes. Learn no-sew mending and discover basic alterations to help the fit of old and new clothes. No sewing machine needed—the instructor will demonstrate hand and machine techniques for you to practice in class. A \$10 supply fee will be assessed for various materials provided. A list of basic sewing tools to bring to class will be provided. TWA

Course: LLI771 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Rockville Campus

CRN#: 37743 6 Sessions M
2/21-4/4 10:30 a.m.-12:30 p.m.
No class 3/14

Amazing Photos With Your DSLR Camera

Explore the settings found on a modern digital camera. Discuss the different exposure, metering, autofocus, and white balance modes of a digital camera. Practice the basic methods of saving and storing your digital images. This course is for beginners in digital photography or those who acquired a camera with manual controls. TWA

Course: LLI470 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37727 5 Sessions M
2/21-3/21 6:30-8:30 p.m.

Amazing Photos with Your Phones and Tablets

Start with the basics of learning how to use a mobile phone camera; review the settings for optimal image capture; and explore pro tips and techniques of exposure, composition, and focus to produce the best results. Assess a select group of apps for image capture, processing, and display. Practice ways of transferring images from your mobile device to a computer. This class is designed for users of iOS and Android mobile devices. Some apps demonstrated may need to be purchased. Purchase of these apps are approximately \$20. TWA

Course: LLI471 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Rockville Campus

CRN#: 37728 4 Sessions R
3/24-4/14 6:30-8:30 p.m.

Drawing with Pencils, Charcoal, or Pastels

This course will help you develop fundamental drawing skills. Learn basic techniques such as blocking in the composition with pencil, shading with charcoal, and using pastels to create vibrant color. Begin by drawing a still life and move onto landscape and portrait drawings from photographs. Examine these subjects using a variety of media (pencil, color pencils, charcoal, pastel, ink, and watercolor). This class is designed for students of any skill level. Supply list is available on the LLI website. TWA

Course: LLI698 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37737 6 Sessions M
2/21-3/28 10:30 a.m.-12:30 p.m.

Art Supply List!

Material lists for LLI Art classes are available at :
www.montgomerycollege.edu/lifelonglearning/

How to Draw Like the Renaissance Masters **NEW**

This class is designed for students with intermediate-level drawing skills. Learn techniques for using red chalk, silverpoint, and a quill pen in the style of the Renaissance masters. Draw in color pencil and Conté crayon using the Trois Crayons palette; as well as charcoal pencils and sanguine pastel pencils. Explore still life and portraiture. Discuss masters, such as, Leonardo Da Vinci, Michelangelo, and Albrecht Durer. TWA

Course: LLI777 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Rockville Campus

CRN#: 37746 6 Sessions T
3/22-4/26 6:30-8:30 p.m.

How to Paint Like an Impressionist

This course will introduce you to the Impressionist movement and explain how it came about. Discuss the historical context, style, and inspiration for the movement. Explore techniques such as pointillism, impasto, use of palette-knife, layering, and Impressionist use of color. Apply these methods with individual instruction to create your own Impressionist painting with watercolor or acrylic. Supply list is available on the LLI website. TWA

Course: LLI652 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37733 6 Sessions R
3/24-4/28 10:30 a.m.-12:30 p.m.

★ Become a Star ★ Showcase Your Work

Sketching, painting, drawing, photography, cooking, garden design, short literary sample, and more. Show others what you have accomplished in a Lifelong Learning Institute class. Email us photos of your finished project(s) along with a short description (plus your written permission to publish the project(s)) and become a LLI star.

Please email both of us:

tracy.ritenour@montgomerycollege.edu
natasha.sacks@montgomerycollege.edu

Quilting for Beginners

Have you always wanted to learn to quilt? Not only is quilting fun and a chance to enjoy socializing with others, but studies have found that pursuing such creative passions can help improve your brain. Learn to select fabrics and colors, make templates, mark, cut, and sew blocks with a basic running stitch, press, arrange, and assemble blocks into a quilt top. After you measure, cut and attach borders, you will create the ever-popular Quilt Sandwich before completing your project by basting, quilting, and binding. This project is created entirely by hand, sewing machines are not required. Supply list is available on the LLI website.

Course: LLI223 **12 Hours**
\$45 + \$54 fee = \$99; NMR add \$50

Rockville Campus

CRN#: 37725 6 Sessions W
3/23-4/27 1:30-3:30 p.m.

The Art of Sketching

Whether you are an avid sketcher or new to the art, sketching allows you to record events such as a trip to a foreign land, a tour of a local garden, or a special occasion such as a birth or anniversary. Examine different types of sketches, such as, drawings, or quick paintings. Explore adding short captions, notes, parts of conversations, and observations to create a journal. Utilize sketches to plan an organic garden, create a preliminary drawing for a painting or portrait, or provide an outlet for discovering solutions to a variety of problems. Learn how to improve your observational skills while sketching with pen, pencil, or watercolor. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI970 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Online: Structured Remote

CRN#: 37753 6 Sessions W
3/2-4/6 6:30-8:30 p.m.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Watercolor Techniques I

Explore the beauty and magic of watercolor painting through a structured series of exciting classes that focus on basic watercolor techniques. Learn techniques of various washes, 'wet-on-wet,' and dry brush on wet and dry paper by watching the instructor demonstrate before performing the technique yourself. Basic drawing will be reviewed as needed. Practice the techniques by painting from a still life or photo. Creation of an individual style is encouraged. Bring supplies to the first class. Supply list is available on the LLI website. TWA

Course: LLI609 **12 Hours**
\$95 + \$92 fee = \$187; NMR add \$120

Rockville Campus

CRN#: 37730 6 Sessions W
3/2-4/6 10:30 a.m.-12:30 p.m.

Art History

A Cultural Tour of 1900: Vienna, Paris, and London **NEW**

Fin de siècle Vienna, Paris, and London were the beating heart of artistic modernism in the arts and world of ideas. Discuss Vienna, where a city marked by Freud and intellectual ferment would lead to the artistic creations of Klimt, Kokoschka, and Schiele. Examine Paris, the Belle Epoque, and a city framed by Hausman's boulevards, leading an innovation in painting and sculpture, while nurturing not only Rimbaud and Proust but also the debauchery of the Moulin Rouge. Explore London, the capital of the Victorian Empire, a city that cultivated the heights of literary nationalism in Kipling and the decadent indulgences of Oscar Wilde. TWA

Course: LLI782 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37748 5 Sessions T
3/8-4/12 10:30 a.m.-12:30 p.m.
No class 3/15

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Art and Architecture of Baltimore: Discovering the Treasures of “Charm City” **NEW**

Rediscover some of the art and architecture in Baltimore “Charm City.” Explore the superb Walters and Baltimore Art Museums. Discover which architects left their mark on Baltimore, in buildings such as Johns Hopkins Hospital or the Meyerhoff Symphony Hall. Learn about the “painted screens” on doors in neighborhoods such as Highlandtown. Discuss the early history of Baltimore and the significant time periods when Baltimore was at her peak/decline. TWA

Course: LLI763 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37741 3 Sessions T
1/18-2/1 6:30-8:30 p.m.

Art Deco: Architecture and Design for the Future

Have you wondered where the style of buildings commonly known as “Art Deco” came from? Examine how Art Deco emerged as a style of architecture in the 1920s and 1930s-taking cues from a 1925 Paris show entitled Exposition Internationale des Arts Décoratifs et Industriels. Discuss what characteristics are prevalent in the style. Learn about the major architects and artists of this movement. Analyze how Art Deco lent its forward-looking or streamline style to furniture, decorative arts, apparel, and jewelry. TWA

Course: LLI691 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37736 3 Sessions W
3/23-4/6 10:30 a.m.-12:30 p.m.

Please register early!

Class cancellations are processed at least a week before the start date due to low enrollments.

Celebrating 100 Years of The Phillips Collection: A Virtual Tour The Phillips Collection in Washington DC turns 100

Explore highlights of the collection through a curated virtual tour. Analyze artistic movements represented in the Phillips Collection. Examine the history and purpose of works within the collection. Discuss the most significant objects of art in terms of their author, genre, style, history, and meaning. TWA

Course: LLI679 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Rockville Campus

CRN#: 37734 3 Sessions M
2/7-2/21 10:30 a.m.-12:30 p.m.
Optional in-person tour of the Phillips Collection on February 27th.

Discovering Art in Montgomery County **NEW**

Do you know where to see art locally? Explore some of Montgomery County's best venues for seeing art. Discuss local and contemporary artists and how they incorporate narrative in their art. Examine major movements in modern art. Visit Glenstone Museum, Ratner Museum, and the Strathmore Mansion. Class will meet at the sites for private tours of the collections. Students are responsible for their own entrance fees if any. Moderate walking. TWA

Course: LLI778 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Off Campus Location

CRN#: 37747 4 Sessions S
3/26-4/16 11 a.m.-1 p.m.

Eating Art: Food in Western Art Traditions from the Renaissance—Present Day

Discover unexpected intersections of food and art. Explore ways that food has been represented throughout the ages in Western artistic traditions. Examine works of art and discuss related historical contexts. Investigate the sacred, profane, and romantic symbolism in still-life food portraits, the socio-political messages in depictions of agriculture and food harvests, and the myriad meanings of food when used as the base material for sculptural works and decorative displays. TWA

Course: LLI726 **10 Hours**

\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37738 5 Sessions W
3/9-4/13 1:30-3:30 p.m.
No class 3/16

Heaven and Earth: The Art and Architecture of the Byzantine Empire **NEW**

Examine the art of the Byzantine empire that became the standard for luxury, beauty, and sophistication for the West, centuries after its decline. Explore the period beginning with Constantine the Great's creation of the new capital of Byzantium in 330 CE to the fall of the empire in 1453. Discuss the artistic achievements from the empire's early Christian origins through its mature gilded opulence to its eventual decline. Analyze the rules of Byzantine church architecture and the symbolism of icons, among other art forms. TWA

Course: LLI772 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37744 5 Sessions R
2/24-3/31 1:30-3:30 p.m.
No class 3/17

The Triumph of Vision—Paintings of the Early Northern Renaissance **NEW**

A survey of the Flemish primitives of the 15th-century Northern Renaissance. Examine paintings from the 1420s until 1500, a period of an unprecedented artistic revolution started in the Burgundian Netherlands. Explore such major Netherlandish painters as Robert Campin, Jan van Eyck, Rogier van der Weyden, Petrus Christus, and Hans Memling. Discuss their most celebrated and influential works and learn to decipher their symbolic language. TWA

Course: LLI773 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37745 5 Sessions M
3/7-4/4 1:30-3:30 p.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Vocabulary of Art

How do you approach a work of art? You have to understand its vocabulary. Learn how to describe and analyze a work of art based on its look, place, and time of origin. Explore what formal elements are and how artists use them to construct a painting. Discuss how to gain insight into the reason for creating the work of art and its possible meaning. TWA

Course: LLI681 **6 Hours**

\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37735 3 Sessions W
4/6-4/20 6:30-8:30 p.m.

Brain Fitness Institute

Cultivating Compassion through Meditation

Do you want to learn how to be calm during even the most heated moments? Explore the process of RAIN (Recognize, Allow, Investigate, Nurture) – a powerful tool used in calming meditation. Examine the role of meditation in cultivating compassion for self and others. Learn new ways to meet life's many challenges with more openness, equanimity, and compassion through reading, discussion and meditation practice. Recommended book: Radical Compassion by Tara Brach (2019). TWA

Course: LLI534 **6 Hours**

\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37729 4 Sessions W
2/2-2/23 10 a.m.-11:30 a.m.

Virtual Face-to-Face in Real-Time!

Many LLI Classes are still being taught online with Zoom

It's Easy to Zoom! Three days before your class, your instructor will send you a link to your class. **You will need to have a working microphone built into your device or headphones with a microphone.** If you do not, you can use the free phone conference feature. You will need to visit: <https://zoom.us/download> and download the Zoom application onto your computer. It only takes a few minutes. We recommend that you do this in advance to make sure all your computer components are working.

How Your Brain Acquires Knowledge: Sharpen Your Smarts

NEW

Do you want to learn how the brain acquires knowledge, as well as unique study skills to help you do the same? Play fun brain games and identify how to decode clues from game shows, word games, and general trivia. Take a qualification test to see if you could make it on Jeopardy! Study basic brain physiology, and most importantly, have fun while building grey matter! This class is being taught by a former Jeopardy contestant. TWA

Course: LLI764 **10 Hours**

\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37742 5 Sessions M
2/21-3/28 10:30 a.m.-12:30 p.m.
No class 3/14

Meditation Practices—Heart, Brain, Body Connections

The many benefits of meditation range from decreased stress, anxiety and depression to improved memory and attention. It even reduces inflammation, boosts immune function, and increases empathy and compassion. This course weaves together lecture, discussion, and meditation practices to offer a survey of a variety of approaches including guided meditations, Heart Rhythm Meditation (HRM), walking meditation and more. TWA

Course: LLI185 **12 Hours**

\$69 + \$92 fee = \$161; NMR add \$120

Online: Structured Remote

CRN#: 38169 8 Sessions T
3/1-4/19 1:30-3 p.m.

Missing Your Zoom Link?

Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. If you do not receive your link, please check your spam folder. If it is not there, email all three of us, the day before your class starts.

tracy.ritenour@montgomerycollege.edu
natasha.sacks@montgomerycollege.edu

Stress Management & Resiliency Through Mind-Body Techniques

Would you like to learn how to manage stress better and become more resilient? Explore a variety of mind-body principles and self-care interventions. Discuss how nutrition, sleep, meditation, and physical activities such as yoga affect stress. Learn coping skills, distress tolerance, and ways to enhance physical and emotional health. TWA

Course: LLI501 **4 Hours**

\$35 + \$49 fee = \$84; NMR add \$50

Rockville Campus

CRN#: 37789 3 Sessions M
4/4-4/18 2-3:30 p.m.
Last class on 4/18 meets 2-3 p.m.

JUST ADDED TO SPRING SCHEDULE!

LaBlast® Ballroom Dance Fitness

Do you want to work out and have fun at the same time? Dance your way to a healthier mind and body with LaBlast® Dance Fitness. Practice skills of ballroom dance with the calorie blasting properties of interval fitness. Experience carefully curated music playlists from all eras and genres to help you stay engaged and entertained while learning the Tango, Rumba, Jive and more! The multi-level learning approach makes LaBlast® Fitness perfect for everyone, from the absolute beginner to the advanced dancer. No partner is required and adults of all ages can participate. TWA

Course: LLI659 **4.2 Hours**

\$34 + \$59 fee = \$93; NMR add \$50

Rockville Campus

CRN#: 38412 5 Sessions M
3/14-4/11 11-11:50 a.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Careers and Employment for 50+

How to Be Organized and Efficient at Work and Home

How do you value your time? Learn about scheduling and task organization tools as well as software applications to help you manage your projects, big or small, avoid scope creep, and remember your schedule. Practice vision shaping activities to help you organize your priorities and apply changes, inclusive of family and professional goals. Outline a project plan, prepare and monitor a weekly schedule, and keep track of details and important data. TWA

Course: LLI032 **6 Hours**
\$25 + \$35 fee = \$60; NMR add \$50

Online: Structured Remote
CRN#: 37876 3 Sessions R
2/3-2/17 6:30-8:30 p.m.

Innovation and Creativity: Move Your Ideas to Action, With IMPACT®

Do you have ideas in your head and heart that you want to turn into a business or non-profit and you're struggling to get moving on them? Creativity and innovation do not happen by accident; you must be intentional to achieve the results you seek. Learn a process and receive resources that will help you get out of your head and into action to start a business, promote a cause, or chart the career you want to pursue.

Course: LLI727 **2 Hours**
\$10 + \$15 fee = \$25; NMR add \$30

Online: Structured Remote
CRN#: 37896 1 Session R
4/7 6:30-8:30 p.m.

Computers and Technology

Cloud Technology For Beginners (For people with a Non-Technical Background) **NEW**

What is the cloud? Define what cloud computing is, what it supports, and how it's delivered. Explore the benefits and key concepts of cloud computing. Discuss when and where to use it, using appropriate industry models. Examine how hackers access your information and best practices to protect your personal information while using the internet. No prior experience needed.

Course: LLI785 **2.5 Hours**
\$20 + \$10 fee = \$30; NMR add \$30

Online: Structured Remote
CRN#: 37916 1 Session W
2/2 6:30-9 p.m.

Computer Skills for Beginners **NEW**

Gain confidence as you are introduced to various hardware, software, and storage devices. Define basic computer concepts and terminology. Learn to navigate the desktop or laptop, textboxes, windows, toolbars, and taskbars. Examine the Windows Control Panel to identify settings and customize controls. Explore files and learn to browse, open, and rename a file. Practice creating new folders, and to copy and move files into these folders. Use Microsoft Word to create, edit, and print out a document. Discuss email and web mail, including how to open and save email attachments. Explore the internet and learn how to find information. Learn steps you can take to be safe while online. TWA

Course: LLI790 **12 Hours**
\$21 + \$78 fee = \$99; NMR add \$50

Rockville Campus
CRN#: 37918 8 Sessions M
2/28-4/18 1:30-3 p.m.

Cybersecurity for Beginners (For people with a non-technical background)

Develop a basic understanding of Cybersecurity to protect yourself from Online Frauds and prevent Identity Theft. Examine how hackers can steal your personal information. Analyze types and motives of cyber-attacks. Learn the best practices that are important to protect your information while using the internet. Explore the history of Cybersecurity. Learn key terminology, basic system concepts, and an introduction to the Cybersecurity field. TWA

Course: LLI759 **4 Hours**
\$20 + \$39 fee = \$59; NMR add \$50

Online: Structured Remote
CRN#: 37904 2 Sessions W
2/9-2/16 6:30-8:30 p.m.

Using Instagram and YouTube Like a Pro

There's no better time than now to get started with Instagram and YouTube. Find and follow Instagram accounts. Learn how to share photos and videos to create stories with special effects. Explore how to browse your feed and interact with posts. Discuss how to go live to connect with your friends at the moment or message your friends in private. Examine the Explore tab and IGTV. Create a YouTube Channel. TWA

Course: LLI482 **4 Hours**
\$20 + \$39 fee = \$59; NMR add \$50

Online: Structured Remote
CRN#: 37883 2 Sessions M
3/28-4/4 6:30-8:30 p.m.

For additional career courses, see Professional and Career Development section on page 76.

Career Exploration Boot Camp **Course: CRP013**

What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful.

How to Land Your Job **Course: CRP535**

Learn traditional and innovative job search techniques to help you land the job you want. This class provides a comprehensive approach to employment search, including resume writing, LinkedIn, and the latest self-marketing and networking techniques.

History and Current Events

“The Best Poor Man’s Country”: Poverty in American History **NEW**

None of us is a stranger to poverty. We may see it, even if we’ve been fortunate enough to avoid it ourselves. Then there’s the poverty we may not see, in substandard housing or homelessness, hunger and malnutrition, and untreated medical and mental problems. Examine the developments that transformed America into a place marked by growing contrasts in wealth: slavery, industrialization, immigration, tax and financial policy, and more. Discuss the measures taken over time by various levels of government, supported by organized religion and the voluntary sector, to mitigate poverty and address the structural weaknesses that prevent millions from achieving economic security. TWA

Course: LLI779 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37911 3 Sessions F
2/4-2/18 10:30 a.m.-12:30 p.m.

African History from 1800 **NEW**

Co-L

Examine African societies in the first half of the 19th century, the impact of New Imperialism, and the scramble for Africa by Europeans at the end of the century. Discuss colonial states and societies, African nationalist and independent movements, the impact of decolonization, and Africa in the modern world. Analyze case studies, which focus on individual areas such as South Africa and Nigeria. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI748 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 37903 26 Sessions M W
2/7-5/11 11 a.m.-12:35 p.m.

No class 3/14, 3/16

Please check the MC Bookstore for details regarding textbooks. Use credit HIST266 CRN36402.

An Insight Into Politics and Current Events

NEW CONTENT: Join fellow students to discuss the current events of the late winter and spring of 2022 with a particular emphasis on political issues. Examine the status of the coronavirus pandemic and the maybe-new definition of normal. Discuss national issues - President Biden’s ambitious agenda and Congress, the Supreme Court’s potential decisions on abortion and gun rights, the House January 6 Committee, and President Trump’s potential civil/criminal legal issues. Explore local matters - likely nominees of each party for Governor of Maryland. Discuss international politics - the Iran Nuclear Deal, Russia, and China’s growing economic influence. All discussion will be conducted in a rational manner, accommodating all political views, and treating all students with respect. **Note:** *The on-campus and Zoom section are running at the same time. Please register for the section you prefer.*

Course: LLI511 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Rockville Campus

CRN#: 37886 6 Sessions W
2/23-5/4 10:30 a.m.-12:30 p.m.
Class meets 2/23, 3/9, 3/23, 4/6, 4/20, 5/4

Online: Structured Remote

CRN#: 37887 6 Sessions W
2/23-5/4 10:30 a.m.-12:30 p.m.
Class meets 2/23, 3/9, 3/23, 4/6, 4/20, 5/4

Would you like to teach for the Lifelong Learning Institute?

Please contact Natasha Sacks for details. natasha.sacks@montgomerycollege.edu

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Asia-Pacific, China, and a New Regional Order **NEW**

The foundations of the regional order in the Asia-Pacific are undergoing tectonic shifts. Examine how, in 2010, China overtook Japan as Asia’s largest economy, becoming second only to the United States in terms of gross domestic product (GDP). Analyze how other countries such as India, South Korea, Indonesia, and Vietnam are also becoming more active and influential in regional affairs. Discuss how, with the rise of China and other Asian powers, the Asia-Pacific region seems to be transforming into a new regional order with a new configuration of power and interests that also challenges established relations with the United States. Explore this transformation and its regional and global consequences. TWA

Course: LLI733 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Online: Structured Remote

CRN#: 37898 5 Sessions T
2/1-3/1 10:30 a.m.-12:30 p.m.

Eastern Europe—History and Culture

This course is an overview of the turbulent history of what used to be called Eastern Europe. This semester we will focus on Poland and The Czech Republic. Identify their geographical, historical, political, and cultural boundaries. Examine, in-depth, the rise of nationalism and modernization leading into the World Wars. Discuss the Communist experience and the revolutionary transformations that followed it. Describe the transformations of Poland and the Czech Republic after the fall of the Berlin Wall. Explore the contemporary rise of ethno-nationalism as a consequence of reintegration with the rest of Europe. TWA

Course: LLI446 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Rockville Campus

CRN#: 37880 6 Sessions T
3/8-4/19 1:30-3:30 p.m.

No class 3/15

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

European History: 17th Century to the Present **Co-L**

Trace the accumulated experience of Western civilization and its worldwide relationships. Explore the changes in thought, social, economic, and political structures from the Copernican revolution and the Enlightenment through the American and French revolutions, the traumas of economic depressions, world wars, and the upheavals of the contemporary world. Examine the tensions between individual liberty and traditional powers of state and society, the rise of ideologies, pressures of industrialism and national identity, the role of women in society, the rise of masses, and the disenchantment with traditional liberalism and totalitarian alternatives. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI469 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37882 30 Sessions T R
1/25-5/12 9:30 a.m.-10:45 a.m.
No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit HIST148 CRN35090.

History of Enslavement in the District of Columbia: Virtual Tour

Examine the history of enslavement in the original Federal City (the District of Columbia.) Analyze how the District of Columbia would become the center of the domestic traffic in enslaved blacks, under support of law and Constitution. Take a virtual tour of the buildings and locations, in which enslaved persons, adults and children, were penned, ahead of auction and sale. Explore the constructions - White House, Capitol, Washington Monument, the Underground Railroad, among others - that were built with enslaved Africans and indigenous peoples of the Potomac. Discuss current events related to racial inequality. TWA

Course: LLI660 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37894 4 Sessions R
2/3-2/24 10:30 a.m.-12:30 p.m.

History of the United States, a Survey Course: from 1865 to the Present **Co-L**

This course will survey United States history from Post-Civil War Reconstruction to the present day. Learn about the industrial revolution and rise of the city; the new immigration; and the social, cultural, and political responses to these changes. Explore the emergence of the United States as a more active world power. Examine American society in the 1920s, the Great Depression, the Cold War, and the controversies over the American role in world affairs. Discuss new developments in modern American society and culture. Note: You will be joining credit students in this co-listed credit class.

Course: LLI121 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 38242 45 Sessions M W
1/24-5/11 11 a.m.-12:15 p.m.
No class 3/14, 3/16

Please check the MC Bookstore for details regarding textbooks. Use credit HIST201 CRN36093.

Jews of France **NEW**

Survey French Jewish history from the early Middle Ages to the present. Explore the diversity of Jewish life throughout France's regions, showing how Jewish identity constantly redefined itself in a country known for the Rights of Man, Jewish Emancipation, the Dreyfus Affair, and Vichy. Chart the migrations of Jews into France and trace their fortunes through the making of the Kingdom of France, the French Revolution, the rise of modern antisemitism, the renewal of interest in Judaism, and the challenges of the 21st century. TWA

Note: *The on-campus and Zoom section are running at the same time. Please register for the section you prefer.*

Course: LLI734 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37899 5 Sessions M
2/21-3/28 2-4 p.m.
No class 3/14

Online: Structured Remote

CRN#: 37900 5 Sessions M
2/21-3/28 2-4 p.m.
No class 3/14

Political Ideologies **Co-L**

Survey and analyze leading ideologies of the modern world such as anarchism, nationalism, fascism and national socialism, classical liberalism and conservatism, Fabian socialism, Marxism-Leninism, and liberal democracy. Explore current extremist ideologies of both left and right. Examine the nature and function of ideologies in political movements and in governance. Note: You will be joining credit students in this co-listed credit course. TWA

Course: LLI468 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37881 30 Sessions T R
1/25-5/12 11 a.m.-12:15 p.m.
No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit POLI206 CRN37515 for textbook information.

Public Service Leadership and the Future of American Democracy

NEW

Explore the concepts of public service and public service leadership together with a consideration of the future of American democracy. Learn about the Greek and Roman foundations of American democracy. Study the leadership actions of Presidents like Abraham Lincoln and Franklin Roosevelt in times of crisis, and the leadership in today's military. Examine the question of whether authoritarianism could supplant democracy in the United States. Books include two by Thomas Ricks, *First Principles and The Generals*, a book by Doris Kearns Goodwin, *Leadership in Turbulent Times*, and a book by Heather Cox Richardson, *How the South Won the Civil War*. TWA

Course: LLI774 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37908 5 Sessions R
3/31-4/28 1:30-3:30 p.m.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Rise in Extremism and Hatred Movements **NEW**

According to the American Defamation League, 2020 was the third-highest year on record for antisemitic incidents since they began tracking in 1979. The ADL also reported, that by the summer of 2021, they had seen an exponential rise in all forms of extremist hatred and violence (ex. the rise in anti-Asian attacks). Discuss how this rise in extremist hate is not limited to the United States, that it is instead a world-wide phenomenon of greatest concern. Explore the historical roots of extremist and hate movements, their characteristics, their organizational strengths and weaknesses, and of the threat they pose in the midst of the enduring pandemic crisis. TWA

Course: LLI783 **6 Hours**
\$45 + \$72 fee = \$117; NMR add \$120

Online: Structured Remote

CRN#: 37914 3 Sessions F
3/4-3/25 10:30 a.m.-12:30 p.m.
No class 3/18

The Biden Administration's Agenda and Trade Policy **NEW**

Examine the current administration's views on trade and how trade fits into its Build Better agenda. How will the administration's approach impact relations between the United States and China and other key US trading partners? Discuss what the current approach could portend for US global leadership and the US economy. This class is offered by Barbara Weisel, Managing Director, Rock Creek Global Advisors and former Chief U.S. Negotiator for the Trans-Pacific Partnership Agreement.

Course: LLI791 **2 Hours**
\$15 + \$10 fee = \$25; NMR add \$30

Rockville Campus

CRN#: 38175 1 Session F
4/8 1-3 p.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

The Civil War: A Military History

Did you know that many of the major battles of the Civil War were fought in the DC Metro area? Learn why the Union won the war. Analyze the military strategies and campaigns. Discuss the major battles and their outcomes. Examine military leaders who made the outcome of the war a victory for the North. TWA

Course: LLI730 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 37897 5 Sessions W
3/23-4/20 2-4 p.m.

The History of Italy from the Renaissance to Present **NEW**

Explore the history of Italy from the Renaissance until present day. Begin with the transformation of the Italian peninsula into a modern state from a region of city states through the wars of independence leading to Italy's unification. Discuss the 'economic miracle,' social unrest, terrorism, the passage from the First to the Second Republic, and the European Union. Examine emigration, colonialism, the transformation of the Italian family, and the role played by women in Italian society over time. TWA

Course: LLI766 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37905 6 Sessions R
2/24-4/7 10:30 a.m.-12:30 p.m.
No class 3/17

Virtual Face-to-Face in Real-Time! Many LLI Classes are still being taught online with Zoom

It's Easy to Zoom! Three days before your class, your instructor will send you a link to your class. **You will need to have a working microphone built into your device or headphones with a microphone.** If you do not, you can use the free phone conference feature. You will need to visit: <https://zoom.us/download> and download the Zoom application onto your computer. It only takes a few minutes. We recommend that you do this in advance to make sure all your computer components are working.

The Whole World Was Watching: Sports Confrontations During the Cold War **NEW**

In the Cold War era, the confrontation between capitalism and communism played out not only in military, diplomatic, and political contexts, but also in the realm of culture - and perhaps nowhere more so than in sports. Examine Cold War rivalries through the lens of sporting competitions across the globe. Discuss some of the most memorable encounters: the USSR vs Hungary Water Polo Match of 1956, which happened right after the brutal repression of that country; the USSR vs Chile 1973 soccer match, which was to be held in the stadium where hundreds of political prisoners were held, tortured, and killed, and the famous miracle on ice, US vs USSR hockey game of 1980. TWA

Course: LLI735 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37901 4 Sessions R
1/20-2/10 6:30-8:30 p.m.

World History: A Comparative Survey from A.D. 1500 to Present **Co-L**

Explore contemporary life in terms of the accumulated cultural experiences of the world, and learn to appreciate the growing interdependence of modern nations. Examine autonomous local developments in various parts of the world as well as the settling of the New World. Discuss scientific and industrial revolutions and their diffusion, Western dominance of the non-Western world and its decline, and the rise of mass societies. Discuss Marxism and worldwide revolutions, the effects of two world wars, and the struggles to modernize. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI643 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37893 30 Sessions T R
1/25-5/12 11 a.m.-12:15 p.m.
No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit HIST117 CRN35088.

World History: A Comparative Survey from the Ancient World to A.D. 1500 **Co-L**

Explore contemporary life in terms of the accumulated cultural experiences of the world, and learn to appreciate the growing interdependence of modern nations. Discuss the emergence and flowering of ancient Near Eastern and Mediterranean civilizations; the Christian Middle Ages and Renaissance in Europe; China and the development of Confucianism, Taoism, and Buddhism; Hinduism and Indian empires; Islam and its conquests and the rise of the Ottoman Empire; civilizations of the Americas; and African developments. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI610 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37890 30 Sessions T R
1/25-5/12 9:30 a.m.-10:45 a.m.
No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit HIST1116 CRN35595.

World War II—The Western Front

NEW

Examines the Second World War from the Invasion of North Africa to the defeat of Nazi Germany. Analyze the American Forces and their activities during the conflict. Discuss the North African Campaign, Italian Campaign, D-Day, the Falaise Encirclement, Battle of the Bulge, Crossing the Rhine, Gotterdammer, and other topics. The class will feature lectures, photographs, and class discussion. TWA

Course: LLI789 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37917 4 Sessions R
4/7-4/28 10:30 a.m.-12:30 p.m.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

XX Marks the Spot: Female Spies Throughout History **NEW**

Are you fascinated by intrigue, seduction, and espionage? Discuss women's increased role in espionage throughout history. Examine how and why these women were successful in their roles as spies. Demonstrate knowledge on lesser-known female spies and detail their contributions. Utilize primary and secondary source documents to dispel the stereotype of female spies as only "sexual seductresses." Discuss the current relevance of these female spies' accomplishments. TWA

Course: LLI767 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Online: Structured Remote

CRN#: 37906 5 Sessions W
1/26-2/23 10:30 a.m.-12:30 p.m.

Landscape and Horticulture

Annuals and Perennials for Your Garden

Learn how to select plants, where to purchase annuals and perennials, and plan a blooming garden for this growing zone. Explore vines and climbers-where to use them and how to maintain them. Discuss deer resistant plants, repeat blooming options, and support/structure in an annual and perennial garden. Identify which garden items to avoid, what species make viable substitutions, and compatible plants. Determine how often to divide and how to maintain annual and perennial plants. Examine shade and sun loving plants as well as tropical species that can add special interest to a garden. Discuss which annuals are viable to winter over and how to integrate annuals and perennials into a full season of blooming color and design. TWA

Course: LLI579 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37888 4 Sessions W
4/6-4/27 6:30-8:30 p.m.

Decorative Trees and Shrubs

Do you know which trees and shrubs are successful in Mid-Atlantic garden spaces? Learn how to select woody ornamentals and plan a Mid-Atlantic region garden. Discuss deer resistant shrubs and the challenges of bamboo and other invasive plants in the landscape. Analyze which trees and shrubs to avoid. Explore general maintenance techniques. TWA

Course: LLI078 **4 Hours**
\$35 + \$49 fee = \$84; NMR add \$50

Online: Structured Remote

CRN#: 37878 2 Sessions W
2/2-2/9 6:30-8:30 p.m.

Easy Care Houseplants

Bring beauty and nature into your home. Learn how to choose the right houseplant for your home and space. Discuss pot size, watering schedules, and types of light. Determine when to divide, how to take cuttings, and how to reproduce plants in your home. Analyze nutrition levels and when to fertilize. Identify common pests and learn how to control them. TWA

Course: LLI618 **4 Hours**
\$35 + \$49 fee = \$84; NMR add \$50

Online: Structured Remote

CRN#: 37891 2 Sessions T
2/15-2/22 6:30-8:30 p.m.

Floral Arrangements for Home and Office

Learn how to purchase, process, and care for fresh flowers purchased from the supermarket, farmers market, and florist. Discuss the basic tools and containers available to create beautiful floral arrangements. Demonstration of four to six floral designs using supermarket purchases with simple tools and techniques.

Course: LLI028 **4 Hours**
\$35 + \$20 fee = \$55; NMR add \$50

Rockville Campus

CRN#: 37875 2 Sessions W
3/23-3/30 6:30-8:30 p.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Garden Design

Do you ever wish you could have a beautiful home garden? Garden enthusiasts and homeowners will examine the basics of garden design. Discuss current garden trends, and how to integrate the architecture of your home/buildings into the landscape for a cohesive overall design. Learn about using plants and materials that are suitable for the Mid-Atlantic region to create a garden design suitable for your own home. TWA

Course: LLI370 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37879 4 Sessions W
2/16-3/9 6:30-8:30 p.m.

Introduction to Organic Vegetable Gardening

This course provides gardeners a way to produce vegetables for their household while using sustainable gardening practices. This class will cover what to plant, when to plant, and how to plant vegetable crops that are well suited to Maryland. In addition, how to organically control pest and diseases will be discussed. Furthermore, guidance will be provided on designing vegetable gardens. TWA

Course: LLI825 **5 Hours**
\$40 + \$69 fee = \$109; NMR add \$120

Online: Structured Remote

CRN#: 37919 2 Sessions R
3/24-3/31 6:30-9 p.m.

Orchids: How to Grow and Bloom

Discover how to be successful with orchid selection in the home environment. Learn how to purchase, care, transplant, and water your orchids. Discuss how to rebloom your orchid, when to fertilize, and when to root prune.

Course: LLI022 **3 Hours**
\$15 + \$15 fee = \$30; NMR add \$30

Online: Structured Remote

CRN#: 37874 1 Session W
1/26 6:30-9:30 p.m.

New Vaccination Requirements

See page 2 for more information.

Human and Natural Science

Forensic Psychology: Learn to Decipher Complex Behavior

When you hear the term forensics, do you think of CSI or Criminal Minds? Forensic psychology is more than just fingerprints and a quick resolution to a case. Discuss an overview of the science of psychology. Analyze complex and challenging cases to improve your logical reasoning and critical thinking skills. This course will use film and readings in the criminal justice and abnormal psychology field to encourage discussion and to debate the intersection of psychology and criminal justice. TWA

Course: LLI642 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Rockville Campus

CRN#: 37892 4 Sessions F
2/4-2/25 10:30 a.m.-12:30 p.m.

From Satellites to Cell Phones: Using Smart Phone Technology to Help NASA Researchers **NEW**

Did you know that NASA researchers are seeking citizen scientists to help monitor various parts of the Earth's systems from the ground, to help compare these to their satellite data? Explore how and why NASA wants to use personal smart phone technology to observe clouds, identify potential disease-transmitting mosquitoes, measure tree height, and classify land cover. Engage with NASA scientists, learn how to collect and submit data, and discover a realm of resources to share across multiple generations. TWA

Course: LLI780 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37913 4 Sessions M
3/7-3/28 10:30 a.m.-12:30 p.m.

Find Us on Facebook!

Learn about free events, new course offerings, registration information, special announcements, and more.
<http://bit.ly/MCLLIfacebook>

How to Plan and Travel to Other Planets

Ever wanted to explore how missions to other planets are formed? What goes into planning for a rover to land on Mars? Learn how we map the surface of the Moon and what scientific instruments would be good to send into space. Explore behind the scenes as to how planetary missions are formulated and executed, while learning some awesome planetary explorations—past, present, and future – along the way! TWA

Course: LLI746 **6 Hours**
\$45 + \$65 fee = \$110; NMR add \$120

Online: Structured Remote

CRN#: 37902 3 Sessions W
4/6-4/20 6:30-8:30 p.m.

Introduction to Philosophy **Co-L**

Introduction to philosophical analysis of the problem of knowledge, the problem of reality, and the problem of the good. Major philosophical attitudes of Western civilization are introduced. Special attention is paid to some of the philosophical implications of contemporary natural and social science. The basic themes of the course are that the major questions philosophy deals with are present in the lives of all persons; that we must clarify the questions, if possible, before we try to answer them; and that the basic questions are always concerned with the nature and meaning of human existence. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI600 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37889 30 Sessions M W
1/24-5/11 11 a.m.-12:15 p.m.

No class 3/14, 3/16

Please check the MC Bookstore for details regarding textbooks. Use credit PHIL101 CRN34445.

The Invisible Female Scientists of History **NEW**

If one relied on historical fiction they might think female scientists did not exist before the 20th century. Explore the true history of female participation in science from the late middle ages to the modern era. Examine the brilliant early scientists who have remained invisible to general history until recently. Discuss prior limitations for female education and scientific education, and the way gender and power intersected to limit female scientific recognition. TWA

Course: LLI784 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Gaithersburg Business Training Center

CRN#: 37915 4 Sessions R
2/24-3/24 1:30-3:30 p.m.
No class 3/17

Using DNA to Reveal the Hidden Stories of Human Diversity, History, and Migration

Learn what DNA is, how it is inherited, and what is its function. Examine how different parts of the DNA tell different stories. Learn what is a mutation, and how they advance and influence evolution. Analyze DNA results from an ancestry, paternal, or medical genetic test. Discuss how DNA informs us about ancestry, geographic origin, race, and identity. TWA

Course: LLI684 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 37895 4 Sessions R
4/7-4/28 2-4 p.m.

Become a Lifelong Learning Ambassador!

Stay active and engaged by becoming a volunteer—LLI Ambassador. As an ambassador you will help with community outreach by finding online, and in the community, distribution points for LLI marketing materials: catalogs, brochures, and online ads. Your responsibilities may also include interacting with community members via phone and marketing the LLI program with our team at community events (when face-to-face events resume).

If you would like to become a LLI Ambassador, please contact Natasha Sacks at natasha.sacks@montgomerycollege.edu

Literature and Writing

“Nobody Does It Better:” The American Film Institute, 100 Top Films

The American Film Institute’s list of the 100 Greatest American Films of All Time serves as a survey of seminal moments in America’s history. Explore common themes among AFI’s top 100 films and their importance to America’s history. Analyze sections of the texts upon which certain films are based. Compare “reel-life” vs. real life in the film industry. Discuss when films began to talk and who controlled what they could say. Examine some of the biggest cinematic treasures of the United States, such as: Citizen Kane’s Rosebud, Singin’ in the Rain’s iconic dance, All About Eve’s “bumpy night”, and Ben Hur’s chariot race. TWA

Course: LLI628 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Rockville Campus

CRN#: 38094 4 Sessions F
3/4-4/1 10:30 a.m.-12:30 p.m.
No class 3/18

60 for 30: The Films of 1970-2000

NEW

Explore 60 films from 1970-2000 covering some events of the time, movie genres grounded in journalism, as well as gangster movies and big budget science fiction films. Discuss modern teen films based on famous historical novels and the decline in the western genre. Study the characteristics of directors like George Lucas, Steven Spielberg, and Spike Lee. The instructor will select 30 films and the students will select the remaining 30 films. Everyone registering a month before the first class will have at least one of their films included on the list. TWA

Course: LLI768 **10 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Rockville Campus

CRN#: 38108 6 Sessions T
3/22-4/26 10:30 a.m.-12:30 p.m.

Creative Writing: An Introduction

Co-L

Have you ever thought about practicing creative writing? Explore the forms and techniques of short story writing, in particular: point of view, plot, characterization, setting, and atmosphere in standard and experimental modes. Establish a personal style and expression. Discuss fiction of proven merit and student writing. Designed for students who have fully mastered basic writing skills and who are literate writers but who have written little or no fiction previously. One college-level literature course or extensive previous outside reading of fiction is desirable. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI466 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38090 30 Sessions M W
1/24-5/11 12:30-1:45 p.m.
No class 3/14, 3/16

In this section, students will have opportunities to read and write in both fiction and nonfiction. Please check the MC Bookstore for details regarding textbooks. Use credit ENGL264 CRN34361.

CRN#: 38091 14 Sessions T R
1/25-3/10 12:30-3:15 p.m.

No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit ENGL264 CRN36115.

Update Your Email and Contact Information

Please contact customer service (240-567-5188) to update your email address or other contact information so you can receive the classroom instructions. Your instructor will contact you 3 days before the start of your LLI class to provide you with class information. Please email all three of us, the day before your class, if you do not hear from the instructor.

tracy.ritenour@montgomerycollege.edu
natasha.sacks@montgomerycollege.edu

Fairytales and Legends—History and Literature

Did you know that the European Famine of the 14th century inspired many of our most beloved Fairy Tales: *Hansel & Gretel* and *The Pied Piper of Hamelin* to name a few? Even *Little Red Riding Hood* has historical inspiration in the legends of werewolves in medieval Europe. Examine the relationship between history, literature, and folklore. Analyze instances of novels/short stories that are based on or involve historical events, myths, tales, and rituals. Trace the historical grounding of these folk narratives and their transformation into popular literature, transporting ancient myths, fears, and superstitions into our more modern context. Reading list is available on the LLI website. TWA

Course: LLI006 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Rockville Campus

CRN#: 38084 5 Sessions R
3/31-4/28 1:30-3:30 p.m.

Film and Literature **Co-L**

This course is a comparative study of films and literature with special attention given to the practical and theoretical problems of adapting literature to film and the basic differences between the two. Explore how character development, plot, narrative, symbols, and language are translated from literary texts to film, and considers the limitations of film adaptation. Read, analyze, and respond critically to texts in class discussions, examinations, and essays. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI984 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38105 15 Sessions W
1/26-5/11 2-4:40 p.m.

No class 3/16

Please check the MC Bookstore for details regarding textbooks. Use credit ENGL235 CRN34362.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

International Short Stories

Read and engage in spirited discussion over classic and contemporary short fiction from writers such as Albert Camus, D.H. Lawrence, Elizabeth Bowen, Ha Jin, Jhumpa Lahiri, Alice Munro and others. Text: *The Art of the Short Story*, edited by Dana Gioia and R.S. Gwynn, plus supplemental reading provided by the instructor. TWA

Course: LLI933 **16 Hours**
\$76 + \$97 fee = \$173; NMR add \$120

Rockville Campus

CRN#: 38102 8 Sessions M
2/28-4/18 10:30 a.m.-12:30 p.m.

Italian Noir: Mysteries & Crime Stories of the Italian Peninsula

NEW

Explore a literary map of the Italian crime novel from its origins to the present day. Begin with an introduction of historical-political character to Italian detective fiction. Examine the different styles of Italian mysteries, which range from philosophical to socially engaged narratives. Examine how Italian noir reflects unresolved historical issues from the post-war period to the present day and extends beyond the facile stereotype of mafia crime stories. Read classic authors such as Andrea Camilleri, Donna Leon, Antonio Mazzeni, and others. TWA

Course: LLI688 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Online: Structured Remote

CRN#: 38107 5 Sessions R
4/14-5/12 6:30-8:30 p.m.

Literary Café

NEW CONTENT! Join a group of insightful readers in a relaxed setting for engaging discussions about different literary genres and pieces of literature. Together we will focus on examples of memoir, the novel, poetry, the short story, and drama. Some will be familiar, old favorites and others may be new. Readings include: 1957 Nobel Prize winner Albert Camus's, *The First Man* (1994) together with Camus's acceptance speech, 2017 Nobel Prize winner Kazuo Ishiguro's, *Klara and the Sun* (2021), selection of Shakespeare's Sonnets, student-selected poetry, James Baldwin's essay, "On Being White...And Other Lies," (1984), Franz Kafka's, "The

Metamorphosis," (1915), and selected scenes from Shakespeare's *Antony and Cleopatra*. Reading list is available on the LLI website for additional information. TWA

Course: LLI070 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Online: Structured Remote

CRN#: 38085 6 Sessions R
2/10-4/21 2-4 p.m.
Class meets 2/10, 2/24, 3/10, 3/24, 4/7, and 4/21

Literary Fathers and Sons **NEW**

Explore literature in the context of father/son relationships. Examine strong and loving bonds, cold or absent fathers, and wayward sons in fiction, drama, poetry, and memoirs. Discuss the ways in which authors turn their personal experiences or ideas into formal literary structures. Student should read Turgenev's *Fathers and Sons* before coming to the first class. Reading list is available on the LLI website for additional information. TWA

Course: LLI775 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Rockville Campus

CRN#: 38110 6 Sessions T
3/22-4/26 1:30-3:30 p.m.

Literature of the 1960s **NEW**

Read and discuss several of the most important literary works of the 1960s and analyze the way that these works both influenced and reflected the revolutionary change that occurred in America and across the world. Discuss writers such as Ken Kesey, Sylvia Plath, James Baldwin, Thomas Pynchon, Joseph Heller, and others. Explore key biographical events that shaped their lives. Identify major themes found in their works. Analyze some of the most significant historical events of the 1960s. Reading list available on the LLI website. TWA

Course: LLI786 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Online: Structured Remote

CRN#: 38112 6 Sessions F
2/4-3/11 1-3 p.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Take Me Out to the Movies: Baseball on Film **NEW**

Watch clips from your favorite baseball films while examining the backstories behind them and the influence of America's pastime on cinema. Discuss baseball in the context of its representation in various films: drama, comedy, rom-com, biopic. Analyze overarching themes in baseball films. Utilize film clips, interviews, photos, and books to understand the impact of baseball movies. TWA

Course: LLI769 **10 Hours**
\$65 + \$89 fee = \$154; NMR add \$120

Online: Structured Remote

CRN#: 38109 5 Sessions R
3/24-4/21 7-9 p.m.

The Lives and Literature of F. Scott Fitzgerald and Ernest Hemingway

Explore both the literary achievements and the complicated real-world friendship of these two modernist masters - F. Scott Fitzgerald and Ernest Hemingway. Examine Fitzgerald's portrayal of, and profound exploration into, The American Dream. Learn about Fitzgerald's deep familial roots in Rockville, MD and his passionate yet troubled relationship with his muse/wife Zelda Sayre Fitzgerald. Analyze the way that Hemingway's spare yet innovative prose style changed the way people thought about writing and helped define the "Lost Generation" of the 1920s. Discuss Hemingway's extraordinarily rich and event filled life. Reading list is available on the LLI website for additional information. TWA

Course: LLI744 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Online: Structured Remote

CRN#: 38099 6 Sessions W
2/2-3/9 7-9 p.m.

Consider making a donation to the emergency funds for MC students.

Visit montgomerycollege.edu/onlinegiving and click on "student emergency assistance" in the dropdown menu.

The Short Story **Co-L**

A study of the short story in world literature with emphasis on the literary form. Examine the basic elements of fiction as they appear in short stories. Discuss content, structure, and literature techniques used. Analyze short stories from a variety of critical perspectives. Note: You will be joining credit students in this co-listed credit class. TWA

Course: LLI239 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38087 26 Sessions T R
2/8-5/12 11 a.m.-12:30 p.m.

No class 3/15, 3/17

Please check the MC Bookstore for details regarding textbooks. Use credit ENGL233 CRN34363.

Thomas Merton: A Man for All Seasons and All Religions

Catholicism, Judaism, Islam, and Buddhism Who was the real Thomas Merton? Learn about Merton's struggle with celibacy and his falling in love. Explore Merton's love relationship with Buddhism, his prayer life, and his life as a monk and world figure. Discuss Merton's life as a social critic, friend of beat poet Lawrence Ferlinghetti, publisher Robert Giroux, and musician Joan Baez. TWA

Course: LLI540 **12 Hours**
\$69 + \$92 fee = \$161; NMR add \$120

Online: Structured Remote

CRN#: 38092 4 Sessions M
3/21-4/11 1-4 p.m.

Help Us Spread the Word About Lifelong Learning!

Would you be willing to help spread the word about Lifelong Learning Institute by placing a link on your Facebook page or an ad in your neighborhood/community newsletter? If yes, please email Natasha Sacks at natasha.sacks@montgomerycollege.edu.

Music

Beethoven's Piano Sonatas— Listening to the Music **NEW**

No composer before or since has had as profound and lasting an effect on classical music as has Ludwig van Beethoven. Discuss how, throughout his lifetime Beethoven's principal instrument was the piano, for which he wrote 32 sonatas; each one a jewel, a showpiece, a stroke of genius, and distinct. Examine, through lecture, discussion, and musical selections these musical gems as well as Beethoven's life and times. No prior musical training is required. TWA

Course: LLI464 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Rockville Campus

CRN#: 38139 4 Sessions W
3/2-3/30 10:30 a.m.-12:30 p.m.
No class 3/16

Guide to the Orchestra: From Page to Stage

Have you ever wondered what goes into bringing symphonic music to the stage? This class will take you behind the scenes to explore what makes up a modern orchestra. Explore the structure of an orchestra including: types of instruments; seating arrangements; the role of the conductor; the preparation process for public performances; and the formatting of an orchestral score. View recordings of rehearsals of the best orchestras. This class is taught by a conductor. TWA

Course: LLI661 **8 Hours**
\$59 + \$79 fee = \$138; NMR add \$120

Rockville Campus

CRN#: 38097 4 Sessions W
4/6-4/27 10:30 a.m.-12:30 p.m.

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. See more details on page 103.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

The Beatles: Sgt. Pepper's Lonely Hearts Club Band **NEW**

Explore and appreciate the groundbreaking album by The Beatles, *Sgt. Pepper's Lonely Hearts Club Band*—referred to by many as the greatest rock album of all time. Discuss how *Sgt. Pepper's* pushed the boundaries of music and recording technique of the day. TWA

Course: LLI781 **8 Hours**

\$59 + \$79 fee = \$138; NMR add \$120

Online: Structured Remote

CRN#: 38111 4 Sessions W
2/16-3/9 6:30-8:30 p.m.

Personal Enrichment

A Taste of Maryland **NEW**

Learn about the history of Maryland's most iconic food traditions and food businesses, such as Maryland beaten biscuits, hominy, crab cakes, terrapin, muskrat, stuffed ham, coddies, lemon sticks, Smith Island Cake, the Baltimore fish pepper, McCormick Spices, and Old Bay, including some lesser-known fare, white potato pie and Jewish Apple Cake. Explore notable facts, including Maryland's history as the leading producer in the US of both peaches and strawberries. Presentation is based on research for the State of Maryland permanent exhibit at the Southern Food and Beverage Museum in New Orleans, LA.

Course: LLI787 **2 Hours**

\$15 + \$15 fee = \$30; NMR add \$30

Online: Structured Remote

CRN#: 38113 1 Session W
1/26 10:30 a.m.-12:30 p.m.

Interested in receiving the Lifelong Learning Institute e-newsletter with class updates and free events?

E-mail: tracy.ritenour@montgomerycollege.edu

or visit our website to sign-up to be placed on our mailing list.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

A.S.K. in a Nutshell

New Content! Are you intellectually curious? If so, then A.S.K. (Adults Seeking Knowledge) is for you! A.S.K. offers an array of weekly programs and lectures, including invited experts who present lectures covering a wide range of topics. Past topics have included current events, science, history, world travels, mediation for seniors, opera, alternative medicine, and fitness and health. TWA

Note: The on-campus and Zoom section are running at the same time. Please register for the section you prefer.

Course: LLI841 **7.5 Hours**

\$30 + \$62 fee = \$92; NMR add \$50

Gaithersburg Business Training Center

CRN#: 38101 6 Sessions W
3/30-5/4 1-2:15 p.m.

Online: Structured Remote

CRN#: 38171 6 Sessions W
3/30-5/4 1-2:15 p.m.

Bread Baking 101

What is better than the smell of fresh bread coming out the oven? Fill your house with the enticing smell of fresh baked bread while you fill your mouths with the unbeatable taste of real homemade bread. Learn how to make a variety of breads while learning the basic principles of bread making. Some breads might include: Focaccia and Pizza, Tuscan Wheat Sourdough, Challah, and wholesome quick breads and muffins. The class is presented by a professional chef/baker. You will be able to observe and ask questions. TWA

Course: LLI593 **6 Hours**

\$59 + \$89 fee = \$148; NMR add \$120

Online: Structured Remote

CRN#: 38093 4 Sessions W
2/2-2/23 7-8:30 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

Bridge for Beginners

Bridge is by far the greatest card game of all. It provides immense challenges and enjoyment for the rest of your life. This course is intended for newcomers to the game and players who haven't played in years. The 6-week course will cover the fundamentals of modern bidding, play of the hand, some defensive principles, and more.

Course: LLI942 **12 Hours**

\$30 + \$79 fee = \$109; NMR add \$120

Rockville Campus

CRN#: 38103 6 Sessions W
2/23-3/30 7-9 p.m.

Bridge: Intermediate

The game of bridge is as challenging as it is enjoyable. This course is appropriate for all players with a solid grasp of bridge basics who wish to improve their games. Lessons will focus on modern bidding system 2/1 game force, sound competitive judgment, in-depth hand evaluation, and card play strategies for declarers and defenders. *Prerequisite: Bridge for Beginners or equivalent experience.*

Course: LLI958 **12 Hours**

\$30 + \$79 fee = \$109; NMR add \$120

Rockville Campus

CRN#: 38104 6 Sessions W
4/6-5/11 7-9 p.m.

International Cuisine—Cooking with a Chef

Do you miss enjoying the delectable cuisine offered while travelling? Now you can feel like you are on vacation from the safety and comfort of your own home. Learn how to prepare a variety of appetizers, entrees, and desserts from different countries and continents. Explore ingredients and flavor profiles from different cultures. Discuss international cooking techniques. This class is taught by a professional chef. TWA

Course: LLI629 **6 Hours**

\$59 + \$89 fee = \$148; NMR add \$120

Online: Structured Remote

CRN#: 38095 4 Sessions R
3/10-4/7 7-9 p.m.
No class 3/17

Paths to a Fulfilling and Successful Retirement

Are you nearing retirement and are not sure what to do at this stage of life? Are you searching for ways to have a more fulfilling retirement? Identify and set your path in the right direction. Discuss your goals and preferences, examine successful retirement models; learn about resources in the community that can keep you engaged with civic, cultural, and learning opportunities. Examine the steps to positive emotional adjustment with self-satisfaction and personal growth. Some options discussed might include: entrepreneurship; pursuing the Dreams Deferred; returning to school or enhancing transferrable skills to transition to a new career, travel, or volunteer. No financial information is covered in this course. TWA

Course: LLI199 **6 Hours**
\$59 + \$69 fee = \$128; NMR add \$120

Rockville Campus

CRN#: 38241 3 Sessions R
2/24-3/10 6:30-8:30 p.m.

The Great British Baking Show: Novice Edition

Are you a fan of The Great British Baking Show? Learn how to create some of the delicious recipes from the series Mary Berry's Scones with Cream and Lemon Curd; Paul Hollywood's Almond Shortbread Biscuits; and view the demonstration and taste of Mary Berry's Mincemeat Streusel Tray Bake. Explore baking terms, ingredients, equipment, and tools. Employ safe food handling practices using contemporary guidelines. Understand how to read a recipe in metric measurements. This is a hands-on class. The class will take place at MC Marriott Hospitality Kitchen. Online module with recipes and videos will be provided.

Course: LLI761 **2.5 Hours**
\$25 + \$30 fee = \$55; NMR add \$50

Rockville Campus—Marriot Hospitality Kitchen

CRN#: 38100 1 Session T
3/29 1-3:30 p.m.

Valentine Chocolate Desserts **NEW**

Celebrate this Valentine's Day by making special chocolate desserts. A professional chef will demonstrate and lead you through the creation of sumptuous and decadent chocolate desserts – lava miniature cake, chocolate covered fruit, and chocolate, gooey, scrumptious cookies. Take your creations home and surprise someone special in your life. The class will take place at MC Marriott Hospitality Kitchen. This is a hands-on class. Tuition includes the cost of ingredients.

Course: LLI788 **2.5 Hours**
\$25 + \$30 fee = \$55; NMR add \$50

Rockville Campus—Marriot Hospitality Kitchen

CRN#: 38138 1 Session T
2/8 6-8:30 p.m.

Wellness

Building Bone and Muscle Strength

Learn ways in which to strengthen your bones and muscles and keep them healthy. Explore proper posture and exercising techniques to help avoid injuries. Practice balance exercises, using low hand and leg weights, and resistance training to increase muscle strength and bone density. This course is taught in a controlled environment with expert supervision.

Course: LLI369 **10 Hours**
\$30 + \$49 fee = \$79; NMR add \$50

Rockville Campus

CRN#: 38174 12 Sessions R
2/3-4/28 10 a.m.-10:50 a.m.
Last class on 4/28 is 10-10:40 a.m.
No class 3/17

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Gentle Yoga for Mood and Strength

Learn postures that strengthen muscles to support joints while creating stronger bones. Explore postures to balance strength with flexibility and create more energy. Practice breathing techniques to calm the nervous system and decrease anxiety. Bring awareness to alignment in the spine and body to achieve improved balance. Understand the interconnectedness of the body's systems to treat the body as a whole.

Course: LLI723 **6 Hours**
\$34 + \$35 fee = \$69; NMR add \$50

Rockville Campus

CRN#: 38172 5 Sessions F
2/11-3/11 11 a.m.-12:15 p.m.
Last class on 3/11 will take place from 11 a.m.-12 p.m.

CRN#: 38173 5 Sessions F
3/25-4/29 11 a.m.-12:15 p.m.

No class 4/15

Last class on 4/29 will take place from 11 a.m.-12 p.m.

Gentle Water Fitness for Muscle Tone and Cardio

Former Water Exercise, now LLI class for 50+

Gentle exercises providing for optimum fitness. Learn how to use water resistance to develop muscle tone and flexibility, as well as increase endurance. Practice techniques using water buoyancy to aid in relaxation, stress reduction, and mood enhancement. Apply gentle water exercise to increase cardio health and help with chronic conditions. This course will be presented at several different difficulty levels and is not a swimming course.

Course: LLI280 **19.2 Hours**
\$30 + \$69 fee = \$99; NMR add \$50

Germantown Campus

CRN#: 38089 23 Sessions T R
2/1-4/26 12-12:50 p.m.
No class 3/15, 3/17

Rockville Campus

CRN#: 38088 23 Sessions M W
1/31-4/25 9 a.m.-9:50 a.m.
No class 3/14, 3/16

Improving Balance, Posture, and Core Strength

Have you noticed that your ability to balance is not as good as it used to be? Examine the two factors that can cause decreased ability to balance: poor posture and decreased muscle strength. Learn exercises that improve core and lower body muscle strength, posture, and balance. Discuss tips for maintaining good posture throughout your daily activities. This class will include standing, sitting, and exercises on the floor. Please bring a yoga mat.

Course: LLI676 **7.5 Hours**
\$50 + \$39 fee = \$89; NMR add \$50

Rockville Campus

CRN#: 38098 9 Sessions M
2/21-4/25 10 a.m.-10:50 a.m.
No class 3/14

Tai Chi for Physical and Mental Well-being

T'ai Chi is an ancient Chinese exercise for health and conscious relaxation. Learn a series of quiet, slow, and connected movements from the Cheng Man-Ching Yang Style short form, which cultivate the spirit and nurture the body. Practice low impact movements that put minimal stress on muscles and joints while improving body awareness and balance. Experience the benefits of t'ai chi, which include increased energy, building strength with flexibility and mental and physical resilience.

Course: LLI188 **12 Hours**
\$45 + \$54 fee = \$99; NMR add \$50

Rockville Campus

CRN#: 38086 12 Sessions W
2/9-4/27 10 a.m.-11 a.m.

Senior Tuition Waiver (TWA):

Maryland residents 60 years or older by the start date of the class may have tuition waived.

Management and Leadership

Coaching

Coaching—Introduction to

If you seek to inspire and motivate others, then coaching may be the skill set for you. This emerging field draws on numerous communication approaches and techniques you can use to support others in achieving short and long-term goals by developing a positive approach to all areas of their lives. In this experiential 3 1/2 hour introductory session, we will discuss what coaching is—and isn't—distinguishing coaching from mentoring, consulting, therapy, training and athletic development, coaching core beliefs, qualities of an effective coach and the essential components of all coaching interventions. Additionally, the Montgomery College Coaching Certificate Program, the International Coach Federation (ICF) coach credentialing process and the latest trends in the coaching industry will be addressed. (This is the first course in the Coach Certificate Program.) TWA

Course: MGT488 **3.5 Hours**
\$50 + \$59 fee = \$109; NMR add \$120

Online: Structured Remote

CRN#: 37437 1 Session R
4/21 6-9:30 p.m.

Coaching Mastery

Demonstrate your coaching knowledge and skills in a safe and supportive class environment. Feedback from a facilitator during a coaching interaction session clarifies strengths and identifies areas that require continued practice. The Coaching Certificate Program's emphasis on real-world practice and experience is reflected in this review of coaching core competencies. *Prerequisites: Coaching Clinic-Introduction; Coaching Essentials, Competencies, and Practices; Coaching Practicum.* TWA

Course: MGT625 **15 Hours**
\$300 + \$499 fee = \$799; NMR add \$350

Online: Structured Remote

CRN#: 37443 5 Sessions T
4/5-5/3 6:30-9:30 p.m.

Coaching Practicum

After taking the Coaching Essentials, Competencies, and Practices courses, you must coach practice clients under the guidance of a faculty member through a practicum class. *Prerequisite: Coaching Clinic-Introduction and Coaching Essentials, Competencies, and Practices.* TWA

Course: MGT581 **15 Hours**
\$300 + \$385 fee = \$685; NMR add \$300

Online: Structured Remote

CRN#: 37438 5 Sessions T
2/8-3/8 6:30-9:30 p.m.

Coaching Skills for Everyday Life

Do you want to improve your communication with your family, friends, or colleagues at work? Coaching skills are not just for professional coaches or managers, they are for everyday life whether you're interacting with children at home, trying to help a family member, friend or a colleague or team at your place of work. Through a hands-on, interactive approach, you will learn how to listen more effectively, ask better questions, better manage conflicts and more! TWA

Course: MGT590 **6 Hours**
\$170 + \$89 fee = \$259; NMR add \$140

Online: Structured Remote

CRN#: 37439 2 Sessions S
3/19-3/26 9 a.m.-12 p.m.

Coaching Certification Program

Required Courses (Must be taken in this order):

1. Introduction to Coaching
2. Coaching Clinic—Introduction
3. Coaching Essentials, Competencies, and Practices
4. Coaching Practicum
5. Coaching Mastery

Montgomery College is accredited by the International Coach Federation to offer Coaching Certification Program. All courses are ACSTH compliant for course specific training hours.



Powerful Questioning

Learning to use the power of questions can dramatically increase your professional and personal effectiveness. Best practices for powerful questioning will be reviewed and demonstrated in this 2-hour session.

Course: MGT680 **2 Hours**

\$50 + \$59 fee = \$109; NMR add \$120

Online: Structured Remote

CRN#: 37446 1 Session R
2/24 7-9 p.m.

S.M.A.R.T.E.R. Goals

We've all heard that it is better to work smarter than harder. The same is true for writing out your goals. In this 2-hour session, learn a S.M.A.R.T.E.R. and easier way to approach goal setting and goal achievement.

Course: MGT681 **2 Hours**

\$50 + \$59 fee = \$109; NMR add \$120

Online: Structured Remote

CRN#: 37447 1 Session R
3/10 7-9 p.m.

Stop Talking, Start Listening

A true commitment to listening well is important in any conversation. If you are someone who wants to start to improve their listening skills, this 2-hour session will introduce you to the three Levels of Listening and provide tools for practicing more effective listening.

Course: MGT679 **2 Hours**

\$50 + \$59 fee = \$109; NMR add \$120

Online: Structured Remote

CRN#: 37445 1 Session R
2/10 7-9 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Conflict Management / Mediation

40-Hour Basic Mediation Course

This 40-hour interactive and experiential training offers you a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists you in exploring your own conflict style and how that may help or hinder the process. You will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 hours from the Maryland Board of Social Work Examiners, students must attend 100% of the class hours to receive their certificate. TWA

Course: MGT315 **40 Hours**

\$425 + \$500 fee = \$925; NMR add \$400

Online: Structured Remote

CRN#: 47435 6 Sessions F S U
4/1-4/10 8:30 a.m.-4:30 p.m.

Mediation Role Play Workshop

Participate in simulated mediations to receive individualized feedback and skills assessment. Whether you have been mediating or need some practice to refresh your skills, these role plays will give you an opportunity to get clear and actionable feedback on your utilization of the mediation tools and process. Each participant in the course will receive verbal feedback as well as a written summary with suggestions to hone your skills moving forward. *Prerequisite:* 40-Hour Basic Mediation course/training. TWA

Course: MGT688 **6 Hours**

\$50 + \$100 fee = \$150; NMR add \$120

Germantown Campus

CRN#: 37723 1 Session S
2/12 9 a.m.-4 p.m.

Overview of Mediation

Are you interested in learning how mediation may be used to resolve conflicts you, your family or friends may be having with spouses, ex-spouses, neighbors, contractors, businesses, homeowners' associations, etc? Or are you thinking of becoming a mediator, but want to find

out more before committing to a 40-Hour Basic Mediation course? If so, this 2-hour online course may be right for you. Topics covered include a definition of mediation, where mediation is used, how it works, an overview of the 7 Step Facilitative Mediation Process, positions vs. interest and importance of reflective listening. Short lectures, discussions and exercises will be used throughout the course to make sure the session is both educational and entertaining. Note: This course is delivered via Zoom. To fully participate, students must have access to a computer (desktop, laptop, or iPad) with a camera and microphone).

Course: MGT624 **2 Hours**

\$50 + \$40 fee = \$90; NMR add \$50

Online: Structured Remote

CRN#: 37442 1 Session W
3/30 7-9 p.m.

Unconscious Bias and Mediation

The new Maryland Standards of Conduct for Mediators state that Maryland mediators "shall make an effort to be aware of the mediator's biases and should learn about unconscious and implicit biases." This 6-hour course, given over two days via Zoom, will do just that. Starting with an introduction to the concepts of unconscious and implicit bias, the course uses mediation case studies to explore the biases that mediators bring to the table and what can be done about them. The course will be instructed by Darlene Floyd, nationally recognized trainer and lecturer on unconscious bias, and Tim Stranges, instructor of mediation and conflict resolution at Montgomery College. This course satisfies the MPME requirement for two hours of annual ethics training and the Circuit Court's requirement for four hours of annual mediation training. *Prerequisite:* 40-Hour Basic Mediation course/training. TWA

Course: MGT662 **6 Hours**

\$50 + \$100 fee = \$150; NMR add \$120

Online: Structured Remote

CRN#: 37444 1 Session S
4/30 9 a.m.-4 p.m.

**NEXT-GENERATION
SHRM CERTIFICATION
SHRM-CP and SHRM-SCP**



SHRM RECERTIFICATION PROVIDER



MC is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP® or SHRM-SCP®.

For additional information contact Transcie Almonte at transcie.almonte@montgomerycollege.edu.

Human Resources

SHRM Essentials® of Human Resources

Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

Course: MGT352 18 Hours
\$260 + \$335 fee = \$595; NMR add \$250

Online: Structured Remote

CRN#: 37436 6 Sessions R
3/24-4/28 6:30-9:30 p.m.

The SHRM Learning System for SHRM-CP® and SHRM-SCP® Certification Preparation Course

TIP

Enrich your HR Skills and Competencies to Succeed! Our SHRM-CP® and SHRM-SCP® certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP®) or SHRM Senior Certified Professional (SHRM-SCP®) credential establishes you as a recognized expert in the HR field. This certification preparation program covers four knowledge domains: People, Organization, Workplace and Strategy as well as eight behavioral competencies; Leadership and Navigation, Ethical Practice, Business Acumen, Relationship Management, Consultation, Critical Evaluation, Global and Cultural Effectiveness, and Communication. For those not seeking certification, this course provides a comprehensive and accelerated option for professional development. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity. As an added advantage, we use the SHRM Learning System for certification preparation. It features relevant HR content and advanced tools that streamline study time, accelerate learning and build confidence for passing the SHRM-CP/SHRM-SCP exam. TWA

Course: MGT603 36 Hours
\$599 + \$619 fee = \$1,218; NMR add \$650

Online: Structured Remote

CRN#: 37441 12 Sessions F
2/18-5/13 6-9 p.m.

No class 3/18, 3/18

CRN#: 37440 12 Sessions M
2/21-5/9 6-9 p.m.

Management and Leadership

The IIA's CIA Learning System®—Part 1

This instructor-led Part 1 CIA exam preparation course is designed to give candidates a comprehensive review of the topics covered on the Part 1 CIA exam. The course will provide in-depth analysis, reinforce your CIA knowledge, clarify topics, and build exam-day confidence. Taught by CIA-certified instructors, each attendee will have the opportunity to work through practice exam questions, learn test-taking tips, and will receive the Part 1 of IIA's CIA Learning System® (Version 7.0) self-study materials including reading materials and access to online study tools for one year. TWA

Course: MGT655 12 Hours
\$300 + \$339 fee = \$639; NMR add \$200

Rockville Campus

CRN#: 37721 2 Sessions S
4/9-4/16 9 a.m.-4 p.m.

The IIA's CIA Learning System®—Part 3 TIP

This instructor-led Part 3 CIA exam preparation course is designed to give candidates a comprehensive review of the topics covered on Part 3 of the CIA exam. The course will provide in-depth analysis, reinforce your CIA knowledge, clarify topics, and build exam-day confidence. Taught by CIA-certified instructors, each attendee will have the opportunity to work through practice exam questions, learn test-taking tips, and will receive the Part 3 of IIA's CIA Learning System® (Version 7.0) self-study materials including reading materials and access to online study tools for one year. TWA

Course: MGT657 20 Hours
\$470 + \$509 fee = \$979; NMR add \$200

Hybrid (Online & Face to Face)

CRN#: 37722 6 Sessions T R S
2/26-3/10 7-9 p.m. (T R)
9 a.m.-4 p.m. (S)

Certified Internal Auditor Exam Preparation

Montgomery College partners with The Institute of Internal Auditors (IIA) to offer the Certified Internal Auditor® (CIA®) review classes using the IIA's CIA Learning System®. Our expert instructors will lead you through the entire global CIA exam syllabus in a structured and interactive class environment.

The IIA CIA Exam Preparation is offered in three parts:

CIA Part 1: Essentials of Internal Auditing

CIA Part 2: Practice of Internal Auditing

CIA Part 3: Business Knowledge for Internal Auditing

For more information, contact Transcie Almonte-Sabio at transcie.almonte@montgomerycollege.edu.



Nonprofit Training Institute

Financial Analysis and Management for Nonprofits

Students will gain an understanding of how to use financial information in nonprofit organizational planning, implementation, control, reporting, and analysis. The course also examines specific legal and policy issues affecting nonprofits and the role of competent financial oversight in guiding organizations through uncertain financial climates. Students in this course will develop their spreadsheet skills by using Microsoft Excel to perform financial calculations and create financial documents. Although this course is number-oriented, the emphasis is more on the application of various analytical techniques and a simple familiarity to basic accounting terms is sufficient to excel in the course. This course is ideal for executive directors, finance managers, board members, grant writers, and program officers. TWA

Course: NPT013 **36 Hours**
\$200 + \$195 fee = \$395; NMR add \$160

Online: Structured Remote

CRN#: 37793 12 Sessions M
2/7-4/25 6-9 p.m.

Nonprofit Fundraising and Development

Effective fundraising requires strategic planning and buy-in from staff and volunteers. This course will provide the basics of best practices in nonprofit fundraising and development, and will cover areas such as major donor development, solicitation techniques, donor database management, event planning, seeking corporate support and grants, and much more. This course is ideal for Executive Directors, Fundraising staff, Major Gifts Officers, and volunteers. TWA

Course: NPT002 **12 Hours**
\$200 + \$125 fee = \$325; NMR add \$160

Rockville Campus

CRN#: 37790 6 Sessions W
2/2-3/9 6:30-8:30 p.m.

Nonprofit Leadership Boot Camp

Montgomery Colleges Nonprofit Leadership Development program focuses on developing the leadership potential and capacity of emerging leaders serving our community and striving to create beneficial change for the people who live here and the environment they live in. Designed for participants who are either new to a leadership role or looking to expand their leadership confidence and competence from within a mid-level leadership job. This seminar engages participants in clarifying the role of leadership in their lives and their work, developing strategies to advance their individual leadership aspirations, and mastering frameworks that support leadership success. These skills and understanding are then applied to key areas of nonprofit organizational management with opportunities to assess and recreate systems that align our day-to-day work with the outcomes we want to create for ourselves and the organizations we serve. The program introduces practical tools and frameworks and then uses them to explore the different management domains of governance, programming, finance, human resources, strategy, communications, and engagement. Submit an application online <https://www.montgomerycollege.edu/workforce-development-continuing-education/small-business/nonprofit-training/npli-bootcamp-application.html> TWA

Course: NPT009 **36 Hours**
\$300 + \$300 fee = \$600; NMR add \$300

Rockville Campus

CRN#: 37792 6 Sessions F
9 a.m.-4 p.m.

Class meets on 1/21, 2/4, 2/18, 3/4, 3/25, and 4/8

Nonprofit Leadership Boot Camp

Application cycle is open for the Spring 2022 Boot Camp.

Join us as we delve deeper to understand nonprofits in a fun and creative setting.

See course NPT009 above for details.

Priority consideration date is Wednesday, January 5, 2022.



Writing to Win: Preparing Strong Grant Application Templates

Nonprofit organizations of every size depend on grants to fund important initiatives designed to benefit the community. A good master proposal and planning will increase your chances of writing a winning proposal. Join us and learn the process of preparing strong grant application templates. This course is ideal for executive directors, program directors, board members and freelance grant writers seeking to develop or refine their grant writing skills. You must bring textbook(s) and a USB Flash drive to first class. TWA

Course: NPT006 **12 Hours**
\$195 + \$115 fee = \$310; NMR add \$160

Rockville Campus

CRN#: 37791 6 Sessions W
3/16-4/20 6:30-8:30 p.m.

Performing Arts

Classes & Workshops for Adults and Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught online and in-person. Professional artists teach all classes. See our art + design listings on page 9.

This spring, we are running half of our classes online and half on campus. This means you have the greatest variety of options, both in class topics and delivery! Join us for new classes like Flamenco and Acting Basics, returning classes like Maryland Band Directors Band, and old favorites like Stand-up Comedy and Tap Dance.

Website: montgomerycollege.edu/communityarts

Email: communityarts@montgomerycollege.edu

Phone: 240-676-1567

Join our email list: montgomerycollege.edu/community-arts/join.PerformingArts

Dance

Afro-Cuban & Afro-Brazilian Dance

Experience the dances of the African diaspora! Dance in Cuban and Brazilian styles while gaining a deeper appreciation of their meaning and history. Explore how the rhythms of West Africa traveled

to Cuba, Brazil, and the Black American Church, dancing through the history of Mambo, Rumba, Salsa, and Samba. Learn the roots of these dances and the changes they underwent in the Americas. Open to students of all levels. TWA

Course: PFA096 **7.5 Hours**
\$55 + \$40 fee = \$95; NMR add \$50

Takoma Park/Silver Spring Campus

CRN#: 37665 10 Sessions S
2/12-4/23 10 a.m.-10:45 a.m.
No class 3/19

Ballet I **Co-L**

An introduction to fundamental exercises, techniques, and steps of classical ballet. Basic ballet terminology, correct body alignment, and simple adagio and allegro combinations are introduced in barre and center work. TWA

Course: FLM037 **37.5 Hours**
\$264 + \$90.80 fee = \$354.80; NMR add \$580.80

Rockville Campus

CRN#: 37701 30 Sessions T R
1/25-5/12 2-3:15 p.m.
No class 3/15, 3/17

If class is full, register for co-listed credit class DANC101, CRN 36084.

Ballroom Dance: Topics

Spring Topic: American Waltz

Dance the American waltz, a style of ballroom waltz that's perfect for new and experienced dancers. The waltz is one of the classiest Ballroom dances, characterized by elegant "rise and fall" turns, gorgeous body sways, and smooth movement across the dance floor. Many contemporary dances have their foundation in the waltz, so learning this dance can improve your ballroom repertoire overall. TWA

Course: PFA054 **7.5 Hours**
\$55 + \$40 fee = \$95; NMR add \$50

Rockville Campus

CRN#: 37654 6 Sessions R
2/3-3/10 7-8:15 p.m.

Join the Community Arts Email List!

Get schedule updates, event announcements, and info on pop-up classes. We send zero to three emails a week, so we won't flood your inbox!

[montgomerycollege.edu/
community-arts/join](http://montgomerycollege.edu/community-arts/join)

Dance: Introduction **Co-L**

Discover a newfound appreciation of dance as an art form, social practice, and cultural form. Like with any art form, learning about dance opens up whole new ways of seeing it. Become a knowledgeable spectator or performer who can discuss and critique dance. Learn about the dancers and choreographers integral to the evolution of dance as an art form. Explore dance forms including modern, ballet, hip-hop, jazz dance and social dances like Salsa, Bachata, Merengue, Tango, and Swing. Learn the role of dance in world societies and how it influences and is influenced by culture. Open to students of all levels. TWA

Course: FLM054 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37704 30 Sessions M W
1/24-5/11 12:30-1:45 p.m.
No class 3/14, 3/16

If class is full, register for co-listed credit class DANC100, CRN 37510.

Rockville Campus

CRN#: 37705 30 Sessions T R
1/25-5/12 11 a.m.-12:15 p.m.
No class 3/15, 3/17

If class is full, register for co-listed credit class DANC100, CRN 34228.

Flamenco Dance **NEW**

Learn to dance Flamenco, a highly expressive Spanish style known for percussive footwork and intricate body movements. Explore the roots of Flamenco in Andalusia, Spain and its cultural and historical context. Discover Flamenco's palos (musical styles) and the 12-beat compás (rhythms) of Seguiriyas, Solea, Bulerias, and Tangos. Practice precise footwork, upper body posture, palmas (clapping styles), and the connection with music. Dance the choreographed dance of Sevillanas and learn its history. Open to students of all levels. TWA

Course: PFA097 **7.5 Hours**
\$55 + \$40 fee = \$95; NMR add \$50

Takoma Park/Silver Spring Campus

CRN#: 37816 6 Sessions S
3/26-4/30 1-2:15 p.m.

Classes marked with this code **CoL** are co-listed. See more details on page 103.

Introduction to Tap Dance

Discover tap dance, the dominant performance dance form of the early 20th century. Invented in the African American community, tap quickly became the standard in vaudeville and musical theater, later forming the basis for jazz dance. Perform the basic steps of this percussive, syncopated dance style and walk in the footsteps of greats like Bill "Bojangles" Robinson, Fred Astaire, Sammy Davis Jr., and Shirley Temple. Learn to shuffle, flap, paddle, and roll and build simple rhythmic combinations that can combine into more complex choreography. This course is designed for new dancers and those who have never explored tap dance formally. TWA

Course: PFA018 **12.5 Hours**
\$100 + \$65 fee = \$165; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37652 10 Sessions F
2/11-4/22 11:30 a.m.-12:45 p.m.
No class 3/18

Modern Dance II **Co-L**

Continue your exploration of modern dance as an art form. Perfect your technique, develop improvisational skills, and experiment with creative movement studies. *Prerequisite: Prior experience in modern dance; can be fulfilled by FLM038 or DANC103 Modern Dance I.* TWA

Course: FLM049 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37703 45 Sessions M W F
1/24-5/11 11 a.m.-12:25 p.m.
No class 3/14, 3/16, 3/18

If class is full, register for co-listed credit class DANC104, CRN 36670.

Tap Dance: Intermediate

Continue to build on the fundamentals of percussive tap dance. Explore new step variations, simple combinations, improvisation, and polyrhythms. Experience alternate styles by adding buckets and sticks to your percussive toolbox. Dance to music genres from jazz to rock and roll. *Prerequisite: PFA018/PFA078 Intro to Tap Dance or equivalent experience.* TWA

Course: PFA061 **10 Hours**
\$100 + \$65 fee = \$165; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 37655 10 Sessions F
2/11-4/22 1:15-2:15 p.m.
No class 3/18

Music

American Popular Music **Co-L**

Go beyond taste and develop an appreciation of musical compositions for their cultural value. Explore the development of American popular music from the late 19th century to the present. Discover the origin of blues and country music, where rock & roll came from, and lesser-explored topics like Tin Pan Alley, urban folk, swing, and social dance. Learn to analyze music, uncovering not just style and structure, but cultural and socio-political impact. Open to students of all levels. TWA

Course: FLM006 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37764 21 Sessions M W F
1/24-3/11 12-1:50 p.m.

If class is full, register for co-listed credit class MUSC131, CRN 34618.

CRN#: 37765 21 Sessions M W F
3/28-5/13 12-1:50 p.m.

If class is full, register for co-listed credit class MUSC131, CRN 34619.

Class Piano I **Co-L**

Functional piano training for beginners. You will learn basic keyboard skills for development of the ability to improvise accompaniments, transpose, sight-read, and play by ear. Rehearse technical studies and repertoire of elementary piano pieces. TWA

Course: FLM022 **50 Hours**
\$264 + \$90.80 fee = \$354.80; NMR add \$671.60

Rockville Campus

CRN#: 37776 28 Sessions M T W R
1/25-3/10 1-2:50 p.m.

If class is full, register for co-listed credit class MUSC141, CRN 34498.

Digital Music Production **NEW**

Build your own musical compositions on the computer. Digital tools have become the industry standard for music production, used from professional to home studios. Explore idea creation, recording, mixing, and mastering music digitally. Learn to set up a home studio and work with professional production applications. Open to students of all levels. TWA

Course: PFA099 **20 Hours**
\$140 + \$120 fee = \$260; NMR add \$140

Online: Structured Remote

CRN#: 37818 8 Sessions M
2/7-4/4 7-9:30 p.m.

No class 3/14

History of Jazz **Co-L**

This course surveys jazz in the United States from the turn of the century to the present. Study several major African-American figures in depth. The art of listening to jazz music is emphasized; outside listening will be required. TWA

Course: FLM062 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38406 30 Sessions M W
1/24-5/11 3-4:15 p.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class MUSC125, CRN 34616.

CRN#: 38407 14 Sessions T R
3/29-5/12 6:30-9:15 p.m.

If class is full, register for co-listed credit class MUSC125, CRN 34615.

Introduction to Music Theory **Co-L**

Discover the basic elements of music! Learn terminology, notation, scales, intervals, triads, and traditional diatonic harmony. Apply these to reading, playing, and creating music. This course is intended for students with a limited musical background. TWA

Course: FLM011 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37768 45 Sessions M W F
1/24-5/15 10-10:50 a.m.

No class 3/14, 3/16, 3/18

If class is full, register for co-listed credit class MUSC184, CRN 36181.

Listening to Music **Co-L**

To fully appreciate music, you must understand something of its history and structure. Unlock a whole new world of listening, exploring musical history from medieval to contemporary times. Learn about periods of music and the composers, cultural movements, and historical events that shaped them. Identify structural elements of music, and how they tie periods together or differentiate them. Leave class with a new ability to analyze, appreciate, and talk about music from any time period. Open to students of all levels. TWA

Course: FLM061 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 38341 30 Sessions T R
1/25-5/12 11 a.m.-12:15 p.m.

No class 3/15, 3/17

If class is full, register for co-listed credit class MUSC110, CRN 35076.

Rockville Campus

CRN#: 38340 30 Sessions T R
1/25-5/12 9:30 a.m.-10:45 a.m.

No class 3/15, 3/17

If class is full, register for co-listed credit class MUSC110, CRN 34523.

Online: Structured Remote

CRN#: 38343 21 Sessions M W F
1/24-3/13 9-10:50 a.m.

If class is full, register for co-listed credit class MUSC110, CRN 34525.

CRN#: 38338 21 Sessions M W F
1/24-3/11 11 a.m.-12:50 p.m.

If class is full, register for co-listed credit class MUSC110, CRN 34526.

CRN#: 38339 21 Sessions M W F
3/28-5/13 11 a.m.-12:50 p.m.

If class is full, register for co-listed credit class MUSC110, CRN 36325.

CRN#: 38342 21 Sessions M W F
3/28-5/13 9 a.m.-10:50 a.m.

If class is full, register for co-listed credit class MUSC110, CRN 34524.

Maryland Band Directors Band

Study and perform classic band literature of grades IV and above. For professional musicians such as music teachers, military band personnel, and freelance performers. Participation is open to outstanding non-teachers by audition. Three rehearsals and one concert per section. 0.75 CEUs per section. CPD credits available for MCPS teachers who have the Advanced Placement Certificate. Contact Dr. Vincent

Community Arts is on Facebook!

Keep up with events, new course offerings, registration information, and more.

[www.facebook.com/
communityartsatmontgomerycollege](http://www.facebook.com/communityartsatmontgomerycollege)

Patterson 301-215-9299, or e-mail: maestrovincent@yahoo.com. TWA

Course: PFA053 **7.75 Hours**
\$10 + \$33 fee = \$43; NMR add \$30

Rockville Campus

CRN#: 37814 4 Sessions W R
4/27-5/12 7:30-9:30 p.m. (W)
7:30-9:15 p.m. (R 5/12)

Piano: Introductory Group

Music is a universal language sculpted by the compositions of many great minds. Learning piano introduces you to the elements of this language, such as melody, harmony, and rhythm. In this class, you will learn the basics of piano in a group setting. Using a fundamentals approach, we will play and harmonize melodies from the beginning. No previous experience needed. Textbook required: *Adult Piano Adventures All-in-One Piano Course Book 1* by Nancy and Randal Faber. TWA

Course: PFA032 **16 Hours**
\$120 + \$90 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 37653 7 Sessions R
1/27-3/10 10 a.m.-12:15 p.m.

Piano: Level 2 Group

Continue your exploration of piano! Improve your fluency when reading music and your hand coordination and movement. Develop a repertoire of elementary piano pieces as a basis for further development and performance. Continue your study of music theory and apply it to the piano. Textbook required: *Adult Piano Adventures All-in-One Piano Course Book 1* by Nancy and Randal Faber. *Prerequisite: PFA032 Intro Group Piano or rudimentary skills in reading treble and bass clefs and a basic understanding of keyboard orientation and geography.* TWA

Course: PFA072 **16 Hours**
\$120 + \$90 fee = \$210; NMR add \$140

Rockville Campus

CRN#: 37656 7 Sessions R
3/24-5/5 10 a.m.-12:15 p.m.

Classes marked with this code **CoL** are co-listed. See more details on page 103.

Private Music Lessons, 45 min

Study your instrument one-on-one with a music professional! Whether you're just starting out or are a musician looking to hone your skills, join us for lessons crafted to your level and goals. See section notes for instrument offered. If a section is full, please contact communityarts@montgomerycollege.edu for availability. Private lessons are open to students of all levels.

Private lessons meet once a week for 45 minutes. You will work with your instructor to choose a schedule. TWA

Course: PFA094 **11.25 Hours**
\$185 + \$730 fee = \$915; NMR add \$400

Online: Structured Remote

CRN#: 37659 15 Sessions
1/24-5/14 Topic: Piano

CRN#: 37660 15 Sessions
1/24-5/14 Topic: Piano

CRN#: 37661 15 Sessions
1/24-5/14 Topic: Piano

CRN#: 37662 15 Sessions
1/24-5/14 Topic: Guitar, Bass, Upright Bass, Ukulele

CRN#: 37663 15 Sessions
1/24-5/14 Topic: Clarinet, Saxophone, Oboe

Songwriting

Discover the art of songwriting and compose your own original songs! Songwriting is a continual process of discovery, watching your ideas unfold as you build a song. Examine the basic elements of songs, playing with a wide range of techniques. Study the qualities of successful songs and songwriters. Experiment, edit, and share your creations in a safe and nurturing environment, building a supportive community of songwriters. Bring a notebook and/or staff paper to the first class. Bring an instrument if you play one. Required textbook: *Beginning Songwriting: Writing Your Own Lyrics, Melodies, and Chords* by Andrea Stolpe with Jan Stolpe. No musical background necessary! TWA

Course: PFA077 **16 Hours**
\$120 + \$90 fee = \$210; NMR add \$140

Online: Structured Remote

CRN#: 37657 8 Sessions T
2/8-4/5 10:30 a.m.-12:30 p.m.

No class 3/15

Theater Arts

Acting Basics **NEW**

Unlock your acting talent! Acting is a powerful tool for self-expression, communication, and confidence-building. Explore identity and imitation in drama using role play, character building, and storytelling. Develop your ability to act vocally and with facial and body motion. Build roles and characters that effectively communicate your intent to an audience. Practice acting skills by performing improvised and scripted scenes. Open to students of all levels. TWA

Course: PFA098 **15 Hours**
\$120 + \$75 fee = \$195; NMR add \$120

Online: Structured Remote

CRN#: 37817 10 Sessions S
2/12-4/23 10 a.m.-11:30 a.m.
No class 3/19

Stand-up Comedy: Introduction

Ever wanted to give stand-up comedy a try? Learn to use your own life experiences and unique sense of humor to create an original 3-minute comedy routine to perform in front of a live audience. The course will cover joke- and comedy-writing basics, stage techniques, and comedic persona—all in a fun, interactive, and supportive atmosphere. Bring something to write on and record with (like a smartphone) to the first class. TWA

Course: PFA083 **12.5 Hours**
\$100 + \$65 fee = \$165; NMR add \$120

Online: Structured Remote

CRN#: 37658 5 Sessions T
2/8-3/8 7-9:30 p.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Theatre: Introduction Co-L

Learn to engage with the theater arts on a deeper level. Investigate the work of the actors, directors, writers, and technicians who create the theatre arts. Learn to analyze script structures and form through historical and modern perspectives. TWA

Course: FLM057 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Germantown Campus

CRN#: 37778 30 Sessions M W
1/24-5/11 2-3:15 p.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class THET100, CRN 36059

Rockville Campus

CRN#: 37777 14 Sessions M W
1/24-3/9 6:30-9:15 p.m.

If class is full, register for co-listed credit class THET100, CRN 36165

CRN#: 37779 30 Sessions M W
1/24-5/11 11 a.m.-12:15 p.m.

No class 3/14, 3/16

If class is full, register for co-listed credit class THET100, CRN 36384

CRN#: 37780 14 Sessions M W
3/28-5/11 1-3:45 p.m.

If class is full, register for co-listed credit class THET100, CRN 36164

Voice-Over Workshop

Discover how to use your speaking voice for commercials, films, videos, and more. Learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you've been looking for. Community Arts offers this workshop in partnership with Such A Voice, an established voice-over training company. It is an intensive 2-hour workshop, not their introductory webinar.

Course: PFA075 **2 Hours**
\$22 + \$18 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37815 1 Session R
3/17 6:30-8:30 p.m.

Personal Finance Academy

Health Care Insurance for Retirement

This course will address the major components of retiree health care: Medicare, Medicare Advantage Plans, and Long-Term Care. Health care costs typically rise at twice the inflation rate, so the course will also address ways to fund this expense through tax-advantaged plans. Determine the cost of supplemental coverage, evaluate your ability to pay for health care not covered by federal or state programs, and be able to project your health care expenses. The target audience for this course are those who are newly retired and those who plan to retire within 2 years. TWA

Course: PRF139 **6 Hours**
\$30 + \$69 fee = \$99; NMR add \$50

Online: Structured Remote

CRN#: 37843 3 Sessions M
1/31-2/14 6:30-8:30 p.m.

Investing in the Thrift Savings Plan When Working and Retired

Are you a Federal Government employee or retired from federal service? Do you understand the ins and outs of the Thrift Savings Plan (TSP)? Learn about the differences in TSP investment funds, tax considerations, the Roth TSP option, short-term and long-term considerations, and withdrawal options. Discuss required minimum distributions and the Life Annuity option. This course is only relevant to TSP participants or Federal employees considering participation.

Course: PRF155 **3 Hours**
\$20 + \$20 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37847 1 Session M
2/21 6:30-9:30 p.m.

Making Smart Investment Decisions

Making smart investment decisions can make a big difference in your retirement years. With some basic understanding of investment products and risk and return, you can take steps to grow your retirement nest egg. Discuss investment products, risk and return, volatility, and how fees can impact your portfolio. Learn the questions to ask before you invest, the red flags of fraud, and how to use the free resources on Investor.gov, the SEC's online portal for individual investors.

Course: PRF178 **1.5 Hours**
\$10 + \$10 fee = \$20; NMR add \$30

Online: Structured Remote

CRN#: 37862 1 Session M
1/24 6:30-8 p.m.

Maximizing Social Security Benefits

Social Security is a cornerstone of retirement income for most Americans. Yet the nuances of how/when to receive benefits are often overlooked and can lead to missed opportunities. This course will address individual and couple's benefits, special situations for widows and ex-spouses, reductions due to federal pensions, and taxation of benefits. The target audience for this course are those who are newly retired and who plan to retire within the next few years.

Course: PRF159 **3 Hours**
\$20 + \$20 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37849 1 Session M
2/28 6:30-9:30 p.m.

Maximizing Your College FundingNEW

Did you know the cost of college is increasing by an average of 6% per year? Will you have enough savings to fund college or will paying for college offset your ability to retire? Learn how to maximize financial and merit-based aid from colleges so you can fund college while setting yourself up for retirement. TWA

Course: PRF176 **4 Hours**
\$10 + \$35 fee = \$45; NMR add \$30

Online: Structured Remote

CRN#: 37860 2 Sessions R
1/13-1/20 6:30-8:30 p.m.

Please register early!

Class cancellations are processed at least a week before the start date due to low enrollments.

Mutual Funds

Content: Mutual Funds and Exchange Traded Funds (ETFs)

Learn how to read a mutual fund prospectus and shareholder reports, and discuss how to compare mutual funds. Examine exchange-traded funds (ETFs) and understand how they differ from mutual funds. Discuss how to research and compare mutual funds using free resources and the importance of understanding your investment objectives and risk tolerance. Learn about free resources on Investor.gov, the SEC's online portal, and tips to avoid fraud.

Course: PRF175 **2 Hours**

\$15 + \$10 fee = \$25; NMR add \$30

Online: Structured Remote

CRN#: 37859 1 Session R
2/3 6:30-8:30 p.m.

Probate in Maryland: An Overview for Executors-To-Be

An overview of the probate process in Maryland, and more specifically in Montgomery County, including: a review of determining whether a probate is necessary; how to open a probate estate; how the estate is administered; and how the estate is closed. Explore the documents used by the Register of Wills; learn how to determine if an asset is a 'probate asset' or a 'non-probate' asset; and how to deal with claims and debts against the estate. Discuss the costs of probate, including the fees owed to the personal representative (executor) and attorneys. TWA

Course: PRF150 **4 Hours**

\$40 + \$59 fee = \$99; NMR add \$50

Online: Structured Remote

CRN#: 37846 2 Sessions R
4/7-4/14 6:30-8:30 p.m.

Rejuvenate Your Retirement

How long will your retirement income last? This course provides a fresh look at important financial topics relevant to adults entering, or already enjoying, retirement. Making your money last throughout retirement has never been more challenging. People are living longer and fewer retirees have traditional pensions, while interest rates are at all-time lows. Learn about important financial topics such as reducing taxes, assessing investment risk, exploring retirement income sources and investment options, planning for health care needs, and preparing your estate. TWA

Course: PRF165 **4 Hours**

\$25 + \$57 fee = \$82; NMR add \$50

Rockville Campus

CRN#: 37853 2 Sessions R
3/24-3/31 1-3 p.m.

Takoma Park/Silver Spring Campus

CRN#: 37854 2 Sessions R
3/3-3/10 1-3 p.m.

CRN#: 37855 2 Sessions T
3/8-3/15 1-3 p.m.

Online: Structured Remote

CRN#: 38240 2 Sessions R
2/17-2/24 1-3 p.m.

CRN#: 37856 2 Sessions W
4/6-4/13 1-3 p.m.

CRN#: 37857 2 Sessions T
4/12-4/19 1-3 p.m.

Retirement Distribution Strategies

Retirement Plans have many complicated rules. Rules regarding how you can access your money, how much you can contribute, and different tax rates for withdrawals. Learn 13 retirement strategies including the rules surrounding IRAs, 401ks, TSPs, Roths, etc. Discuss the optimal Social Security claiming strategies for married and single participants that will maximize retirement income. TWA

Course: PRF174 **6 Hours**

\$60 + \$69 fee = \$129; NMR add \$120

Rockville Campus

CRN#: 37858 2 Sessions W
4/6-4/13 6:30-9:30 p.m.

Retirement Planning Today

Learn about the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health care expenses. Fee includes a course workbook and study aids. TWA

Course: PRF119 **6 Hours**

\$25 + \$57 fee = \$82; NMR add \$50

Germantown Campus

CRN#: 37694 2 Sessions R
3/24-3/31 6:30-9:30 p.m.

CRN#: 37695 2 Sessions T
3/29-4/5 6:30-9:30 p.m.

CRN#: 37839 2 Sessions M
4/11-4/18 6:30-9:30 p.m.

CRN#: 37840 2 Sessions W
4/13-4/20 6:30-9:30 p.m.

Rockville Campus

CRN#: 37825 2 Sessions W
3/9-3/16 6:30-9:30 p.m.

CRN#: 37826 2 Sessions T
3/15-3/22 6:30-9:30 p.m.

Takoma Park/Silver Spring Campus

CRN#: 37830 2 Sessions W
1/26-2/2 6:30-9:30 p.m.

CRN#: 37831 2 Sessions T
2/1-2/8 6:30-9:30 p.m.

Sherwood High School

CRN#: 37832 2 Sessions R
2/10-2/17 6:30-9:30 p.m.

CRN#: 37834 2 Sessions T
2/15-2/22 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37823 2 Sessions W
2/9-2/16 6:30-9:30 p.m.

CRN#: 37824 2 Sessions T
2/15-2/22 6:30-9:30 p.m.

CRN#: 37836 2 Sessions T
3/22-3/29 6:30-9:30 p.m.

CRN#: 37838 2 Sessions R
3/24-3/31 6:30-9:30 p.m.

CRN#: 37827 2 Sessions W
3/30-4/6 6:30-9:30 p.m.

CRN#: 37829 2 Sessions T
4/5-4/12 6:30-9:30 p.m.

Please register early!

Class cancellations are processed at least a week before the start date due to low enrollments.

Stocks, Bonds, Mutual Funds, and ETFs Explained

Whether you manage your own investments or someone manages them for you, it is important to understand the different types of investments. In this course, an experienced investment advisor and Certified Financial Planner explains advantages and disadvantages of different investments, risks, ways to own investments, asset allocation, tax considerations, historical performance, and more. For instance, are Exchange Traded Funds (ETFs) better than mutual funds? TWA

Course: PRF138 **5 Hours**

\$50 + \$65 fee = \$115; NMR add \$120

Online: Structured Remote

CRN#: 37841 2 Sessions M
2/28-3/7 6:30-9 p.m.

Stocks: An In-Depth Look

This course will provide students with tools to understand and evaluate stocks and review multiple strategies for using stocks in a personal portfolio. Topics include: understanding U.S. and global economic cycles, how to evaluate a company's financial health, and how to use stocks for personal finances. Instructor cannot make stock recommendations. TWA

Course: PRF147 **8 Hours**

\$50 + \$75 fee = \$125; NMR add \$120

Online: Structured Remote

CRN#: 37844 4 Sessions M
3/7-3/28 6:30-8:30 p.m.

Wills and Estates

Take a deep dive into personal estate planning. Learn about the real differences between wills and revocable trusts; why everyone always needs a power of attorney and health care directives; and what it really means to go through Maryland probate (and how to avoid that if appropriate). Topics include the use (and misuse) of revocable living trusts, the pros, cons and dangers of joint ownership, the right way to make and receive gifts (and why there is a very wrong way), and the impact of the Federal estate tax and Maryland's two separate death taxes on your estate. TWA

Course: PRF160 **6 Hours**

\$60 + \$75 fee = \$135; NMR add \$120

Rockville Campus

CRN#: 37852 2 Sessions W
3/23-3/30 6:30-9:30 p.m.

Online: Structured Remote

CRN#: 37850 2 Sessions R
2/3-2/10 6:30-9:30 p.m.

Women and Wealth **NEW**

Do women have different financial concerns than men? What are the key components that women should consider when creating a plan? Learn the questions to ask, and the strategies to implement, in preparation for achieving financial goals, retirement, and dreams. TWA

Course: PRF177 **4 Hours**

\$10 + \$35 fee = \$45; NMR add \$30

Online: Structured Remote

CRN#: 37861 2 Sessions R
2/10-2/17 6:30-8:30 p.m.

Professional and Career Development

Career Exploration Boot Camp

What are you good at? What are your natural and work-related strengths? Discover and match them with career areas in which you would be most successful. Choose to apply your skills to your career or volunteering and other life opportunities. Engage in a series of insightful individual and group exercises and conduct research into career areas of interest to you. Draft your career plan while being supported through your career exploration stage by your classmates and career coach. TWA

Course: CRP013 **12 Hours**

\$45 + \$59 fee = \$104; NMR add \$120

Online: Structured Remote

CRN#: 37786 6 Sessions M W
1/31-2/16 6:30-8:30 p.m.

How to Land Your Job **NEW**

Learn innovative and traditional proven job search techniques to help you land the job you want. This class provides a comprehensive approach to employment search, including resume writing, LinkedIn, and the latest self-marketing and networking techniques. Explore how to distinguish yourself from others competing for the same jobs and how to impress employer with your interviewing skills. Learn how to use career and job search resources, such as Career Coach, and networking and employment resources, such as social media. TWA

Course: CRP535 **10 Hours**

\$10 + \$35 fee = \$45; NMR add \$30

Online: Structured Remote

CRN#: 37787 4 Sessions M
2/21-3/14 6:30-9 p.m.

For additional career courses, see Careers and Employment for 50+ section on page 56.

How to Be Organized and Efficient at Work and Home (LLI032)

How do you value your time? Learn about scheduling and task organization tools as well as software applications to help you manage your projects, big or small, avoid scope creep, and remember your schedule.

Innovation and Creativity: Move Your Ideas to Action, With IMPACT® (LLI727)

Do you have ideas in your head and heart that you want to turn into a business or non-profit and you're struggling to get moving on them?

New Vaccination Requirements

See page 2 for more information.

Project Management

Certified Associate in Project Management (CAPM)[®] Prep

Prepare for the Project Management Institute (PMI)[®] CAPM[®] certification exam. It is designed for entry-level to senior members of a project team who contribute specialized skills such as scheduling, logistics, or cost estimating. This credential signifies that the individual has knowledge of the principles and terminology of the library of global standards, *A Guide to the Project Management Body of Knowledge (PMBOK[®] Guide), 7th Edition, Project Management Institute*. Upon completion of this course, you may apply to take the CAPM[®] Certification exam. This course is certified by the Project Management Institute (PMI)[®]. TWA

Course: PMC002 **24 Hours**
\$354 + \$305 fee = \$659; NMR add \$300

Online: Structured Remote

CRN#: 37450 8 Sessions M W S
4/18-5/4 6-9 p.m. (M W)
9 a.m.-12 p.m. (S)

PM 101: Methodology and Overview

This course will introduce you to the two major methodologies utilized for managing projects- the predictive (traditional) approach and the agile approach.

This overview will cover the terms and concepts of both approaches as well as giving a high level overview of how each methodology conducts projects. Having this broad understanding will provide you with a clear understanding of the different ways projects can be accomplished. You will use hands on exercises and a course exam to demonstrate understanding as well as to compare the benefits of each methodology. TWA

Course: PMC036 **15 Hours**
\$175 + \$200 fee = \$375; NMR add \$160

Online: Structured Remote

CRN#: 37451 5 Sessions M T W R F
2/7-2/11 6:30-9:30 p.m.

CRN#: 37452 5 Sessions M T W R F
3/7-3/11 6-9 p.m.

PM102: Practical Application of Predictive (Traditional) Project Management

This course will provide you with a comprehensive review of the predictive (traditional) approach to project management. This will cover the methodology of managing projects from the initiation to the closing of the project. Topics covered include defining the scope, creating a schedule, preparing for risks, determining communications as well as managing change, building project teams and closing a project. By the end of this class, you will have created the basic project documents utilized by this methodology through the use of a case study and will be prepared to apply these to your own projects. TWA

Course: PMC037 **28 Hours**
\$350 + \$365 fee = \$715; NMR add \$350

Online: Structured Remote

CRN#: 37453 9 Sessions T R S
2/22-3/12 6-9 p.m. (T R)
9 a.m.-12:30 p.m. (S)

CRN#: 37454 9 Sessions T R S
3/22-4/9 6-9 p.m. (T R)
9 a.m.-12:30 p.m. (S)

Montgomery College Project Management Certificate Program

The **Montgomery College Project Management Certificate** is designed for students looking to enter a new career field, expand/hone their project management skills with the latest practices, or those that want to gain new skills

The list of courses for a certificate is shared below.

- 1. PM101: Methodology and Overview**
- 2. PM102: Practical Application of Predictive Project Management**
- 3. PM103: Practical Application of Agile Project Management**
- 4. PM104: Project Management Leadership**
- 5. Elective choice. Students must complete two (2) elective courses. Electives are shared on the website.**

These courses can also enhance project management knowledge for those seeking to prepare for the PMP[®] or CAPM[®] exams.

PM103: Practical Application of Agile Project Management

Project Management practitioners are increasingly embracing agile as a technique for managing successful projects. It is a topic of growing importance in project management. Whether you are a PMP[®] credential holder or an individual working on agile project team, this course will provide you with a comprehensive review of the agile approach. Understand the values and principles of agile and identify methodologies of agile project management with a focus on the scrum method. TWA

Course: PMC038 **28 Hours**
\$350 + \$365 fee = \$715; NMR add \$350

Online: Structured Remote

CRN#: 37455 9 Sessions T R S
1/13-2/1 6-9 p.m. (T R)
9 a.m.-12:30 p.m. (S)

CRN#: 37456 9 Sessions T R S
3/29-4/16 6-9 p.m. (T R)
9 a.m.-12:30 p.m. (S)

CRN#: 37457 9 Sessions T R S
4/21-5/10 6-9 p.m. (T R)
9 a.m.-12:30 p.m. (S)

PM104: Project Management Leadership

As a project management practitioner, your success and effectiveness are determined by the quality of your professional relationships. In this course you will learn and practice the skills necessary to build and maintain positive relationships with your team members, users, stakeholders, product owners and customers. Topics include interpersonal communications, active listening, conflict management, influencing, trust building, decision-making, and constructive feedback. TWA

Course: PMC042 **8 Hours**
\$75 + \$130 fee = \$205; NMR add \$140

Online: Structured Remote

CRN#: 37449 4 Sessions T R
2/8-2/17 6:30-8:30 p.m.

CRN#: 37448 3 Sessions T R S
4/26-4/30 6:30-8:30 p.m. (T R)
9 a.m.-12 p.m. (S)

Project Management Professional® (PMP) Certification Prep **TIP**

Prepare for the internationally recognized Project Management Professional® (PMP) Certification exam. Demonstrate to employers, customers, and colleagues that you possess project management knowledge, experience, and skills to bring projects to successful completion. As a PMI Authorized Training Partner, our course is taught by instructors who completed the Authorized Training Partner Train the Trainer – PMP® Exam Prep program and are equipped to deliver PMP® exam prep and training content to PMI's quality standards. You are ensured that you are learning "PMI-developed" PMP® exam prep material. Pre-requisites: To be successful in this course, you should have some professional exposure to the duties of a project manager and knowledge by taking courses on Introduction to PM, PM Basics, and Intro to Agile. TWA

Course: PMC040 **35 Hours**
\$800 + \$699 fee = \$1,499; NMR add \$650

Online: Structured Remote

CRN#: 37458 10 Sessions M W S
2/21-3/14 6-9:30 p.m. (M W)
9 a.m.-12:30 p.m. (S)

CRN#: 37459 10 Sessions M W S
4/18-5/9 6-9:30 p.m. (M W)
9 a.m.-12:30 p.m. (S)

PMP® Exam Preparation and Recertification with PDUs

Ensure you're prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam.

Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.

Our courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.



The PMI Approved Training Partner Seal (PMI ATP Seal), PMP, and CAPM are registered marks of the Project Management Institute

Real Estate

Appraisal Licensure

Basic Appraisal Principles

This is the first pre-licensing course for appraisal trainees in Maryland. Topics include transfer of ownership rights, market value, market analysis, and ethics. All course minutes are required and exam passed in order to receive certification. Textbook available at bookstore. TWA

Course: REC175 **30 Hours**
\$179 + \$109 fee = \$288; NMR add \$140

Germantown Campus

CRN#: 37492 4 Sessions S U
2/5-2/13 8 a.m.-4 p.m.

Basic Appraisal Procedures

In this second pre-licensing course for appraisal trainees, topics include land site valuation, cost approach, market data and the appraisal process. All course minutes are required and exam passed in order to receive certification. Textbook available at bookstore. *Prerequisite: Basic Appraisal Principles (REC175)*. TWA

Course: REC176 **30 Hours**
\$179 + \$109 fee = \$288; NMR add \$140

Germantown Campus

CRN#: 37493 4 Sessions S U
2/19-2/27 8 a.m.-4 p.m.

Real Estate: Appraisal Standards and Ethics

This final pre-licensing course covers topics on licensing and certification requirements. All course minutes are required and exam passed in order to receive certification. Textbook required *2020-21 Uniform Standards of Professional Appraisal Practices (USPAP)* and *2020-21 15-hour National USPAP Course Student Manual* and can ONLY be purchased from Appraisal Foundation, 800-348-2831 or at www.appraisalfoundation.org. *Prerequisites: Basic Appraisal Principles (REC175) and Basic Appraisal Procedures (REC176)*. TWA

Course: REC069 **15 Hours**
\$99 + \$119 fee = \$218; NMR add \$140

Germantown Campus

CRN#: 34788 2 Sessions S U
3/5-3/6 8 a.m.-4 p.m.

Continuing Education

ABCs of Selling a House

In this practical guide to selling a house under any market condition, we will cover contract clauses, how to prepare for a smooth closing, minor improvements, and advantages/ disadvantages of listing a home with a real estate professional. Approved: 3 hours. TWA

Course: REC127 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37489 1 Session F
2/25 9 a.m.-12 p.m.

Brokerage Relationships and Disclosures

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate License. Topics include: moving from agency to brokerage, properly completing brokerage agreements, review licensee duties, analyze client/customer scenarios, identifying and dealing with dual agency, and provide information on updated brokerage relationship disclosure. TWA

Course: REC203 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37498 1 Session W
2/23 1-4 p.m.

Buying / Selling Foreclosure Properties

Gain a better understanding of the foreclosure process, property condition, and risks associated with buying a foreclosure sale. Approved: 3 hours. TWA

Course: REC034 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37486 1 Session R
2/24 1-4 p.m.

Contracts and Offer to Purchase

Students will be re-introduced to the basic elements of a Real Estate sales contract. Topics covered will include: how to help a client satisfy disclosure obligations, protect interests with contingencies, and how a contract is terminated. Approved: 3 hours. TWA

Course: REC195 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Online: Structured Remote

CRN#: 37497 1 Session F
2/25 1-4 p.m.

Ethics: Predatory Lending / Flipping

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate license. This course covers the practice of flipping, predatory lending, and the possible effects it can have on licensees and their business relationships. Approved: 3 hours. TWA

Course: REC012 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37485 1 Session W
2/23 9 a.m.-12 p.m.

Evaluating / Financing the Fixer-Upper

You will learn how to estimate the fair market value of a property after the completion of renovations/repairs, know the difference between homeowner strategies and renovator strategies, and determine discounts needed for a quick sale price. Approved: 3 hours. TWA

Course: REC035 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37487 1 Session S
2/26 9 a.m.-12 p.m.

Fair Housing

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate license. This course covers the history of fair housing and current laws. Approved: 1.5 hours. TWA

Course: REC173 **1.5 Hours**
\$15 + \$15 fee = \$30; NMR add \$30

Rockville Campus

CRN#: 37491 1 Session R
2/24 9 a.m.-10:30 a.m.

MREC Required Supervision

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate license. Explore the many duties and responsibilities of this required Supervision course for Broker, Branch Office Manager, or Team Leader. Approved: 3 hours. TWA

Course: REC192 **3 Hours**
\$25 + \$20 fee = \$45; NMR add \$50

Rockville Campus

CRN#: 37496 1 Session R
2/24 1-4 p.m.

Real Estate Legislative Update

This Continuing Education course is for existing Maryland real estate professionals and fulfills the requirement set by MREC to maintain a Maryland Real Estate license. This course will cover legislative issues introduced and passed in recent years. Approved: 3 hours. TWA

Course: REC149 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37490 1 Session F
2/25 9 a.m.-12 p.m.

Rentals, Renters, and Landlords

A comprehensive overview of how to deal with rentals, renters, and landlords. Learn how to qualify applicants and the procedures required by the State of Maryland. Approved: 3 hours. TWA

Course: REC189 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37495 1 Session F
2/25 1-4 p.m.

Understanding and Using Short Sales

You will learn what exactly a short sale is, how/when it should be used, what are the homeowners financial responsibility, as well as the effects on a homeowners credit. Approved: 3 hours. TWA

Course: REC182 **3 Hours**
\$25 + \$25 fee = \$50; NMR add \$50

Rockville Campus

CRN#: 37494 1 Session S
2/26 9 a.m.-12 p.m.

Licensure

Basic Real Estate Principles and Practices for Salespersons

Prepare to become a licensed salesperson in Maryland with this 60 hour pre-licensing course. Topics covered are relevant to the industry and will be covered in great detail. All 60 hours of class must be attended, you will be required to pass class exams with a minimum score of 70%. Upon completion of course and passing class exams, you will eligible to take the Maryland Real Estate Salesperson exam. TEXTBOOKS REQUIRED ON THE FIRST DAY OF CLASS: *Modern Real Estate Practice 20th Edition and Maryland Real Estate Practice and Law 16th Edition.* TWA

Course: REB010 **60 Hours**
\$149 + \$230 fee = \$379; NMR add \$160

Hybrid (Online & Face to Face)

CRN#: 37463 11 Sessions T W
1/11-2/9 9 a.m.-4 p.m.
Exam at 6 p.m. on Rockville campus on 2/9

CRN#: 37465 11 Sessions W S U
1/22-3/2 9 a.m.-3:30 p.m. (S U)
Exam at 6 p.m. on Rockville campus on 3/2
No class 2/5, 2/6

CRN#: 37464 20 Sessions M R
2/7-4/25 5:30-8:30 p.m.
Exam at 6 pm on Rockville campus on 4/25
No class 3/14, 3/17, 4/21

Exam Prep: Real Estate Pre-licensing and PSI

Students needing to retake REB010 exams and/or wanting a refresher before testing with PSI, can review and further acquaint themselves with course material. Learn effective study strategies, test-taking methodologies, and best practices. Vocabulary and industry terminology reviewed, defined, and applied to key concepts in a quiz and review format.

Prerequisite: REB010. TWA

Course: REB012 **12 Hours**
 \$25 + \$15 fee = \$40; NMR add \$30

Online: Structured Remote

CRN#: 37462 4 Sessions M T W R
 2/14-2/17 6-9 p.m.

CRN#: 37461 4 Sessions M T W R
 3/7-3/10 6-9 p.m.

CRN#: 37460 4 Sessions M T W R
 4/11-4/14 6-9 p.m.

Real Estate Principles Retake I

Course: REB013 **3 Hours**
 \$5 + \$5 fee = \$10; NMR add \$30

Real Estate Principles Retake II

Course: REB014 **3 Hours**
 \$5 + \$5 fee = \$10; NMR add \$30

For more on these retakes, please email: SBEL@montgomerycollege.edu

Want to Fly an Airplane?

Get an exciting introductory experience with your feet on the ground. Whether looking for a hobby or looking for a job, find out what it takes to become a Federal Aviation Administration (FAA) certified Private Pilot.

For more information, please contact our Safety Institute program at 240-567-2589 and ask about our 5-hour Aviation course (course number SFT086.)



Safety Institute

Commercial Driver

CDL Learner Permit Prep

The Maryland MVA Commercial Driver License Learner Permit Exam is a requirement before you can practice on commercial driving equipment in preparation for a CDL license. This course provides an introduction to Commercial Driver Licensing with Maryland state licensing requirements for Class B, industry outlook, and practice tests. You will receive instruction on the T, P, X, and S endorsements. TWA

Course: CDL116 **9 Hours**
 \$50 + \$55 fee = \$105; NMR add \$120

Online: Structured Remote

CRN#: 38073 3 Sessions M W F
 1/19-1/24 6-9 p.m.

CRN#: 38074 3 Sessions M W F
 2/21-2/25 6-9 p.m.

CRN#: 38075 3 Sessions M W F
 3/21-3/25 6-9 p.m.

CRN#: 38076 3 Sessions M W F
 4/18-4/22 6-9 p.m.

Commercial Driver License Class B (CDL B) TIP

Get prepared and licensed for a career in transportation! You can become a school bus driver, motor coach operator, dump truck operator and delivery services professional, all with a Class B Commercial Drivers License! This course is designed to teach the skills necessary to pass the Maryland MVA CDL B w/P&S Exam. One transport to Gaithersburg MVA and one MVA exam is included in price pending safety pass authorization from instructor. Students must have DOT, LP (CDL B w/P&S), DOT drug & alcohol referral. All materials included. Program approval required for registration. Call for requirements and to schedule 240-567-1895. TWA

Course: CDL109 **70 Hours**
 \$1,205 + \$995 fee = \$2,200
 NMR add \$1,050

This class qualifies for the Tuition Installment Plan (TIP).

Driver Safety

Driver Improvement Lessons (DIL)

Prepare for your MVA road test, practice parallel parking, work on not driving distracted, or any other skill you need help with. Learner Permit required. All lessons are scheduled in two hour sessions using Montgomery College vehicles. Registration approval required. contact us at alejandra.isaia-herrera@montgomerycollege.edu.

2-Hour DIL Course: SFT034
 \$75 + \$25 fee = \$100; NMR add \$120

4-Hour DIL Course: SFT035
 \$157 + \$43 fee = \$200; NMR add \$140

6-Hour DIL Course: SFT036
 \$239 + \$61 fee = \$300; NMR add \$160

10-Hour DIL Course: SFT040
 \$325 + \$100 fee = \$425; NMR add \$225

20-Hour DIL Course: SFT042
 \$700 + \$125 fee = \$825; NMR add \$400

6-Hour Behind the Wheel

This MVA 6-hour Behind the Wheel course is designed for students who have completed the classroom portion of Driver Education at another school. You MUST provide the completion form from the other school in order to register for this course. To register, call the Program Office at 240-567-1895.

Course: SFT007 **6 Hours**
 \$192 + \$48 fee = \$240; NMR add \$140

Rockville Campus (North Garage)

CRN#: 37971 3 Sessions
 4/27-4/29 Flexible

Driver Education

Montgomery College's Driving School is Maryland MVA licensed and certified. Our instructors are professional educators with over 20 years of experience teaching. We go the extra mile to teach safe, mindful and defensive driving techniques that diminish distractibility. Our 36-hour course consists of 10 three-hour classroom sessions, and 3 two-hour individual behind-the-wheel driving sessions using our late model cars. Students under 18 MUST be accompanied by a mentor (parent, guardian, etc.) and MUST bring their learners permit to the first class/orientation session. Students will learn Montgomery College driving school policies, which include mentor or parental

involvement expectations, overview of the Maryland Graduated Licensing System and behind-the-wheel process. If you need an accommodation based on a disability please contact Natalie Martinez, Disability Support Services Counselor at 240-567-4118. Behind the Wheel (BTW) 6 hours to be scheduled in class. TWA

Course: SFT043 36 Hours
\$244 + \$136 fee = \$380; NMR add \$160

Rockville Campus

CRN#: 38134 13 Sessions M W F
4/4-4/25 6-9 p.m.

Hybrid (Online & Face to Face)

CRN#: 37976 13 Sessions M T W R F
1/31-2/11 6-9 p.m.

CRN#: 37977 13 Sessions S U
2/5-3/6 9 a.m.-12 p.m.

CRN#: 37978 9 Sessions T R S
2/8-2/26 6-9 p.m.

CRN#: 37979 11 Sessions M T W R F
3/7-3/22 6-9 p.m.

No class 3/17, 3/18

Driver Education with Additional Supports

Montgomery Colleges Driving School and its instructors are Maryland MVA licensed and certified. Our additional support instructors are dually certified in Special Education. This course, in a small classroom environment, prepares rookie drivers to test for a Maryland driver license. Our 36-hour course consists of 10 three-hour classroom sessions, and 3 two-hour individual sessions using our own cars.

This course provides the exact same MVA curriculum as SFT-043 Driver Education, but with built-in supports. Rookie drivers MUST be accompanied by mentor (parent, guardian, etc.) at the first class/orientation and MUST bring a valid learners permit to the first class/orientation. Montgomery College educates mentors on how to manage the learning-to-drive experience through our mentor/parental involvement expectations, our 12 driver readiness indicators with self-assessments, and a collaborative approach between mentor and instructor(s). For additional information, visit us on the web at <http://cms.montgomerycollege.edu/wdce/bits/driveredspecialneeds.html>. Behind the Wheel (BTW) 6 hours to be scheduled in class. If you need an accommodation based on a disability please contact Natalie

Martinez, Disability Support Services Counselor at 240-567-4118. TWA

Course: SFT079 36 Hours
\$278 + \$157 fee = \$435; NMR add \$225

Rockville Campus

CRN#: 38021 13 Sessions T R
3/22-4/21 6-9 p.m.

Learner Permit Prep Course

Preparing for and passing the Maryland Learners Permit test can be challenging for many students. While this Learner Permit Prep course is open to all, it is designed by a special educator to specifically support students with mild to moderate learning disabilities. Course includes activities, computer exercises and practice tests. A Maryland Learners Permit is a prerequisite for Driver Education course, however this course is not required. This course can also be taught at schools for student groups. TWA

Course: SFT044 10 Hours
\$90 + \$35 fee = \$125; NMR add \$120

Online: Structured Remote

CRN#: 37980 3 Sessions M W F
1/24-1/28 5-8:20 p.m.

CRN#: 37981 3 Sessions T R S
2/22-2/26 5-8:20 p.m. (T R)
9 a.m.-12:20 p.m. (S)

CRN#: 37982 3 Sessions M W F
3/21-3/25 5-8:20 p.m.

CRN#: 37983 3 Sessions T R S
4/26-4/30 5-8:20 p.m. (T R)
9 a.m.-12:20 p.m. (S)

Learner's Permit Tutoring

Preparing for and passing the Maryland Learners Permit test can be challenging for many students. This two-hour one-on-one tutoring session is designed to give undistracted help to students who request additional assistance. This session will be held at a Montgomery College campus mutually agreed upon by instructor and student.

Course: SFT068 2 Hours
\$75 + \$25 fee = \$100; NMR add \$120

Online: Structured Remote

CRN#: 38019 1 Session
4/29

Learner's Permit Tutoring-6 hour

Course: SFT069 6 Hours
\$270 + \$30 fee = \$300; NMR add \$160

Online: Structured Remote

CRN#: 38020 3 Sessions
4/25-4/27

Motorcycle Safety

Basic Rider Course 2-License Waiver (BRC2-LW)

This course is NOT for beginners! This eleven-hour course is for individuals that have current street riding experience and are seeking a class M license. This course includes three hours of formal classroom and five hours of riding exercises. It also includes three hours of independent study done at home via an online E-course prior to class. Participants are encouraged to use their own motorcycle by transporting them legally to the range. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card recognized by the Maryland Motor Vehicle Administration. Class materials, E-course instructions and correspondence will be sent to your MYMC email account and any secondary email you have on your MYMC account. E-course must be completed before first class session; must bring printed certificate to first class. TWA

Course: SFT077 11 Hours
\$169 + \$100 fee = \$269; NMR add \$140

Rockville Campus

CRN#: 38136 3 Sessions R S
4/7-4/9 5-8 p.m. (R)
8:45 a.m.-2 p.m. (S)

Hands on class is held at Montgomery College, Rockville, Parking lot 2

CRN#: 38135 3 Sessions R S
4/7-4/9 5-8 p.m. (R)
8:45 a.m.-2 p.m. (S)

Hands-on training is at Montgomery College Rockville, Parking Lot 2.

EARN MOVE Transportation Scholarship
See ad on page 101 for details.

Beginners Motorcycle Safety

This Maryland MVA-certified Motorcycle Basic Rider Course (BRC), is an 18-hour course designed for those who have little or no riding experience, or who have not ridden in a long time. It includes distance learning (MSF E-Course), classroom, and riding instruction on the basic riding skills and strategies necessary for an individual to begin and/or practice street riding. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. Upon successful completion of both a knowledge and riding skills test, you will receive a certificate and course completion card issued by the Motorcycle Safety Foundation (MSF) recognized by the Maryland Motor Vehicle Administration for Motorcycle Skills Licensure requirements, also known as M Endorsement. Note: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. Textbook provided in class. Class materials, E-course instructions and correspondence will be sent to your MyMC email account and any secondary email you have on your MyMC account. TWA

Course: SFT064 **18 Hours**
\$189 + \$150 fee = \$339; NMR add \$160

Rockville Campus

CRN#: 38015 4 Sessions R S U
3/10-3/13 3-9 p.m. (R)
8:45 a.m.-2 p.m. (S U)

CRN#: 38016 3 Sessions R S U
3/17-3/20 3-9 p.m. (R)
8:45 a.m.-2 p.m. (S U)

CRN#: 38017 4 Sessions R S U
3/24-3/27 3-9 p.m. (R)
8:45 a.m.-2 p.m. (S U)

CRN#: 38018 5 Sessions W R S U
3/30-4/3 6-9 p.m. (W R)
8:45 a.m.-2 p.m. (S U)

CRN#: 4 Sessions R S U
4/14-4/17 3-9 p.m. (R)
8:45 a.m.-2 p.m. (S U)

CRN#: 4 Sessions R S U
4/21-4/24 3-9 p.m. (R)
8:45 a.m.-2 p.m. (S U)

Test Preparation

ACT Preparation

ACT Prep

This course is designed for anyone preparing to take the ACT. It is intended to strengthen test-taking skills in order to increase scores. Focus is on familiarization with ACT-type questions, developing test-taking strategies, managing test panic, increasing confidence and speed. A review of test content includes algebra, geometry, trigonometry, science, reading comprehension, grammar, and essay writing. Daily practice with ACT test sections. Textbook is required and available for purchase at <https://www.bkstr.com/montgomerycollegestore/home/TWA>

Course: SAT004 **30 Hours**
\$255 + \$130 fee = \$385; NMR add \$160

Rockville Campus

CRN#: 37517 8 Sessions S U
1/15-2/6 9 a.m.-1 p.m.
For the 2/12 ACT

Online: Structured Remote

CRN#: 37518 8 Sessions S U
3/5-3/27 9 a.m.-1 p.m.
For the 4/2 ACT

WAIT...there's MORE SAT & ACT Prep classes for June test dates!

SAT Prep for the June 4th SAT test

CRN#: 46656 Tuesdays and Thursdays
5/3-6/2 5-8:15 p.m.
Online via Zoom

ACT Prep for the June 11th ACT test

CRN#: 46666 Saturdays and Sundays
5/7-6/5 9 a.m.-1p.m.
No class 5/28, 5/29
On the Rockville Campus

\$255 + \$130 fee = \$385; NMR add \$160
Textbook is required; please check MC bookstore for details.

Registration for these two courses will open in **APRIL 2022** online. Or, if you mail or fax in your registration before that date, it will be processed by Customer Service when registration opens in **April**.

Email with questions:
laura.weihrauch@montgomerycollege.edu
or
tracy.ritenour@montgomerycollege.edu

Fast Track

Pre-algebra/Algebra Fast Track

This 30-hour course is for students who need a review of pre-algebra and algebra topics in order to improve math placement. Topics include: fractions, decimals, percents, signed numbers, equations and inequalities, exponents, scientific notation, graphing, polynomials. Application of these concepts in context will also be examined. Textbook is required and available for purchase at <https://www.bkstr.com/montgomerycollegestore/home/TWA>

Course: WPS081 **30 Hours**
\$100 + \$67 fee = \$167; NMR add \$120

Rockville Campus

CRN#: 50216 10 Sessions M T W R F
1/15-1/19 5:30-8:30 p.m.
No class 1/17

CRN#: 50217 10 Sessions M T W R F
1/15-1/19 2-5 p.m.
No class 1/17

CRN#: 37529 15 Sessions M T W R F
1/24-2/11 6:30-8:30 p.m.

CRN#: 37530 15 Sessions M T W R F
2/14-3/4 6:30-8:30 p.m.

CRN#: 37531 15 Sessions M T W R F
3/21-4/8 6:30-8:30 p.m.

CRN#: 37532 15 Sessions M T W R F
4/11-4/29 6:30-8:30 p.m.

GRE Preparation

GRE Preparation

This course is designed as an overview and review for people preparing to take the Graduate Record Exam (GRE). Instruction will be given in how to answer each type of question and will include one or more practice diagnostic tests. You will have an opportunity to ask questions on specific problems. Textbook is required and available for purchase at <https://www.bkstr.com/montgomerycollegestore/home/TWA>

Course: TPR021 **30 Hours**
\$255 + \$130 fee = \$385; NMR add \$160

Rockville Campus

CRN#: 37516 10 Sessions T R
3/1-4/7 6-9 p.m.
No class 3/15, 3/17

SAT Preparation

SAT Preparation

This course will teach you how to attack the SAT...and win! You will become familiar with SAT questions, develop test-taking strategies, manage test panic, increase your confidence and speed, and get a review of test content. Textbook is required and available for purchase at <https://www.bkstr.com/montgomerycollegestore/home> TWA

Course: SAT001 **30 Hours**
\$255 + \$130 fee = \$385; NMR add \$160

Germantown Campus

CRN#: 37520 8 Sessions S U
2/12-3/6 9 a.m.-1 p.m.
For 3/12 SAT

Rockville Campus

CRN#: 37521 8 Sessions S U
2/12-3/6 9 a.m.-1 p.m.
For 3/12 SAT

CRN#: 37525 8 Sessions S U
4/2-5/1 9 a.m.-1 p.m.
No class 4/16, 4/17
For 5/7 SAT

CRN#: 37528 8 Sessions S U
4/30-5/22 9 a.m.-1 p.m.
For 6/4 SAT

Takoma Park/Silver Spring Campus

CRN#: 37522 8 Sessions S U
2/12-3/6 9 a.m.-1 p.m.
For 3/12 SAT

CRN#: 37526 8 Sessions S U
4/2-5/1 9 a.m.-1 p.m.
No class 4/16, 4/17
For 5/7 SAT

Online: Structured Remote

CRN#: 37519 10 Sessions T R
2/8-3/10 5-8:15 p.m.
For 3/12 SAT

CRN#: 37524 10 Sessions T R
3/29-5/5 5-8:15 p.m.
No class 4/12, 4/14
For 5/7 SAT

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Workforce Technologies

Introduction to Machining

Introduction to basic machine shop practices, including a review of the history of machine tools, safety, measurements and precision measuring tools, lay-out, blueprint reading, bench and hand tools, power saws, drill presses, lathes, and milling machines. Note: Students must furnish their own eye and ear protection devices. TWA

Course: TTG201 **45 Hours**
\$475 + \$112 fee = \$587; NMR add \$250

Rockville Campus

CRN#: 38234 12 Sessions W
2/16-5/11 6 p.m.-10 p.m.

Machining Intermediate

This intermediate course will continue to improve your understanding of lathe operations including various thread cutting procedures, as well as intermediate mill setup and operation. Gain knowledge of how to calculate proper feeds and speeds for various materials and cuts for thread cutting, milling, and boring operations. Learn to interpret machining blueprints and plan the proper choice of tools and sequence of cuts to produce the part. Learn how to interpret basic geometric dimensioning and tolerance symbols and dimensioning systems according to ANSI Y14.5 standards, *Prerequisite: Successful completion of Introduction to Machining or permission of the instructor.* Note: Students must furnish their own eye and ear protection devices. TWA

Course: TTG511 **46 Hours**
\$480 + \$117 fee = \$597; NMR add \$250

Rockville Campus

CRN#: 38235 12 Sessions R
2/17-5/12 6 p.m.-10:05 p.m.

Welding Fundamentals

This course introduces you to the basic processes used in the welding field and emphasizes welding safety. Learn the various types of welding equipment, identification and selection of filler materials, types of welds, and the different welding positions. Instructor will provide textbook information for students to order themselves on the first meeting. TWA

Course: TTG571 **56 Hours**
\$571 + \$156 fee = \$727; NMR add \$350

Rockville Campus

CRN#: 38230 12 Sessions S
2/12-5/7 8 a.m.-12:55 p.m.

Welding III—Advanced: GTAW

Introduces the students to the Gas Tungsten Arc Welding process in aluminum, stainless steel, and steel. Emphasizes welding safety. Students will also learn basic blueprint and welding symbols, basic metallurgy, and learn identification and selection of GTAW filler materials. *Prerequisite: Welding II—Advanced: SMAW.* Textbooks/course materials required: www.montgomerycollege.edu/bookstore or call 240-567-5302. TWA

Course: TTG573 **46 Hours**
\$470 + \$286 fee = \$756; NMR add \$350

Rockville Campus

CRN#: 38231 12 Sessions M
2/14-5/2 5:30 p.m.-9:20 p.m.

Welding Symbols and Blueprint Reading

Introduces various types of prints used in the welding industry. Topics include print reading, measurements, metallurgy, types of welds and joints, and welding symbols. TWA

Course: TTG582 **30 Hours**
\$250 + \$150 fee = \$400; NMR add \$225

Rockville Campus

CRN#: 38232 8 Sessions W R
2/2-2/24 5:30 p.m.-9:15 p.m.

New Vaccination Requirements

See page 2 for more information.

Welding I: Introduction to Welding

Introduces the basic processes in the welding field. Emphasizes welding safety. Introduces the various types of welding equipment, identification and selection of filler material, types of welds, and the different welding positions. This course is also part of a series that will help prepare for D1.1 Certification. *Prerequisite or Co-requisite: Completion of TTG582 (Welding Symbols and Blueprint Reading) or completing both courses simultaneously.* TWA

Course: TTG583 **90 Hours**
\$617 + \$370 fee = \$987; NMR add \$400

Rockville Campus

CRN#: 38233 24 Sessions W R
3/2-5/25 5:30 p.m.-9:15 p.m.

World Languages**American Sign Language****ASL I** **Co-L**

This course will provide you with a survey of conversational ASL hand-shapes and basic grammatical structures. Basic cultural information that influences forms and communication in ASL will also be presented and studied. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN223 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 37995 26 Sessions M W
2/7-5/11 5-6:30 p.m.
No class 3/14, 3/16

CRN#: 37996 26 Sessions M W
2/7-5/11 10 a.m.-11:30 a.m.
No class 3/14, 3/16

CRN#: 37997 26 Sessions T R
2/8-5/12 5-6:30 p.m.
No class 3/15, 3/17

ASL II **Co-L**

In this study of American Sign Language, you will broaden your use of ASL hand-shapes and basic grammatical structures. Topics include ASL conversational context for occupations, activities, location and stages of life. Confirmation of proper placement is encouraged prior

to registration. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN240 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38004 26 Sessions M W
2/7-5/11 7-8:30 p.m.
No class 3/14, 3/16

ASL I—Part 2

This is a continuation of ASL I—Part 1 and appropriate for those with some basic ASL experience. You will expand your conversation skills and improve your use of fingerspelling. Topics include asking basic need questions, giving and receiving directions, and telling a narrative. More basic aspects of Deaf Culture will be covered. Textbook required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN080 **22 Hours**
\$170 + \$150 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 37788 12 Sessions T
2/15-5/3 2-4 p.m.

Chinese**Chinese I—Elementary** **Co-L**

This is a beginning course for anyone who has no experience in the study of Chinese. You'll begin to develop the ability to communicate in Chinese through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of listening and practice in the language learning laboratory. TWA

Course: LAN217 **62.5 Hours**
\$660 + \$227 fee = \$887; NMR add \$1452

Rockville Campus

CRN#: 37992 25 Sessions M W
2/7-5/11 1-3:30 p.m.
No class 3/14, 3/16

Classes marked with this code **Co-L** are co-listed. See more details on page 103.

Chinese II—Elementary **Co-L**

This is a study of Chinese at an advanced elementary level. You will continue to develop the ability to communicate in Chinese through the consideration of cultural themes, language functions, and authentic situations. Students should take the online placement test at <https://tinyurl.com/WDCElang> to ensure proper placement. In-class work is supplemented by 20 hours of online homework. TWA

Course: LAN231 **62.5 Hours**
\$660 + \$227 fee = \$887; NMR add \$1452

Rockville Campus

CRN#: 38001 26 Sessions T R
2/8-5/12 12-2:30 p.m.
No class 3/15, 3/17

Chinese I—Part 2

This course is a continuation of Chinese I—Part 1. Increase proficiency in basic conversational exchanges and in communicating basic needs. Learn to read up to 200 more Chinese characters and expressions. Discuss Chinese cultural topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN267 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 38013 12 Sessions T
2/15-5/3 7-9 p.m.

Chinese Conversation and Grammar Review #3 **NEW**

This course, conducted almost exclusively in Chinese, is designed to increase the fluency of nonnative speakers. Develop good speech patterns through short oral presentations and class dialogue. Grammar review is an integral part of the course and is guided by the needs of the participants. Reading topics include literature, the environment, and critical review of novels, current events, etc. You will be encouraged to write compositions on self-selected topics. TWA

Course: LAN268 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38014 12 Sessions W
2/16-5/4 7-9 p.m.

French

French I—Part 1

This course is designed as an introduction to spoken French for those with no previous experience in the language. You will learn introductory-level vocabulary and grammar, enabling you to engage in simple, practical everyday communications. Topics include greetings, polite expressions, and exchanging personal information. You will learn to manage exchanges in the present tense. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN041 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37960 12 Sessions T
2/15-5/3 7-9 p.m.

CRN#: 37961 12 Sessions R
2/17-5/5 4:30-6:30 p.m.

French I—Part 2

This is a continuation of French I-Part 1 or for those with some basic experience. Grammar topics include present tense of regular and irregular verbs, definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Details available at Rockville Campus bookstore. TWA

Course: LAN042 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37962 12 Sessions F
2/18-5/6 1-3 p.m.

French II—Part 1

Completion of French I or some basic foundation in French is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel, and planning as you learn descriptive adjectives and the 'near future' tense. French and Francophone cultural topics are also discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN043 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37963 12 Sessions M
2/14-5/2 7-9 p.m.

French II—Part 2

This is a continuation of French II-Part 1 and is for nonnative speakers with some basic foundation in French. You will continue to improve your ability to communicate and feel at ease in everyday situations. French and Francophone cultural topics are also discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN044 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37964 12 Sessions F
2/18-5/6 12-2 p.m.

French Conversation through Poetry, Music, and Songs **NEW**

This class is for anyone with intermediate to advanced French language skills. Experience conversation and presentations about French poems sung by famous French singers. Explore Francophone culture through poetry, music, and songs. Practice new vocabulary, verb tenses, and review prior grammar, as needed. Student oral presentations on self-selected French poets or singers are followed by class dialogue. TWA

Course: LAN269 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38238 12 Sessions R
2/17-5/5 5-7 p.m.

Read and Think French: Francophone Culture **NEW**

This class is for anyone with intermediate to advanced language skills. Discover Francophone culture through short texts and presentations about monuments, customs, traditions, art, and recipes from France and French speaking areas such as, Québec, Senegal, Martinique, Guadeloupe, and more. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN265 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38106 12 Sessions W
2/16-5/4 5-7 p.m.

French Conversation and Grammar Review # 4

Former title: Advanced French II. This course, conducted exclusively in French, is designed to increase the fluency of nonnative speakers. Emphasis is on improving speech patterns through intensive conversation practice. Grammar review is an integral part of the course. Occasional reading of short stories reinforces grammar and vocabulary. TWA

Course: LAN104 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 37968 12 Sessions M
2/14-5/2 4:30-6:30 p.m.

Advanced French

This course is designed for nonnative French speakers with an excellent command of the spoken language. It is conducted exclusively in French. Emphasis is on participation in extended discussion of topics of choice. Student oral presentations are followed by class dialogue. Grammar is reviewed as necessary. TWA

Course: LAN105 **22 Hours**
\$180 + \$145 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 37984 12 Sessions M
2/14-5/2 2-4 p.m.

CRN#: 37985 12 Sessions T
2/15-5/3 12:30-2:30 p.m.

CRN#: 37986 12 Sessions W
2/16-5/4 12:30-2:30 p.m.

CRN#: 37987 12 Sessions W
2/16-5/4 2-4 p.m.

Please check the MC Bookstore for details regarding textbooks.

<https://www.bkstr.com/montgomerycollegestore/home>.

German

German I—Elementary **Co-L**

This is a beginning course for anyone who has no experience in the study of German. You'll begin to develop the ability to communicate in German through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of online homework. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN218 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Hybrid (Online DL & Face to Face)

CRN#: 37993 31 Sessions T R
1/24-5/15 9-10:15 a.m.
No class 3/15, 3/17

German II—Elementary **Co-L**

This is a study of German at an advanced elementary level. You will continue to develop the ability to communicate in German through the consideration of cultural themes, language functions, and authentic situations. Students should take the online placement test at <https://tinyurl.com/WDCElang> to ensure proper placement. In-class work is supplemented by 20 hours of online homework. TWA

Course: LAN232 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Rockville Campus

CRN#: 38002 26 Sessions M W
2/7-5/11 1-2:30 p.m.
No class 3/14, 3/16

German Conversation and Grammar Review #2

This course is intended for students with a foundation in intermediate German grammar. Develop improved fluency through extended discussions based on readings and conversational topics. Practice conversation, review grammar, and increase vocabulary. Demonstrate reading and listening comprehension. TWA

Course: LAN250 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38222 12 Sessions R
2/17-5/5 4-6 p.m.

Hebrew

Hebrew I—Part 1

This course is an introduction to spoken Hebrew. You will learn the writing system, basic conversational patterns, and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense will be practiced. TWA

Course: LAN150 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 38140 12 Sessions T
2/15-5/3 1-3 p.m.

Hebrew IV—Part 2

This advanced Hebrew class is for you to advance your speaking skills in past and present tenses and learn the future tense. You will read one-page authentic stories, poems and articles in on various topics from modern Israeli literature and biblical sources. Lessons include class discussions, student presentations and simulations, as well as text reading, and teacher presentations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN226 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37998 12 Sessions T
2/15-5/3 5-7 p.m.

CRN#: 37999 12 Sessions T
2/15-5/3 3-5 p.m.

Hebrew—Advanced

This course is designed for nonnative Hebrew speakers with an excellent command of the spoken language. It is conducted exclusively in Hebrew. Emphasis is on participation in extended discussion of topics of choice. Grammar is reviewed as necessary. Topics of discussion and reading selections are chosen in class and may include current media topics, culture, and literature. TWA

Course: LAN253 **22 Hours**
\$180 + \$145 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 38009 12 Sessions T
2/15-5/3 7-9 p.m.

Italian

Italian I—Elementary **Co-L**

This is a beginning course for anyone who has no experience in the study of Italian. You'll begin to develop the ability to communicate in Italian through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of online homework. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN229 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Hybrid (Online DL & Online SR)

CRN#: 38000 15 Sessions T R
1/24-3/13 9-10:30 a.m.
No class 3/17

Italian II—Elementary **Co-L**

This is a study of Italian at a progressive elementary level. You will continue to develop the ability to communicate in Italian through the consideration of cultural themes, language functions, and authentic situations. Students should take the online placement test at <https://tinyurl.com/WDCElang> to ensure proper placement (log in: MCID#/password:panthers1). In-class work is supplemented by 20 hours of online homework. TWA

Course: LAN238 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Hybrid (Online DL & Face to Face)

CRN#: 38003 15 Sessions T R
3/28-5/15 9-10:30 a.m.

Italian Intermediate Conversation

This course is intended for students with intermediate skills in Italian grammar or who have previously attended Italian II Part 2. Employ listening skills to help develop fluency with an emphasis on conversation. Review previous and new grammar. Practice conversation skills by role-playing everyday situations. Textbook is required, please check the MC Bookstore for details. TWA

Course: LAN266 **22 Hours**
\$170 + \$150 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38012 12 Sessions T
2/15-5/3 7-9 p.m.

Japanese

Japanese I—Elementary **Co-L**

This is a beginning course for anyone who has no experience in the study of Japanese. You'll begin to develop the ability to communicate in Japanese through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of listening and practice in the language learning laboratory. This is a z-course: all textbook materials are available at no cost for this section. Regular internet access is required for access to materials. For more information, see <https://www.montgomerycollege.edu/academics/mc-open/>. TWA

Course: LAN244 **50 Hours**
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Rockville Campus

CRN#: 38005 26 Sessions M W
2/7-5/11 11 a.m.-1 p.m.
No class 3/14, 3/16

Japanese II—Elementary **Co-L**

This is a study of Korean at a progressive elementary level. You will continue your study of written language, conversation, and composition as you consider cultural themes, language functions, and authentic situations. In-class work is supplemented by 20 hours of online practice. Confirmation of proper placement is encouraged prior to registration. TWA

Course: LAN247 **50 Hours**
\$528 + \$181.60 fee = \$709.60; NMR add \$1,161.60

Online: Structured Remote

CRN#: 38006 26 Sessions T R
2/8-5/12 12-2 p.m.
No class 3/15, 3/17

Classes marked with this code **CoL** are co-listed. See more details on page 103.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Korean

Korean I—Elementary **Co-L**

This is a beginning course for anyone who has no experience in the study of Korean. You'll begin to develop the ability to communicate in Korean through the consideration of cultural themes, language functions, and authentic situations as you acquire the structures and lexicon to work with written language, conversation, and composition. In class work is supplemented by 20 hours of online homework. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN221 **37.5 Hours**
\$396 + \$136.20 fee = \$532.20; NMR add \$871.20

Online: Structured Remote

CRN#: 37994 14 Sessions M W
1/24-3/9 12-2:45 p.m.

Portuguese

Portuguese I—Part 2

This course is a continuation of Portuguese I—Part 1. You will continue to practice basic vocabulary and grammar including regular and irregular verbs, pronouns and their contractions and idiomatic expressions. Expand your vocabulary and start communicating in everyday situations. Aspects of Brazilian culture, including music will be discussed in the context of dialogues and textbook exercises. NOTE: someone with a background in Spanish may want to consider starting at this level. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN113 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37988 12 Sessions W
2/16-5/4 7-9 p.m.

Please check the MC Bookstore for details regarding textbooks.

<https://www.bkstr.com/montgomerycollegestore/home>.

Portuguese—Advanced

This course, conducted almost exclusively in Portuguese, provides students with an excellent command of Brazilian Portuguese. You will increase your fluency through informal readings and discussions from Portuguese and Lusophone literature and culture. TWA

Course: LAN168 **22 Hours**
\$180 + \$145 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 37990 12 Sessions M
2/14-5/2 7-9 p.m.

Spanish

Spanish I—Part 1

This course is an introduction to spoken Spanish. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense of regular verbs is introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN009 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Rockville Campus

CRN#: 37923 12 Sessions W
2/16-5/4 1-3 p.m.

Online: Structured Remote

CRN#: 37921 12 Sessions T
2/15-5/3 7-9 p.m.

CRN#: 37922 12 Sessions R
2/17-5/5 10 a.m.-12 p.m.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Spanish I—Part 2

This is a continuation of Spanish I-Part 1 or appropriate for those with some basic experience. Grammar topics include present tense of regular verbs (ser and estar), definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN010 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37930 12 Sessions W
2/16-5/4 7-9 p.m.

CRN#: 37929 12 Sessions S
2/19-5/7 10 a.m.-12 p.m.

Spanish II—Part 1

Completion of Spanish I or equivalent study or communication experience is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel and transportation. Learn uses of reflexive verbs and progressive tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN011 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37931 12 Sessions T
2/15-5/3 7-9 p.m.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Spanish II—Part 2

This is a continuation of Spanish II-Part 1. You will improve your fluency as you practice articulating needs about topics such as sports, leisure, and managing money exchanges. Grammar study includes use of tener, and the preterite of regular and irregular verbs. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN012 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37933 12 Sessions M
2/14-5/2 7-9 p.m.

CRN#: 37934 12 Sessions M
2/14-5/2 7-9 p.m.

CRN#: 37932 12 Sessions W
2/16-5/4 2-4 p.m.

CRN#: 37935 12 Sessions F
2/18-5/6 2-4 p.m.

Spanish III—Part 1

You are gaining some competency in Spanish at this level. You will practice communications about everyday events in the present and past tenses. Grammar study focuses on imperfect tense, subjunctive mood, time expressions of hacer, and the use of por and para. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN013 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37937 12 Sessions M
2/14-5/9 7-9 p.m.

No class 4/18

CRN#: 37936 12 Sessions F
2/18-5/6 9:30-11:30 a.m.

CRN#: 37938 12 Sessions R
2/17-5/5 7-9 p.m.

Spanish III—Part 2

This is a continuation of Spanish III-Part 1. You will gain proficiency in expanded conversational exchanges. Topics include emotions, wishes, health and illness. Grammar includes subjunctive with impersonal expressions and verbs of emotion, subjunctive vs. indicative, and the future tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. TWA

Course: LAN014 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37939 12 Sessions T
2/15-5/3 1:30-3:30 p.m.

CRN#: 37940 12 Sessions R
2/17-5/5 7-9 p.m.

Spanish IV—Part 1

This course is for nonnative speakers with a good foundation in Spanish. Grammar focus is on further practice with the subjunctive to express doubt, disbelief, and denial, as well as appropriate use of past perfect tense, present perfect subjunctive and the conditional. Hispanic and Spanish cultural topics are discussed. Textbook is required. TWA

Course: LAN015 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37942 12 Sessions S
2/19-5/7 10 a.m.-12 p.m.

Spanish IV—Part 2

This is a continuation of Spanish IV-Part 1 and for those with a good foundation in Spanish. Continue to improve your fluency in more extended exchanges as you focus on use of the subjunctive, the indicative, past participles, present perfect, and past perfect tenses. Cultural topics continue to be discussed. Textbook is required. TWA

Course: LAN016 **22 Hours**
\$130 + \$135 fee = \$265; NMR add \$140

Online: Structured Remote

CRN#: 37946 12 Sessions T
2/15-5/3 2-4 p.m.

CRN#: 37945 12 Sessions W
2/16-5/4 2-4 p.m.

CRN#: 37944 12 Sessions R
2/17-5/5 10 a.m.-12 p.m.

Spanish Conversation and Grammar Review—Part 2

This is the second course of a four-part sequence. Fluency is improved through extended discussions based on readings and conversational topics. Readings to improve comprehension and develop vocabulary include simplified versions of novels and articles on various topics. You are encouraged to write compositions on self-selected topics. TWA

Course: LAN018 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 37953 12 Sessions R
2/17-5/5 7-9 p.m.

CRN#: 37952 12 Sessions F
2/18-5/6 10 a.m.-12 p.m.

CRN#: 37950 12 Sessions M
2/28-5/16 2-4 p.m.

Spanish Conversation and Grammar Review—Part 3

This is the third course of a four-part sequence. Grammar review is guided by the needs of the participants. Fluency is improved through extended discussion. The demands of the reading selections will noticeably expand your vocabulary. Reading topics include literature, the environment, and critical review of novels, current events, etc. You will be encouraged to write compositions on self-selected topics. TWA

Course: LAN019 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 37954 12 Sessions T
2/15-5/3 9:30-11:30 a.m.

CRN#: 37955 12 Sessions W
2/16-5/4 7-9 p.m.

Spanish Conversation and Literature **NEW**

This conversation course is designed for intermediate to advanced speakers. Explore the world of Spanish writers through the centuries. Read selected essays, analyze the writing style used in that period, and discuss the content and quality of the writing. Learn about the authors and their forms and ideas. You will be encouraged to write your own essay in Spanish. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN262 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38010 12 Sessions T
2/15-5/3 7-9 p.m.

Spanish Through Cinema

This class is for anyone with intermediate to advanced language skills who is able to follow either the Spanish dialogues or subtitles. Enhance your Spanish language knowledge through movies from a variety of countries. Explore regional differences in accents, cadences, as well as idioms, grammar and vocabulary. TWA

Course: LAN174 **22 Hours**
\$180 + \$145 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 37991 12 Sessions T
2/15-5/3 7-9 p.m.

Spanish in Our Community/ Español en Nuestra Comunidad

Conducted entirely in Spanish, this class is intended for intermediate to advanced level students, and connects them with the vibrant and diverse Hispanic community in the Washington, DC metro area. Using local Hispanic media, cultural calendars, and news in Spanish, students discuss a wide variety of topics and current events. Guests are invited to share their immigration stories and engage in a robust conversation about identity, culture, and language. Activities are supplemented with reading, writing, and grammar exercises. While the course is offered on Zoom, field trips to locations with close ties to the Hispanic community may be on the agenda. Please check the MC Bookstore for details regarding textbooks. TWA

Course: LAN249 **22 Hours**
\$180 + \$140 fee = \$320; NMR add \$160

Online: Structured Remote

CRN#: 38007 12 Sessions W
2/16-5/4 3-5 p.m.

Advanced Spanish Conversation

The focus of this course, which is conducted entirely in Spanish and assumes fluency, is discussion, reading, and oral presentation. Grammar review is based on the needs of the participants. Topics of discussion and reading selections are chosen in class and may include current media topics, culture, and literature. TWA

Course: LAN020 **22 Hours**
\$180 + \$145 fee = \$325; NMR add \$160

Online: Structured Remote

CRN#: 37959 12 Sessions T
2/15-5/3 12-2 p.m.

CRN#: 37956 12 Sessions R
2/17-5/5 7-9 p.m.

CRN#: 37957 12 Sessions R
2/17-5/5 9:30-11:30 a.m.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>

Please check the MC Bookstore for details regarding textbooks.

<https://www.bkstr.com/montgomerycollegestore/home>

Writing

Writing for Business

5 Simple Ways to Construct Proper Sentences

Improving the way you build your sentences is the easiest way to increase your writing potential. In this course, you will learn strategies on how to effectively develop clear sentences, avoid repetition, enhance vocabulary and use transition words that effectively link thoughts and ideas into clear logical sentences. TWA

Course: WRT210 **5 Hours**
\$55 + \$85 fee = \$140; NMR add \$50

Rockville Campus

CRN#: 38129 2 Sessions S
1/22-1/29 10 a.m.-12:30 p.m.

Effective Writing Techniques

This action packed course is designed to assist students who want to sharpen their writing skills and make their written documents readable to get their point across. This course will focus on constructing correct sentences and paragraphs, basic grammar, correct writing organization, and punctuation rules. TWA

Course: WRT207 **15 Hours**
\$190 + \$60 fee = \$250; NMR add \$140

Takoma Park/Silver Spring Campus

CRN#: 38127 4 Sessions T R
4/12-4/21 6:30-9:30 p.m.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions..

Narrative Writing

This course is designed to to teach you how to use and or improve the clarity and coherence of narrative writing that is used in different types of reports and or pleasure writing. Topics that will be covered are the major types of writing, how narrative writing is used, the writing process, basic grammar, punctuation and spelling. TWA

Course: WRT208 **9 Hours**
\$100 + \$35 fee = \$135; NMR add \$120

Rockville Campus

CRN#: 38128 2 Sessions S
2/12-2/19 9:30 a.m.-12:30 p.m.

Wordiness—When Just a Few Words Will Do

Do you find yourself writing sentences that are too long? Have you ever re-read a sentence and struggled to finish it in one breath? Wordiness is one of the most common mistakes that happens when a writer, either intentionally or unintentionally, uses far too many words. In this course, students will learn what filler words are and how to eliminate the use of them, how to stop using unnecessarily complex or abstract words. TWA

Course: WRT212 **9 Hours**
\$100 + \$35 fee = \$135; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 38131 3 Sessions T R
3/22-3/29 6:30-9:30 p.m.

Writing For Impact

Have you always wanted to organize your thoughts in a clear and concise manner, that will allow your ideas to have impact on your readers. Do you want to improve your writing skills by learning to select and use appropriate formats for your audience, and adjust your writing style accordingly. This writing course will give you an array of writing tools to identify your objective and communicate it clearly, learn to spot, correct, and avoid the most common writing pitfalls. You will gain valuable experience analyzing, writing, and revising a variety of documents, so that you will be able to write with impact. TWA

Course: WRT211 **12 Hours**
\$100 + \$45 fee = \$145; NMR add \$120

Takoma Park/Silver Spring Campus

CRN#: 38130 4 Sessions T R
2/15-2/24 6:15-9:15 p.m.

Writing for Pleasure

Inspire Yourself and Others by Publishing Your Writing in Multiple Formats

Learn different methods of writing inspirational prose and poetry, while also learning ways to self-publish and repurpose your content into different formats, such as paperback, digital, cards, apps, and calendars to create multiple streams of income. Students will also learn about the psychological benefits of inspirational writing, for themselves and others. TWA

Course: WRT197 **6 Hours**
\$60 + \$85 fee = \$145; NMR add \$120

Rockville Campus

CRN#: 38125 2 Sessions T R
2/22-2/24 6:30-9:30 p.m.

Non Fiction Book Workshop **NEW**

You've got a great idea for a nonfiction book—now you're ready to flesh out your idea and make sure it's properly positioned in the commercial marketplace. In this hands-on workshop, you'll have an opportunity to structure your book, build a marketing plan, craft the main parts of your proposal, and get feedback on your writing. Whether your project belongs in how-to, self-help, memoirs, or any other commercial nonfiction category, we'll equip you with the knowledge to find the right publisher, land a contract, and make your book a success! TWA

Course: WRT220 **10 Hours**
\$75 + \$85 fee = \$160; NMR add \$120

Online: Structured Remote

CRN#: 38133 5 Sessions S
3/5-4/2 11 a.m.-1 p.m.

New Vaccination Requirements

See page 2 for more information.

Plot Workshop **NEW**

You've got a gift for writing lively characters, crisp dialogue, and rich settings. But what about structure? This skill doesn't seem to come as naturally to most writers. In this three-session workshop, we'll discover what's driving your plot, develop your story's three acts, and discuss how to create evocative openings, exciting middles, and satisfying conclusions. TWA

Course: WRT219 **6 Hours**

\$35 + \$85 fee = \$120; NMR add \$120

Online: Distance Learning

CRN#: 38132 3 Sessions S
4/16-4/30 9 a.m.-11 a.m.

Restarting Your Writing: How to Get Productive Again

Identify and overcome blocks to working productively at writing. Get exposed to techniques related to mindfulness, affirmations, increasing creativity in micro-moments throughout the day, intention setting, redirecting, self-limiting thoughts, and more. TWA

Course: WRT206 **6 Hours**

\$60 + \$85 fee = \$145; NMR add \$120

Rockville Campus

CRN#: 38126 4 Sessions T R
4/12-4/21 6:15-9:15 p.m.

The 5 Essential Skills to Find or Create Your Own Opportunities

Have you ever wanted to create your own opportunities in life whether it be income, or a career change? Then this is the course for you! This course is designed to help you develop and apply the five basic skills needed to apply change for new opportunities. You will learn to individually analyze and focus on each skill, learn how each skill is essential, and how to apply each skill to create new opportunities for yourself and how to assess your strengths in each individual skill. TWA

Course: WRT196 **6 Hours**

\$55 + \$85 fee = \$140; NMR add \$50

Rockville Campus

CRN#: 38124 2 Sessions M W
4/25-4/27 6:30-9:30 p.m.

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Bringing Education to YOU!

Each Ed2go course comes equipped with a patient and caring instructor. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

Courses start as low as \$120!

Visit www.montgomerycollege.edu/wdce/noncredit-online-courses for more information or call Janet Lane at 240-567-6938. E-mail your inquires to ed2go@montgomerycollege.edu.



www.ed2go.com/mcdistance

Adult English for Speakers of Other Languages classes (ESOL)

The Adult ESOL Program has six levels, and provides basic English language and life skills instruction to Maryland residents, whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

Registration Guidelines:

Website: www.montgomerycollege.edu/wdce/aelg

1. You must live in Maryland to register for classes.
2. Students must be 18 years of age or older at the time of registration.
3. Students 18 years of age must provide official documentation of school withdrawal.
4. All new students **must** register online.
5. Students **must** take a writing, a reading, and a speaking placement test online.
6. Do not bring children to registration, testing, or class.
7. If there is no room in the class for you, we will put your name on a waiting list for another class.
8. Students in Advanced ESOL level classes **must** pay tuition.

Call (240) 567-8950
 Press 2 for ESOL information and then:
 for information in English, press 1
 for information in Spanish, press 2
 for information in French, press 3
 for information in Amharic, press 4
 for information in Korean, press 5
 for information in Mandarin, press 6

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

Early Morning Classes

School	Registration	Class Days and Times	
See website	See website	Monday–Friday	7:00 a.m.–9 a.m.

Day Classes

School	Registration	Class Days and Times	
See website	See website	Monday–Friday	9:05 a.m.–11:05 a.m.
		Monday–Friday	11:10 a.m.–1:10 p.m.

Evening Classes

School	Registration	Class Days and Times	
See website	See website	Monday and Wednesday	6:30 p.m.–9:30 p.m.
See website	See website	Tuesday and Thursday	6:30 p.m.–9:30 p.m.
See website	See website	Monday, Tuesday, Wednesday and Thursday	6:30 p.m.–9:30 p.m.

Saturday Classes

School	Registration	Class Days and Times	
See website	See website	Saturday	9 a.m.–1 p.m.

We offer college and career services, U.S. citizenship classes, and ESOL vocational courses in healthcare, building trades, and customer service. For more information visit our website at www.montgomerycollege.edu/wdce/aelg or call 240-567-8950.

Are you a documented refugee or political asylee? If yes, call the Montgomery College Refugee Center at 240-567-1404 for English classes and help.

* *Westfield South: Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, please call 240-567-8841*

Disability Services: For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.

Adult Literacy and GED® Test Preparation Classes

Registration Guidelines:

Website: www.montgomerycollege.edu/wdce/aelg

Call (240) 567-8950, Press 1 for GED® Test Preparation Class Information.

The Adult ESOL & Literacy Grant Program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

- | | |
|---|---|
| 1. You must live in Maryland to register for classes. | 6. Choose a location offering class at a time you can attend. |
| 2. Students must be 18 years of age or older at the time of registration. | 7. Go there in person to register and get tested. |
| 3. Students 18 years of age must provide official documentation of school withdrawal. | 8. If there is no room in the class for you, we will put your name on a waiting list for another class. |
| 4. All new students must register in person, and bring a picture ID | 9. Students in GED® test preparation level classes must pay tuition. |
| 5. Do not bring children to registration, testing, or class. | 10. All students purchase their own textbooks. |

Community Information Session: Come and get information about the GED® test preparation program. You will learn about classes and the GED® test, how long it takes to prepare, and what you need to do to register for classes or the GED® test. You do not need to register for this event. The meeting includes time for questions and answers. **We strongly recommend that you go to a session.** Attending does not mean you are registered for classes. Please note, no childcare is provided for the meeting.

Community Information Sessions will be at:

Location	Dates	Time
COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.	https://www.montgomerycollege.edu/workforce-development-continuing-education/english-language-skills/ged/ged-schedule.html	

Registration for Classes: To register for classes you must register in person at one of the centers below. You will be given math and English placement tests to determine your class level. There are three class levels—Adult Basic Education, Pre GED® Test Preparation, and GED® Test Preparation.

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

Day Classes	Registration	Days	Time
See website	See website	Monday–Thursday	9 a.m.–12 p.m.
Evening Classes	Registration	Days	Time
See website	See website	Monday–Thursday	6:30 p.m.–9:30 p.m.
Saturday Classes	Registration	Days	Time
See website	See website	Saturday	9 a.m.–1:10 p.m.

Official GED Practice Test™

For information about the Maryland state administration of the GED® test call 410-767-0936 or visit the website at <http://www.dlir.maryland.gov/gedmd/>

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This information is not endorsed or approved by ACE or GED Testing Service.

Locations:	Montgomery College	Richard Montgomery High School	Thomas Edison High School of Technology
Gaithersburg High School 101 Education Blvd. Gaithersburg, MD 20877	Germantown Campus 20200 Observation Drive Germantown, MD 20876	250 Richard Montgomery Drive Rockville, MD 20852	12501 Dalewood Dr. Silver Spring, MD 20906
John F. Kennedy High School 1901 Randolph Road Silver Spring, MD 20902	Montgomery College Rockville Campus 51 Mannakee Street Rockville, MD 20850 Gudelsky Bldg., Corner of N. Campus Dr. & Route 355	Seneca Valley High School 19401 Crystal Rock Dr. Germantown, MD 20874	Westfield South (Wheaton) 11002 Veirs Mill Road, Suite 210 Silver Spring, MD 20902 (Use front entrance, across from the parking garage)
Montgomery Blair High School 51 University Blvd., East Silver Spring, MD 20901	Montgomery College Takoma Park Campus 900 King Street Takoma Park, MD 20910	Sligo Middle School 1401 Denis Ave. Silver Spring, MD 20902	White Oak Middle School 12201 New Hampshire Ave. Silver Spring, MD 20904

* Westfield South: Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, please call 240-567-8841

Disability Services: For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration. Some services may require a longer set up time, so we do encourage students to contact the disability support services office as soon as possible.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.

Additional AELG Courses

The Adult ESOL Program provides basic English language and life skills instruction to Maryland residents whose native language is not English.

ESOL for Building Trades Jobs	ESOL for Customer Service Jobs	ESOL for Healthcare Jobs	ESOL for Bridge to IT Jobs
<p>Learn the English and basic skills you need to work in entry-level building trades jobs.</p> <p><i>Are you looking for a new job or a better job in carpentry, heating/air conditioning, or electricity?</i></p> <p><i>Do you want to learn more English for that job?</i></p> <p><i>Would you like to learn building/construction vocabulary?</i></p> <p><i>Do you want to improve your English?</i></p>	<p>Improve English-speaking skills and learn basic skills needed to enter the retail and customer service industry.</p> <p><i>Do you want to work in the sales and service industry?</i></p> <p><i>Would you like to improve your English-speaking skills?</i></p>	<p>Learn the English and basic skills you need to work in entry-level healthcare jobs.</p> <p><i>Are you looking for a new job or a better job in healthcare?</i></p> <p><i>Do you want to learn more English for your job?</i></p> <p><i>Would you like to learn medical vocabulary?</i></p>	<p>Learn English, study and workplace readiness skills for careers in technology.</p> <p><i>Do you want to learn more about jobs and careers in the information technology field?</i></p> <p><i>Do you like computers and want to improve your computer skills?</i></p>

COVID-19 Updates: Classes and registrations will be held via online/remote instruction. Please see website for updates.

For more information, e-mail ESOL@montgomerycollege.edu or visit our website at www.montgomerycollege.edu/wdce/aelg.



Do you want to be a U.S. citizen? Citizenship Preparation Program

- *Are you a legal, permanent resident?*
- *Do you need help preparing for your citizenship test and interview?*

Come to an information session and discover how Montgomery College may be able to help you... FOR FREE!

If interested, you must attend an Information/Registration Sessions. Please visit our website for dates and times.

Information/Registration Sessions will be held online. Please visit our website www.montgomerycollege.edu/wdce/citizenship for up-to-date information.

For more information call 240-567-8839, email Citizenshipprogram@montgomerycollege.edu.



TESOL Training Institute

Make a difference...

Learn to teach English to immigrants

The TESOL Training Institute at Montgomery College WD&CE provides high-quality, innovative education that enables individuals to become highly competent instructors of adult English for Speakers of Other Languages (ESOL) classes.

Join us in a supportive and challenging environment that contributes to the best teacher training in the region.

If interested, you must attend an information session.

For more information and a class schedule, call 240-567-8834, e-mail chauncy.butcher@montgomerycollege.edu, or visit our website at www.montgomerycollege.edu/wdce/tesol.html

WDCE Bridge to Academic and Career Success Program

Students will be directed to the academic coordinator of Bridge based on the information exchanged in the MC English Remote Placement (<https://www.montgomerycollege.edu/admissions-registration/assessments.html>). Once connected with the academic coordinator, the student will take a standardized reading assessment to determine which placement is the best fit, The WDCE Bridge Program or the Connecting Reading and Writing Class. The Bridge Program is intended for students that test at a minimum of an 8th grade reading level. Connecting Reading and Writing is intended for students that test between 5th and 7th grade reading levels.

The academic coordinator will provide the reading assessment to students that helps to determine Bridge Program versus Connecting Reading and Writing placement on a rolling basis, Tuesdays and Thursdays. **To take the reading assessment, contact Academic coordinator, Jessica Hall jessica.hall@montgomerycollege.edu.**

Participation in the WDCE Bridge Program requires registration in all three courses, Student Success and Career Planning, Reading Comprehension, and Writing Comprehension, in the same group. Books and materials necessary for class can be purchased through the Montgomery College Bookstore. In addition, you must have access to Wi-Fi and a laptop, tablet or desk computer.

Program tuition and fees: \$541 + \$208= \$749* Non-Residents: Add \$465.00 (*Does not include the cost of books)

Additional classes will be offered, based on need.

For WDCE Bridge enrollment and registration information contact a WDCE Bridge Counselor at WDCE-Bridge-Program@montgomerycollege.edu (preferred) or 240-567-7916.

No class: March 14–18, 2022

Group and Campus	CRN#	Course#	Title	Days	Dates	Times
Group 2 Rockville	37717	PTS016	Student Success and Career Planning	W	2/2–5/11	10:25 a.m.–11:25 a.m.
	37719	PTS017	Reading Comprehension	M,W	1/31–5/11	11:40 a.m.–1:10 p.m.
	37715	PTS014	Writing Composition	M,W	1/31–5/11	1:15 p.m.–1:45 p.m.
Group 3 Rockville	37718	PTS016	Student Success and Career Planning	T	2/1–5/10	9:10 a.m.–10:10 a.m.
	37720	PTS017	Reading Comprehension	T,R	2/1–5/12	10:20 a.m.–11:50 a.m.
	37716	PTS014	Writing Composition	T,R	2/1–5/12	11:55 a.m.–12:25 p.m.

The scheduled class sessions will be held in-person, face-to-face.

NEED HELP LOOKING FOR A CAREER? CAREER COACH CAN HELP!

Career Coach is an online search tool that will help you find a good career by providing the most current data on wages, employment, job postings, and associated education and training for our region.



For more information, go to <https://montgomerycollege.emsicc.com>

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

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**Nonprofit Leadership
Boot Camp**

**Application cycle is open for the
Spring 2022 Boot Camp.**

Join us as we delve deeper to understand nonprofits in a fun and creative setting.

See course NPT009 above for details.

**Priority consideration date is
Wednesday, January 5, 2022.**



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Montgomery College now offers UGotClass!

Online certificates and courses in:

Business • Business Communication • Career Skills • Health • Human Resources • Leadership
Management • New Media Marketing • Social Media for Business • Courses for Parents
Training and Education • Training for K12 Teachers

For more information, please visit: www.montgomerycollege.edu/wdce/noncredit-online-courses/



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EARN MOVE Transportation Scholarship

Transportation and distribution companies have a constant demand for qualified employees. Join other motivated individuals in earning your opportunity for a new career through our short-term job preparation program. State-funded grant funding is available for qualified Maryland residents. Funding includes required testing, partial tuition for training, and licensing fees. Train as a CDL A or CDL B operator. To apply for this scholarship, please contact the Transportation & Public Safety Institute at Sharon.maxwell@montgomerycollege.edu.



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Certified Internal Auditor Exam Preparation

Montgomery College partners with The Institute of Internal Auditors (IIA) to offer the Certified Internal Auditor® (CIA®) review classes using the IIA's CIA Learning System®. Our expert instructors will lead you through the entire global CIA exam syllabus in a structured and interactive class environment.

The IIA CIA Exam Preparation is offered in three parts:

CIA Part 1: Essentials of Internal Auditing

CIA Part 2: Practice of Internal Auditing

CIA Part 3: Business Knowledge for Internal Auditing

For more information, contact Transcie Almonte-Sabio at transcie.almonte@montgomerycollege.edu.



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Enrichment programs for youth grades K–12

Year-Round Youth Programs at Montgomery College!

Providing high-quality programs that are educational, engaging, and **fun!**



Montgomery College Youth Programs

In partnership with MC faculty, we have developed intellectually stimulating and fun activities, classes, and programs with vetted vendors and instructors. They are offered in a safe, supervised environment as well as online. We welcome the opportunity to have your children join us whether they are looking for an intro to a new subject, deepening an interest in what they already enjoy, or mastering study/success strategies. We even offer sessions to explore career choices

One Day Programs

Youth Programs offers one-day events that explore a specific topic. These events take place on designated Saturdays throughout the year at one of our campuses.

Kids' College

Enrichment courses for students in Grades K–12 are offered after school and on Saturdays. They are offered online or on one of our campuses.

Summer Youth Programs

Montgomery College Youth Programs provides high quality summer camps designed with cutting edge technology and integrated skills. The camps are offered online and on all three of our campuses.

Academic Programs and Courses

Inspiring, Engaging, and Relevant

Montgomery College offers more than 130 programs of study to enable you to achieve your goals. Our academic programs are designed to engage, inspire, and empower you to move forward. Are you a high school student looking to fulfill your early promise, or a high school graduate taking the next step? Are you an adult student looking to master a new discipline, or continue your training and grow your skill set in a specific field? Whether you are a transfer student or an international student, a military service member or senior student, MC has the program for you. Find out more about Montgomery College's Academic Affairs Division.

** General Studies: a flexible degree path emphasizing transfer in one of four academic cores: Humanities, Arts, Communications, and Languages (HACL); Science, Technology, Engineering, and Math (STEM); Social Sciences, Administration, and Health (SSAH); or Integrated Studies (INTG)*

Special Programs

Montgomery College is home to several special programs designed to enhance our students' learning experiences and better prepare them to enter a career or obtain a bachelor's degree.

- **The Achieving Collegiate Excellence and Success (ACES) targets Montgomery County high school students and guides them through completion of a four-year degree.**
- **The American English Language Program prepares non-native speakers of English for successful college work in the United States.**
- **The Global Humanities Institute brings the world into our classrooms and helps prepare students for the global economy.**
- **The Gudelsky Institute for Technical Education prepares students for careers in automotive technology, building and construction, computer publishing, and other technical fields.**
- **The Health Sciences Institute prepares students for various health care careers, from diagnostic medical sonography to surgical technology.**
- **The Hillman Entrepreneurs Program supports and develops aspiring entrepreneurs, leaders, and scholars.**
- **The International Education and Study Abroad Program provides opportunities to study in other countries.**
- **The Paul Peck Humanities Institute facilitates internships at the Library of Congress, Smithsonian Institution, and United States Holocaust Memorial Museum.**
- **The School of Art + Design provides a portfolio-intensive, art school experience designed to transfer to premier art colleges.**

For more information on Montgomery College and what WE have to offer, visit: www.montgomerycollege.edu

Providing Opportunities, Empowering You to Succeed



Services for Students with Disabilities

Montgomery College complies with the provisions of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2009. The college provides accommodations, access to facilities, programs, activities, and services for qualified students with documented disabilities. Accommodations are determined on a case-by-case analysis based on information provided by a qualified professional.

If you need support services due to a disability, please contact Natalie Martinez, WDCE Disability Support Services Counselor, to schedule an appointment, phone 240-567-4118, e-mail natalie.martinez@montgomerycollege.edu, Fax: 240-567-5163 at least two weeks prior to the start of the classes to ensure timely services. If necessary and appropriate, students may register for courses or activities prior to or while going through the support services process but are expected to comply with required deadlines to ensure that appropriate accommodations can be secured.

Any student who may need assistance in the event of an emergency evacuation must identify to Disability Support Services; guidelines for emergency evacuations are at: www.montgomerycollege.edu/dss/evacprocedures.htm.

Under provisions of the Americans with Disabilities Act, this material is available in alternative formats by contacting the Disability Support Services Office at 240-567-4118.

A Sorenson Video Relay Service with a large Monitor is available in the Rockville, Takoma Park/Silver Spring and Germantown Campus libraries.

Students Under 16

Students must be 16 or older, or have permission of the program area by the start date of class, in order to participate. Call 240-567-5188 for more information.

Co-Listed Classes

Classes marked with this code **CoL** are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. Co-listing gives students an option to choose the best path for their educational needs. Each section includes both credit and noncredit students. For students seeking credit classes, please consult the credit course schedule. The expectations for attendance, participation, and effort are the same for all students. Instructors will announce policies concerning class activities.

If you have registered as a noncredit student in a co-listed course and you wish to change from noncredit to credit status, you will have one day after the class has begun to do so. After that, you are committed to your path as a noncredit student for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status. Dates for co-listed classes may reflect the actual credit term dates. Please check the day on your calendar for the actual start date of your class.

Parking Regulations

Each person associated with the College who parks a vehicle on any Campus of the College or any property owned, leased, maintained, or operated by the College must register the vehicle regardless of its ownership. Students, faculty, staff and visitors must abide by college traffic regulations. The College reserves the right to issue a citation or tow, at the owner's risk and expense, any unregistered vehicle parked in violation.

Instructions for Parking Permits:

Students parking a vehicle on any Campus of the College (Rockville, Germantown and Takoma Park/Silver Spring) while attending a program will receive a temporary (15 day) parking permit with their class confirmation materials. If you register via the web, your printed confirmation or registration history will serve as a parking permit until you can print out the WDCE Student Temporary Parking Permit. The parking permit is free to students but you must register your vehicle.

All Students registered for WDCE classes spanning greater than 15 days from start to end date MUST obtain a parking permit following steps 1 to 4 below.

1. In order to obtain the permit, students need to log into MyMC the day after they register for the class.
2. Click on the "Order MY Parking Permit/ Pay Parking fines" link on the "MyMC Quick Links" tab.
3. Put in the start date and the end date of your class(es).
4. Print the permit.

Be sure to click the print link on the confirmation page as the permit will not be mailed.

Information about vehicle registration and parking, and how to pay or appeal a citation is available at www.montgomerycollege.edu/parking. The Montgomery College Motor Vehicle Regulations are available at www.montgomerycollege.edu/verified.

Textbooks and Materials

Textbooks/course materials: Purchase textbooks and/or course materials at the Campus where your class will be held. For classes held at the Gaithersburg Business Training Center, Distance Education and Learning Technologies (DELT), and off-Campus MCPS locations, please use the Rockville Campus MC Books & More; for classes at Westfield South use the Takoma Park/Silver Spring Campus MC Books & More. You do not need to go to a Campus store to make your purchase. You may purchase your textbooks/course materials online to have your purchases mailed to you. To order online or to find out more details about purchases, buybacks, returns, contact information, ebooks, rentals, and more, visit the College's MC Books & More website at www.montgomerycollege.edu/bookstore or call the main number 240-567-5302. MC Books & More and the Cafritz Art Store & More are the Official Montgomery College Bookstores.

For information specific to WDCE, please visit our reference page at <http://www.bkstr.com/montgomerycollegestore/home/>

A USB flash drive/memory stick (at least 512 MB) is required for ITI classes unless otherwise specified. Please bring to first class.

Inclement Weather

Inclement weather conditions: go to www.montgomerycollege.edu or call 240-567-5000. If the College is closed, there are no classes. For classes meeting in a Montgomery County Public Schools facility, go to www.montgomeryschoolsmd.org. If MCPS is closed, or evening activities are cancelled, there are no classes. Students attending classes at local hospitals, will have class unless notified by their instructor.

Scholarship Opportunities

For detailed information regarding scholarship opportunities and how to apply, visit <https://www.montgomerycollege.edu/workforce-development-continuing-education/wdce-scholarships/index.html>

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College's nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations, Workforce Diversity and Inclusion, 240-567-5367.

Registration Options

Regardless of which registration option you select, registrants will be enrolled in the order that registration and payments are received (to avoid disappointment, register early); payment is required at the time of registration. All students must register prior to attending the first class.

Payments

Payment MUST be made IN FULL at the time of registration to avoid being deleted from the course. Complete information is required to process all registrations and payments. Further instructions for WEB, FAX, or MAIL-IN payments can be found at: www.montgomerycollege.edu/wdce/registerops.html.

Registration will not be processed without appropriate payment.

Option 1: In-Person Registration

A completed form with payment may be submitted in person at any of these Montgomery College Campus registration areas:

Gaithersburg Business Training Center Room 400

8:30 a.m.–9 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)
8:30 a.m.–4 p.m. (S)

Germantown Campus Humanities and Social Sciences Building Room 241 and/or 243

8:30 a.m.–5 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)

Rockville Campus

220 Campus Center
8:30 a.m.–5 p.m. (M–F)
8:30 a.m.–12 p.m. (S)

Takoma Park/Silver Spring Campus 230 CF, Customer Service

8:30 a.m.–5 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)

***Cash payments can only be made at the Cashier's Offices at the Germantown, Rockville, or Takoma Park/Silver Spring Campuses.

Option 2: Online (Web) Registration

- Go to montgomerycollege.edu/wdce
- Click on "How to Register" in the left navigation bar.
- Click on "Register by Web."
- Follow the appropriate directions depending on if you are a new or returning student.

Option 3: Mail Registration

Send completed form with payment for total due to Montgomery College, WDCE, 51 Mannakee St., Rockville, MD 20850.

Option 4: Fax Registration

Fax completed form with payment information to WDCE at 240-683-6945.

Residential Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

- Students attending Montgomery College will pay tuition according to their residency classification.
 - To qualify for in-state tuition, a student must be a U.S. Citizen, Permanent Resident or have a qualifying Visa status.
- To qualify, for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period of not less than three months prior to the first regularly scheduled class for the semester, unless you are a member of the Military covered under HB935.
- The domicile of a person registering in a noncredit course at Montgomery College shall be considered as a person's permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.

Refund Policy

Refunds are paid at 100% for classes canceled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins; you will not receive a refund. APPE students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit www.montgomerycollege.edu/wdce/register/refundpolicy.html.

Transfer Policy

To transfer from one CRN to another CRN of the same course, a letter must be received in the Admissions, Records, and Registration Office, Montgomery College, 51 Mannakee Street, Rockville, MD 20850 before the beginning date of both CRNs of the course. If you have enrolled in a co-listed course you will have only one day after the class has begun to transfer. After that, you are committed to your path for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status.

Tuition Installment Plan (TIP)

The Tuition Installment Plan (TIP) may allow students to pay registration charges in several payments; some restrictions apply. Each term is independent and must be enrolled in separately. A nonrefundable fee is required to participate in TIP. Students must register online during the TIP enrollment period prior to the close date indicated for each plan. Only courses with a **TIP** code have a tuition installment plan available. For more information go to www.montgomerycollege.edu/wdce/registerops.html

Tuition Waiver

Only noncredit courses designated "tuition waiver applies" in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver (TWA): Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver: If you are currently a member of the Maryland National guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general's office.

VA-Approved Course: Courses indicated with this **VAA** code are approved for VA educational benefits under Title 38, U.S.C., Section 3676. (Post 9/11 GI Bill). For more information, visit www.montgomerycollege.edu/wdce/registerops.html.

Registration Alert!

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Questions?

Call 240-567-5188.

Course Locations

Activity Center at Bohrer Park

506 S. Frederick Avenue
Gaithersburg, MD 20877

Adventist HealthCare Shady Grove Medical Ctr

9901 Medical Center Drive
Rockville, MD 20850

Agricultural History Farm Park

18400 Muncaster Road
Derwood, MD 20855

Asbury Methodist Village

301 Russell Avenue
Gaithersburg, MD 20877

Brooke Grove Nursing and Rehab Center

18131 Slade School Road
Sandy Spring, MD 20860

Davis Library

6400 Democracy Blvd.
Bethesda, MD 20817

Gaithersburg Business Training Center (MC)

Montgomery College
12 S. Summit Avenue
Gaithersburg, MD 20877

Gaithersburg Driving Range

14 Firstfield Road (14 FR)
Gaithersburg, MD 20878

Gaithersburg Library

18330 Montgomery Village Ave.
Gaithersburg, MD 20879

Germantown Campus (MC)

20200 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Germantown

119801 Observation Drive
Germantown, MD 20876

Holy Cross Hospital Silver Spring

1500 Forest Glen Road
Silver Spring, MD 20910

Ingleside at King Farm

701 King Farm Blvd.
Rockville, MD 20850

Kensington Park Library

4201 Knowles Avenue
Kensington, MD 20895

Kensington Park Senior Center

3620 Littledale Road
Kensington, MD 20895

La Madeleine—Pike and Rose

11610 Old Georgetown Road
Rockville, MD. 20852

La Madeleine—Old Georgetown Rd.

7607 Old Georgetown Road
Bethesda, Md 20814
Free parking.

Maplewood Park Place

9707 Old Georgetown Road
Bethesda, MD 20814

Rockville Campus (MC)

51 Mannakee Street
Rockville, MD 20850

Rockville Campus (MC)

Mannakee Building
900 Hungerford Drive
Rockville, MD 20850

Silver Spring Library

900 Wayne Avenue
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)

Health Sciences Bldg
7977 Georgia Ave.,
Silver Spring, MD 20910

Takoma Park/Silver Spring Campus (MC)

7600 Takoma Avenue
Takoma Park, MD 20912

Twinbrook Public Library

202 Meadow Hall Drive
Rockville, MD 20851

Westfield South (MC)

11002 Veirs Mill Road
Suite 306
Wheaton, MD 20902

Wheaton Library

11701 Georgia Avenue
Wheaton, MD 20902

For Montgomery County Public School locations, go to www.montgomerycollege.edu/wdce/mcps/locations.html.

Building Abbreviations

BE Bioscience Education Center
CC Campus Center
CF Cafritz Arts Center
CH Child Care Center

How to Read Course Description

Course Title

Powerful Questioning

Course Description

Learning to use the power of questions can dramatically increase your professional and personal effectiveness. Best practices for powerful questioning will be reviewed and demonstrated in this 2-hour session.

Course

Course: MGT680

Course Hrs

2 Hours

Tuition and Fees

\$50 + \$59 fee = \$109; NMR add \$120

Location

Online: Structured Remote

CRN #	# of Sessions	Day(s)
CRN#: 37446	1 Session	R

Date(s)	Time
2/24	7-9 p.m.

CM	The Commons
CS	Computer Science Building
CU	Communication Arts Center
FH	Falcon Hall
GU	Gudelsky Institute for Technical Ed.
HC	Health Sciences Center
HS	Humanities and Social Sciences
HT	High Technology and Science Center
HU	Humanities
MK	Mannakee
MP	Mathematics Pavilion
MU	Music
P1	Pavilion One
P2	Pavilion Two
P3	Pavilion Three
PE	Physical Education
PG	Physical Education
PK	Paul Peck Academic and Innovation
RC	Resource Center
SA	Sciences and Applied Studies
SB	South Campus Instructional Building
SE	Science East
SN	Science North
SW	Science West
TC	Technical Center
TT	Interim Technical Training Center

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our Campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Day Designation

M Monday
T Tuesday
W Wednesday
R Thursday
F Friday
S Saturday
U Sunday

Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
CoL	Colisted
TIP	Tuition Installment Plan
VAA	VA-Approved



www.facebook.com/mc wdce

On-site Training for Your Employees in Mission-Critical Skills

Montgomery College Offers Corporate and Public Sector Group Rates
 – Cost-Effective Training By Top Industry Professionals –

Our team of expert professionals will meet with you to assess your needs, and customize training designed for your employees.

- Business Writing for Technology and Science Professionals
- Professional and Workplace Writing
- Project Management Professional Certification Training—PMP®
- Management and Leadership Training Program
- Cybersecurity Breach-Prevention Training for Employees
- Cybersecurity Skills and Certifications
- Interpersonal Communication Skills
- Powerpoint and Prezi Presentation Skills
- Human Resources for Supervisors
- Supervisory Skills Program
- Encouraging Innovation in the Workplace

Most of the courses offered by Workforce Development and Continuing Education can be customized for specific business or government needs.

Call today to see how we can help you and your employees.

For more information, contact: Steve Greenfield, Dean Montgomery College Workforce Development and Continuing Education

Business Information Technology & Safety
 steve.greenfield@montgomerycollege.edu • 240-567-2583

Distance Learning (DL) are offered completely online and allow students to learn independently, on their own schedules, as they meet specific deadlines and complete assignments. Instructors guide students' learning with lessons, activities, and feedback through a Blackboard course site.

Structured Remote (SR) are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom or Blackboard Collaborate; instructors will tell students which software to use. Students complete reading and assignments according to the course schedule. Class sessions take place in real time, and the instructor leads course sessions.

Hybrid (face to face & DL or SR) are listed in the course schedule with specific times and locations. Some meetings will happen online via structured remote or distance learning along with some on-campus meetings.

Follow the Health and Safety Guidance found on the web at: <https://www.montgomerycollege.edu/coronavirus/return-to-campus-health-safety.html>.

More information on instruction types can be found on the web at <https://www.montgomerycollege.edu/coronavirus/student-guidance.html#instruction>.

Student Health and Wellness Center for Success

Nourishing the Mind, Body, and Spirit

We Are Here For You

As we continue to live and learn in this ever-changing climate, the Student Health and Wellness Center for Success is here for you. See **SHaW Center resources and events to support students** during this challenging time.

For the most up-to-date information about MC's response to the coronavirus pandemic, see the **Resilient MC** page and coronavirus page.

If you are experiencing a mental health crisis please call, text, or chat 24 hours a day:

Montgomery County Crisis Hotline: 240-777-4000

National Suicide Prevention Lifeline: 800-273-8255. Press 1 for Veterans Crisis Line

Online chat support at imalive.org

Text chat support: Text "Start" to 741741

National Domestic Violence Hotline: 800-799-7233

<https://www.montgomerycollege.edu/life-at-mc/student-health-and-wellness/index.html>.

Scan the QR code to see the services and support available to students.

Centro de salud y bienestar estudiantil para el éxito (SHaW)

Escanee el código QR para ver los servicios y la asistencia disponibles para los estudiantes.



CLEP: An Inexpensive Way to Translate Knowledge into College Credit

CLEP is a way to receive credit for what you already know by earning qualifying scores on any of the 34 exams that are offered.

Due to COVID-19, CLEP testing at our GBTC testing site is currently suspended. We look forward to reopening in spring 2022.

NEW! College Board now offers Remote CLEP Testing. Take a CLEP exam right from your home using Proctortrack. Please visit <https://clep.collegeboard.org/clep-exams-remote-proctoring/take-clep-exam-remote-proctoring> for details on how to purchase your CLEP exam ticket and schedule a Remote CLEP Exam.

Noncredit Course Schedule Winter/Spring 2022



Like us on Facebook and connect to all of our WDCE Facebook pages. [facebook.com/mcwcde](https://www.facebook.com/mcwcde)

New Vaccination Requirements

Montgomery College to Implement COVID-19 Vaccination Requirements for Students and Employees.

Given the prolonged health crisis that our nation is experiencing, Montgomery College will implement COVID-19 vaccination requirements for faculty, staff, administrators, and students. **All employees must verify that they are fully vaccinated against the coronavirus by November 8, 2021. Students must verify that they are fully vaccinated by January 7, 2022, in time for the spring semester.**

For on-campus classes, you must register at least 48 hours before the start date of class. This will allow time to submit and verify COVID vaccination requirements.

<https://www.montgomerycollege.edu/coronavirus/vaccines.html#student>.

Resilient MC

Throughout the ongoing pandemic, Montgomery College has prioritized the health and safety of its students and employees above all else. As we move into the next phase of teaching, learning, and working, this will continue to guide all of our decisions about the structure of our education programs and delivery of key services.

Montgomery College is strong. Montgomery College is resilient. MC embodies excellence, courage and radical inclusion. You can be transformed by your experience here. For more detail about how MC is adapting in our new learning environment, please visit our Resilient MC website.

www.montgomerycollege.edu/resilient-mc/index.html.