

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
MONTGOMERY COLLEGE AND MARYLAND INSTITUTE COLLEGE OF ART
REGARDING TRANSFER FROM ASSOCIATE OF FINE ARTS (A.F.A.) DEGREES TO THE BACHELOR OF FINE
ARTS (B.F.A.) DEGREE**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Montgomery College (the “Sending Institution”) and Maryland Institute College of Art (MICA) (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from the associate of fine arts in studio art, and the associate of fine arts in graphic design at Montgomery College for the completion of the bachelor of fine arts degree at Maryland Institute College of Art (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution based on the quality of portfolio, academic achievement, and character as revealed by required application materials

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving Institution will accept credits for towards completion of the Program are outlined in the agreement Addendums (Transfer Equivalency Guide). These Addendums may be updated as needed based upon Catalog changes, including revised curriculum at either Institution, new course offerings or transfer credit policy.
3. The academic transcript and the quality of the student’s portfolio determine transfer credit. Only courses with a grade of “C” or better (2.0 on a 4.0 scale) will be considered for transfer to the Receiving Institution.
4. A maximum of (60) credits may be accepted for transfer by the Receiving Institution; the B.F.A. requires a minimum of 120 earned credits total.
5. Qualifying students will receive an application fee waiver from the Receiving Institution.
6. Qualifying students with a 3.0 or above will be awarded a minimum merit scholarship of 25% of tuition.
7. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students. Should the staff person or position change, the institution will promptly provide new contact information to the partner institution.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Justin Edgar	Shannon Stevens
Title of staff person	Articulation and Transfer Program Manager	Senior Director & Registrar of Enrollment Services
Email address	justin.edgar@montgomerycollege.edu	sstevens@mica.edu
Telephone Number	240-567-9047	410-225-2219

8. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
9. The Receiving institution agrees to data sharing on transfer students.
10. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
11. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
12. Should either of the Institutions make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering [60] days written notice to the other Institution and the Maryland Higher Education Commission. In the event of termination, all students who have already been admitted to the Receiving Institution pursuant to this Agreement shall be allowed to complete their approved course of study under the terms contained herein.
3. Both Institutions agree to meet once every 5 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar’s offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Montgomery College
 By: *Sarah Campbell*
 Sarah Campbell, Ph.D.
 Interim Vice President of Liberal Arts and Education

Date: **11/10/2024**

By: *Deidre D. Price*
 Deidre Price, Ph.D.
 Senior Vice President for Academic Affairs/College Provost

Date: **11/11/2024**

By: *Jermaine F. Williams*
 Jermaine F. Williams, Ed.D.
 President, Montgomery College

Date: **11/14/2024**

Maryland Institute College of Art
 By: *Michael Weiss*
 Michael Weiss
 Interim Associate Provost and Dean of Undergraduate Studies

Date: 15 November 2024

By: *Raymond Barclay*
 Raymond Barclay
 Vice President of Enrollment Management

Date: 11/15/2024