

## JOB/CAREER SEARCH RESOURCES FOR MONTGOMERY COUNTY RESIDENTS

### Montgomery County Resources

**Work Source Montgomery:** [www.worksourcemontgomery.com](http://www.worksourcemontgomery.com)

Montgomery County's One-stop American Job Center provides job seeker services for adults, youth, veterans, and for the 50 plus. Job readiness workshops, training and career fairs on-line and at offices in Germantown and Wheaton. Individuals may qualify for additional services based upon federal guidelines.

**Montgomery County Public Libraries:** [www.montgomerycountymd.gov/library](http://www.montgomerycountymd.gov/library)

Services include use of computers to create a resume, search for jobs, and develop skills. Most library branches have public computers printing, and Internet/Wi-Fi access. See policies for [computer, internet and wireless use](#)

**Charles W. Gilchrist Immigrant Resource Center:** [www.montgomerycountymd.gov/gilchrist](http://www.montgomerycountymd.gov/gilchrist)

Montgomery County's Immigrant Resource Center provides services to connect diverse communities with economic and educational resources at four locations. All operations are virtual at this time, the Information and Referral service is available only by phone.

### State of Maryland Resources

**Maryland Workforce Exchange:** <https://mwejobs.maryland.gov> .

An online jobseeker/workforce service system that provides access to employment tools in one place including ability to track jobs, and to determine benefit eligibility.

**Maryland, Department of Labor, Licensing and Regulation (DLLR):** [www.dllr.state.md.us](http://www.dllr.state.md.us)

Provides job development and employment information. DLLR also publishes a "Hot Jobs Now" brochure with top occupations in Maryland classified by educational degrees <https://www.dllr.state.md.us/lmi/lmaihotjobsbrochure.pdf>

**Professional Outplacement and Assistance Center (POAC):** [www.dllr.state.md.us/poac/](http://www.dllr.state.md.us/poac/)

POAC provides individualized career guidance to Maryland residents who are in the professional, executive, managerial, and/or scientific occupations. The service also offers computer lab use, copying, and access to the resource library.

**Maryland State Department of Education Division of Rehabilitation Services (DORS):** [www.dors.maryland.gov](http://www.dors.maryland.gov)

DORS connects employers with post-secondary graduates who have physical, emotional, intellectual, developmental, sensory and learning disabilities by providing career assessment and counseling, assistive technology, job search support and placement.

### Montgomery College Resources

**MC Student Career and Employment Services:** [www.montgomerycollege.edu/career](http://www.montgomerycollege.edu/career)

MC offers resources to students, alumni, and community members to support career planning and job search. Online resources are accessible for career exploration, educational options, job outlook, and job search resources.

**Student Employment Services (SES):** <https://www.montgomerycollege.edu/student-employment-services>

SES provides Information and resources for job search, internships, resume services for students, as well as the cooperative education and internship program.

**College Central Network (CCN):** <https://www.collegecentral.com/montgomerycollege>

A referral source for MC students and alumni for jobs, internships, part-time and full time off-campus and on-campus employment.

**Career Coach – Find a career that suits you:** <https://www.montgomerycollege.emsicc.com>

Discover majors and in-demand careers and education based on your interests. Find information on local employment.

**WD&CE Career and Employment for 50+:** <https://www.montgomerycollege.edu/lifelonglearning>

Courses and career resources for the lifelong learners age fifty and older.

Educational Opportunity Center: Provides assistance to re-entry students for college or vocational programs...

<https://www.montgomerycollege.edu/special-programs/trio-programs-at-mc/educational-opportunity-center.html>

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### U.S. Department of Labor Resources

Occupational Outlook Handbook (OOH) : <https://www.bls.gov/ooh/>

US Bureau of Labor Statistics' premier resource for career information (Often referred to as the Career Bible), provides alpha and industry search tools for all U.S. occupations. Provides data on specific careers including earnings, work conditions, required training, and employment outlook.

Career Outlook: <https://www.bls.gov/careeroutlook/>

This publication supplements the OOH, it features articles with practical information on occupations and industries, unusual jobs, career paths, new and emerging occupations, graphic presentations of employment, and ongoing research by the Bureau of Labor Statistics.

O\*NET Database and websites: <https://www.onetonline.org>

The nation's primary source of occupational information, provides comprehensive and detailed descriptions of the world of work focusing on knowledge, skills, and abilities. Provides education, training, employment, and labor market information. The Occupational Information Network provides career exploration, assessment instruments, and career transition tools.

O\*Net Profiler: [www.onetcenter.org/IP.html](http://www.onetcenter.org/IP.html)

A self-assessment and career exploration tool for learning about occupations and discovering activities that apply to the world of work.

Careeronestop: [www.careeronestop.org](http://www.careeronestop.org)

Provides targeted resource information for career changers, 50 plus workers, credential seekers, the disabled, veterans, work from home seekers, entry-level workers, and ex-offenders. Provides career match and options, skills information for all occupations, career exploration, education and training, job search, and information on local resources.

[www.myskillsmyfuture.org](http://www.myskillsmyfuture.org):

Compliments careeronestop, provides resource information specifically for career changers, focusing on return to work options, job experience, previous internships, and volunteering.

[www.mynextmove.org](http://www.mynextmove.org) "What do you want to do for a living"? An interactive tool to match interests with over 900 occupations, provides search by industry, and use of O\*NET Interest Profiler to explore suggested careers.

[www.mynextmove.org/vets](http://www.mynextmove.org/vets) Targeted information for veterans.

[www.miproximopaso.org](http://www.miproximopaso.org): Resources for Spanish speaking career explorers and job seekers.

### General Resources

[www.careercruising.com](http://www.careercruising.com) An interactive **career exploration program** to help with career decision making; begin with assessments, then learn about career options, occupations, academic majors, job outlook and training, requires creating an account.

[www.streetwisepartners.org](http://www.streetwisepartners.org) Provides **mentoring support**, helping individuals realize their career potential and get a kick start on their career paths. Specifically working with underserved communities in the Washington DC area and two other region.

[www.careerprofiles.info/job-search.html](http://www.careerprofiles.info/job-search.html): **Career Profiles** is a career and job search to meet personal, professional and financial expectations. Information on salary by industry, job search by industry sector including state-by-state data.

<http://idealisticareers.org> **Idealist** is a premier resource for career planning and job search in careers and jobs with social impact. Information, tips, step-by-step strategies on career planning, career change, career goals, career management. Advice and tips on work place adjustment, local, national and international job search and announcements.

<https://www.livecareer.com> **A one-stop source for career tools and job search** advice great emphasis on resume writing and samples, cover letter and interviewing tips, expert advice to help land the job, networking strategies and career management.

[www.jobstart101.org](http://www.jobstart101.org): **Job Start 101** is a resource for young and high school students to **help** prepare for their first jobs.

<https://money.usnews.com/career>: **Articles on salary rankings in various industries** and sectors of the economy, current employment trends, profiles of professionals, and advice on interviews and salary negotiations.

<https://www.jssa.org/get-help/specialized-employment>: **Jewish Social Service Agency** serving Maryland, DC and Virginia to assist people with special needs to gain meaningful employment, resulting in higher job placement and retention than national standards.

<https://workopportunities.net/locations/maryland> an independent **consulting and referral service** that provides Supported Employment Services (SES); Job coaching; job placement; transitional services; and vocational rehabilitation.