

Academic Master Plan Steering Committee Kickoff Meeting

September 28, 2015

3:00-5:00 pm

Mannakee Building, Room #115

OUTCOMES – *By the end of this meeting, we will have:*

- Drafted criteria for evaluating Work Group recommendations for inclusion in the AMP;
- Provided feedback on plans and written materials for Campus Focus Groups, Community Focus Groups, and Campus Forums;
- Heard updates from Work Group Chairs and provided feedback and support.

AGENDA

	Time	Topic	Lead	Process
1.	3:00-3:20 (‘20)	Welcome and Getting Organized <ul style="list-style-type: none"> • Introductions • Outcomes • Agenda • Housekeeping Tasks 	Deborah Preston & Carolyn Terry, <i>Co-Chairs</i>	Present Clarify
2.	3:20-4:00 (‘40)	Develop Criteria for Evaluating Initiatives	All	Discuss Clarify Agree
3.	4:00-4:20 (‘20)	Discuss Plans for Focus Groups and Forums <ul style="list-style-type: none"> • Campus Focus Groups • Community Focus Groups • Campus Forums 	All	Present Discuss Clarify/Modify Agree
4.	4:20-4:40 (‘20)	Updates from Work Groups	<i>Work Group Co-Chairs</i>	Present Discuss
5.	4:40-4:50 (‘10)	Action Plan for Next Two Weeks <ul style="list-style-type: none"> • Data Needs • Communication Plan 	All	Brainstorm Clarify/Discuss Agree
6.	4:50-5:00 (‘10)	Wrap-up, Questions, Feedback	Debi & Carolyn	Clarify/Discuss Agree

NOTES:

Our next meeting will be held Monday, October 12, from 3:00 to 5:00 in MK 115.

Our e-mailbox is academicmasterplan@montgomerycollege.edu.

Our website can now be accessed through Dr. Rai’s page (the *Academics* tab on the homepage).

Please contact Debi with questions, concerns, ideas @ X77694.