

## Academic Master Plan Steering Committee Meeting #3

October 12, 2015

3:00-5:00 pm

Mannakee Building, Room #115

**OUTCOMES** – *By the end of this meeting, we will have:*

- Finalized criteria for evaluating Work Group recommendations for inclusion in the AMP;
- Finalized plans and written materials for Campus Focus Groups.
- Heard any updates on Community Focus Groups and/or Campus Forums;
- Heard updates from Work Group Chairs and provided feedback and support.

### AGENDA

	Time	Topic	Lead	Process
1.	3:00-3:15 (‘15)	Welcome and Getting Organized <ul style="list-style-type: none"> <li>• Outcomes</li> <li>• Agenda</li> <li>• Website Update</li> <li>• Housekeeping Tasks</li> </ul>	Deborah Preston & Carolyn Terry, <i>Co-Chairs</i>	Present Clarify
2.	3:15-3:20 (5’)	Presentation by Academic Excellence Work Group	Donna Schena <i>AE Co-Chair</i>	Present
3.	3:20-3:45 (‘25)	Finalize Criteria for Evaluating Initiatives	All	Discuss Clarify Agree
4.	3:45-4:05 (‘20)	Discuss Plans for Focus Groups and Forums <ul style="list-style-type: none"> <li>• Campus Focus Groups (finalize)</li> <li>• Community Focus Groups</li> <li>• Campus Forums</li> </ul>	All	Present Discuss Clarify/Modify Agree
5.	4:05-4:30 (‘25)	Updates from Work Groups	<i>Work Group Co-Chairs</i>	Present Discuss
6.	4:30-4:50 (‘20)	Action Plan for Next Two Weeks <ul style="list-style-type: none"> <li>• Focus Group Feedback</li> <li>• Communication Updates</li> </ul>	All	Brainstorm Clarify/Discuss Agree
7.	4:50-5:00 (‘10)	Wrap-up, Questions, Feedback	Debi & Carolyn	Clarify/Discuss Agree

**NOTES:**

Our next meeting will be held Monday, October 26, from 3:00 to 5:00 in MK 115.

Our e-mailbox is [academicmasterplan@montgomerycollege.edu](mailto:academicmasterplan@montgomerycollege.edu).

Our website can now be accessed through Dr. Rai’s page (the *Academics* tab on the homepage).

Please contact Debi with questions, concerns, ideas @ X77694.