



BOARD OF TRUSTEES
MONTGOMERY COLLEGE

RECORD OF RESOLUTIONS

Central Services Building • Room CT S108 • 9221 Corporate Blvd, Rockville, MD 20850

March 26, 2018, 7:30 p.m.

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7A
March 26, 2018

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **18-03-019**
Adopted on: **3/26/2018**

Agenda Item Number: 7A
March 26, 2018

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period January 1, 2018, through January 31, 2018; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From January 1, 2018, through January 31, 2018

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
01/29/2018	Damirdjian, Elline S.	Human Resources Spec II	K	H.R. /Strategic Talent Mgt
01/16/2018	Richards, James E.	Safety and Security Officer	F	Facilities Security -GT
01/16/2018	Yaniga, Mark W	Safety and Security Officer	F	Facilities Security -RV

STAFF SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
01/02/2018	Armstrong-Moore, C	Instructional Designer	5	WDCE Central Admin
01/26/2018	Beasley, Connie ¹	Project & Planning Analyst II	13	OIT Central Admin
01/05/2018	Campen, Darrin G	Dean of Instruction	7	Social Science Dean
01/31/2018	Fisher, Mark T ¹	Instructional Associate	18	Humanities Dean
01/26/2018	Glasso Schwartz,C ¹	Assistant to the Deans	16	Social Science Dean
01/26/2018	Liu, Zhongwei ¹	Safety & Security Officer	10	Facilities Security –TP/SS
01/31/2018	Mitchell, Ernest J ¹	IT Support Specialist	30	OIT Academic Services
01/23/2018	Phelps, Joshua L	Customer Service Rep	4	WDCE Central Admin
01/26/2018	Vithidkul, Derek K	Interim Administrative Aide II	4	Bus/Computer Applic Dean

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	0	0	0	0	1
Male	2	0	0	0	0	2
TOTAL	3	0	0	0	0	3

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	0	0	0	0	3
Male	3	1	0	2	0	6
TOTAL	6	1	0	2	0	9

¹ Retirement

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From January 1, 2018, through January 31, 2018

FACULTY

FACULTY EMPLOYMENTS

Effective

Date	Name	Position Title	Department
01/13/2018	Anderson, Jane	Assistant Professor	Business/Computer Applications
01/13/2018	Basuel, Karen	Associate Professor	English & Reading Dean
01/03/2018	Goldstein, Katherine	Instructor – N/T	Dean Student Success – Stud Svs RV
01/13/2018	Kaya, Naliyah K	Assistant Professor	Social Science Dean
01/13/2018	Landon, Stephanie J	Assistant Professor	AELP, Linguistics & Speech Dean
01/13/2018	Parent-Ramos, Sara J	Assistant Professor	Fine Perform Visual Arts Dean
01/13/2018	Salmi, Katya	Professor	Social Science Dean

FACULTY SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
01/12/2018	Lux, Paul A ¹	Professor	25	AELP, Linguistics and Speech Dean
01/15/2018	Terry, Ellen W ¹	Professor	31	Mathematics Dean

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	5	0	0	1	1	7
Male	0	0	0	0	0	0
TOTAL	5	0	0	1	1	7

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	1	0	0	0	2
Male	1	0	0	0	0	1
TOTAL	2	1	0	0	0	3

¹ Retirement

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7B
March 26, 2018

**AWARD OF CONTRACT,
CLINICAL SIMULATION MEDICAL EQUIPMENT, BID 518-013**

BACKGROUND

Request:	Clinical Simulation Medical Equipment
Office/SVP Originating Request:	Senior Vice President for Academic Affairs and the Dean of Health Sciences, Health, and Physical Education
Award Type:	Competitive
Bid Number:	518-013
Explanation of Request:	In June 2015, the Maryland Higher Education Commission (MHEC), and Maryland Health Services Cost Review Commission (HSCRC) awarded the College the Maryland Clinical Simulation Resource Consortium (MCSRC) grant, which is a five-year, \$3 million initiative. It is designed to increase the quality and quantity of simulation used in nursing education, clinical simulation medical equipment, and material resources to qualifying pre-licensure nursing schools, community colleges, and universities, and to provide high-level simulation education to all pre-licensure nursing programs and all hospitals in the state of Maryland. In order to meet the school's needs in a more efficient and effective way, the funding institutions elected to make the remaining grant award total available to schools during the initiative's third year (2018). The current program year's portion for equipment and material of \$250,000, in addition to the grant's fourth and fifth years' funding is approximately \$750,000.
Reason Being Brought to Board:	Board approval is required for bid awards valued over \$250,000.
Certification:	The director of procurement affirms that specifications were developed by appropriate College staff, and the acting chief business and financial strategy officer certifies that grant funds are available in the Nurse Support Program II Grant.
Annual Dollar Amount:	\$657,268.01
Vendor Name:	Multiple
Vendor Address:	See attached
Minority Status:	N/A
Term of Contract:	One-time purchase

RECOMMENDATION

It is recommended that the Board of Trustees approve multiple awards of contract for the purchase of clinical simulation medical equipment for use at Montgomery College and all other participating Maryland state community colleges to (see attached awardee list) for a total amount of \$657,268.01.

BACKUP INFORMATION

Board Resolution
Bid Summary (Board Members Only)
Bidders List (Board Members Only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Mr. Johnson
Dr. Rai
Ms. Pickwick
Dr. Davis

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **18-03-020**
Adopted on: **8/26/2018**

Agenda Item Number: 7B
March 26, 2018

Subject: Award of Contract, Clinical Simulation Medical Equipment, Bid 518-013

WHEREAS, In June 2015, Montgomery College was awarded the Nurse Support Program II Grant by the Maryland Higher Education Commission (MHEC), and Maryland Health Services Cost Review Commission (HSCRC); and

WHEREAS, The grant's initiative is designed to increase the quality and quantity of simulation used in nursing education, clinical simulation medical equipment, and material resources to qualifying pre-licensure nursing schools, community colleges, and universities, and to provide high-level simulation education to all pre-licensure nursing programs and all hospitals in the state of Maryland; and

WHEREAS, The director of procurement affirms that specifications were developed by appropriate College staff and the acting chief business and financial strategy officer certifies that grant funds are available in the Nurse Support Program II Grant; and

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a request for bid was issued on February 14, 2018, and posted on the Montgomery College Procurement and eMaryland Marketplace websites; and

WHEREAS, 34 firms downloaded the solicitation from the procurement website, and three responses were received, publicly opened and recorded, beginning at 3:00pm on March 2, 2018; and

WHEREAS, Upon review of all bid pricing by appropriate College staff, it was determined that pricing submitted by (see attached list of awardees) have been declared the lowest responsive-responsible bidders, meeting all College specifications; and

WHEREAS, Board approval is required for bid awards valued over \$250,000; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve multiple awards of contract for the purchase of clinical simulation medical equipment to Care Management Consulting LLC of Randallstown, Maryland, Gaumard Scientific of Miami, Florida, and Laerdal Medical Corporation of Wappingers Falls, New York, for a total amount of \$657,268.01.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7C
March 26, 2018

**NOMINATION TO THE MONTGOMERY COUNTY
CONSOLIDATED RETIREE HEALTH BENEFITS TRUST BOARD**

BACKGROUND

In July 2011, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT) Fund, which serves as a vehicle to ensure consistent pre-funding of post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College.

The Board of the CRHBT is a 19-member body consisting of representatives from each of the county agencies, and is charged with the fiduciary responsibility to oversee and manage the trust. Nominees from Montgomery College to this board must be recommended to the county executive by the Board of Trustees and are confirmed by the county council. Ms. Ruby Sherman, vice president of finance/chief business officer, Ms. Lynda S. von Bargen, former deputy chief human resources officer, and Professor William Talbot of the Business Administration and Economics Department, an active employee and member of a bargaining unit were nominated and approved to represent Montgomery College under resolution 12-10-088. With a recent resignation, a new designee must be nominated and approved to serve as a representative on the CRHBT. As the acting chief business/financial strategy officer, Ms. Elizabeth Greaney is well qualified to be one of the College's third voting member as the president's designee on the CRHBT.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution nominating Ms. Elizabeth Greaney to serve as the third voting member on the Consolidated Retiree Health Benefits Trust and as the president's designee for the Consolidated Retiree Health Benefit Trust Board, and delegate to the president the responsibility and authority to transmit this nomination to the county executive.

BACKUP INFORMATION

Board Resolution
Biography of Nominee (Board Members Only)
Policy 11001, Board of Trustees Bylaws

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **18-03-021**
Adopted on: **3/26/2018**

Agenda Item Number: 7C
March 26, 2018

Subject: Nomination to the Montgomery County Consolidated Retiree Health Benefits Trust Board

WHEREAS, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT) Fund, which serves as a vehicle to ensure consistent pre-funding for post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College; and

WHEREAS, The CRHBT Board, a 19-member board consisting of county agency representatives, is charged with the fiduciary responsibility to oversee and manage the Consolidated Retiree Health Benefits Trust; and

WHEREAS, Representatives from the College to the CRHBT Board are nominated by the Montgomery College Board of Trustees to the county executive for confirmation by the county council; and

WHEREAS, The College has appointed Ms. Elizabeth Greaney as the acting chief business/financial strategy officer; and

WHEREAS, Ms. Elizabeth Greaney is recommended and well qualified to serve on the Consolidated Retiree Health Benefits Trust Fund Board as the president's designee; and

WHEREAS, the president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees nominates Ms. Elizabeth Greaney, acting chief business/financial strategy officer to serve as the third voting member and as the president's designee on the Consolidated Retiree Health Benefit Trust Board; and

Resolved, That the Board of Trustees delegates to the president the responsibility and authority to transmit this nomination to the county executive.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8
March 26, 2018

**NAMING OF THE MATH AND SCIENCE BUILDING
ON THE TAKOMA PARK/SILVER SPRING CAMPUS
IN HONOR OF CATHERINE AND ISIAH LEGGETT**

BACKGROUND

Isiah and Catherine Leggett have been true pillars of the Montgomery County community for decades. The Leggetts have a long history of supporting education through public service, advocacy, volunteer efforts, philanthropy, and communication.

For the past 12 years, Isiah “Ike” Leggett has served with distinction as a three-term county executive in Montgomery County and first ever African American to hold that public office. His support of Montgomery College has led to significant gains in student completion, new and renovated buildings, new academic programs, additional student financial aid, and support of Montgomery College employees. In particular, his efforts and strong support have led to new and renovated science facilities at the Germantown and Rockville campuses, and he was a champion for the modernization and expansion of the Takoma Park/Silver Spring Campus, including the Cultural Arts Center and Health Sciences Center on Georgia Avenue along with the Charlene R. Nunley Student Services Center. Prior to that, as the first African American on the county council who served four terms, he was an ardent supporter of the College on the Education Committee.

Catherine and Ike Leggett have both played critical roles in supporting people in need, and particularly students. They have used their advocacy and volunteerism to make sure diverse communities have a voice in government and opportunities to pursue their educational dreams. As a former professor, he understands well the supports needed to bolster higher education. As a veteran, he also understands well how programs such as Combat to College can change a veteran’s life.

As volunteers, both have played important parts in helping the community. Catherine Sharp Leggett has served as the first chair of the Maryland Commission on Public Art. She is also a former Maryland State Arts Councilor and previous director of the Young Audiences Imagination Stage and the Montgomery County Arts and Humanities Center. She has chaired numerous galas and also served on the board of Montgomery Hospice. Ike served on the Human Rights Commission for a number of years and played a critical role in hearings on employment discrimination. He has served on numerous civic boards including: The Jewish Foundation for Group Homes, Leadership Montgomery, the Montgomery County Chapter of the NAACP, Impact Silver Spring, the Washington Area Housing Partnership, Montgomery County Boys and Girls Club, Metro PFLAG, and the African American Business Council. He is or has been a member of the Urban League, the Vietnam Veterans Leadership Forum, the National Bar Association, the American Bar Association, Phi Alpha Delta Legal Fraternity, Southern Christian Leadership Conference, Burtonsville Kiwanis, and the Alpha Phi Alpha Fraternity.

With respect to philanthropy, the Leggetts have been consistent donors to the Montgomery College Foundation. They created the Ike and Catherine Leggett Endowed Scholarship. In addition, they have supported the David and Dorothy Multz Davidson Endowed Scholarship and the Montgomery Women Student Leadership Award. Their support has helped dozens of students to attend Montgomery College who might not have otherwise been able to attend.

For their efforts, the Leggetts have been recognized more than 200 times by various organizations. In January 2016, Ike Leggett was named a “Washingtonian of the Year” by *Washingtonian Magazine*. He has received honors and awards from a variety of other organizations, including the Leadership Award from the Maryland State Teachers Association, Humanitarian of the Year Award from the Montgomery County Humane Society, the Good Scout Award from the National Capital Area–Boy Scouts of America, the Advancement of Public Service Responsibility Award from the Maryland Bar Foundation, the Award for Achievement in Environmental & Occupational Health from Metropolitan Washington Public Health Association, J. William Fulbright Public Service Award, The Best Inclusive Leader of the Year for Minority Business Enterprise, the Tikkum Olam Award for Outstanding Leadership and Service, and the JCRC’s Martin Luther King–Heschel Award.

In recognition of the legacy of the Leggetts, it is proposed to name the Math and Science Building on the Takoma Park/Silver Spring Campus as the Catherine and Isiah Leggett Math and Science Building.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed resolution to name the Math and Science Building on the Takoma Park/Silver Spring Campus as the Catherine and Isiah Leggett Math and Science Building.

BACKUP INFORMATION

Board Resolution
Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes

RESPONSIBLE SENIOR ADMINISTRATORS

Mr. Sears
Dr. Wormack

RESOURCE PERSONS

Ms. Madden
Mr. Mills

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **18-03-022**
Adopted on: **3/26/2018**

Agenda Item Number: 8
March 26, 2018

Subject: Naming of the Math and Science Building on the Takoma Park/Silver Spring Campus in Honor of Catherine and Isiah Leggett

WHEREAS, Isiah “Ike” and Catherine Leggett have a history of supporting Montgomery College as long-time leaders within the community; and

WHEREAS, The Leggetts have been donors to the Montgomery College Foundation, establishing an endowed scholarship that has supported dozens of students; and

WHEREAS, Catherine and Ike Leggett have used their advocacy and volunteerism with dozens of organizations to support diverse communities throughout the county and given them a voice in government and the community; and

WHEREAS, Catherine and Ike Leggett also have encouraged others in their advocacy and support of Montgomery College and its students leading to stronger academic programs, increased scholarships and new and renovated buildings at all three campuses; and

WHEREAS, Catherine and Ike Leggett have emphasized a commitment to STEM education and the need for inclusiveness and support for first generation students in STEM majors; and

WHEREAS, Ike Leggett served our country with distinction in the United States military and as an advocate for veterans; and

WHEREAS, Catherine Leggett has played critical roles in support in the arts, the homeless, and those in need of health services; and

WHEREAS, Catherine and Ike Leggett have a long and renowned history of public service including Ike Leggett’s four terms as a county council member and as a three-term county executive; and

WHEREAS, The naming of the building is a fitting tribute to the lasting legacy of Catherine and Ike Leggett in supporting higher education in the county, and specifically at Montgomery College; and

WHEREAS, The president recommends this action; now therefore be it

Resolved, That the Board of Trustees approves the naming of the Math and Science Building on the Takoma Park/Silver Spring Campus as the Catherine and Isiah Leggett Math and Science Building in recognition of the Leggett’s dedication and lasting commitment to the mission of Montgomery College.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9
March 26, 2018

BOARD OF TRUSTEES' SCHEDULE OF MEETINGS FOR FISCAL YEAR 2019

BACKGROUND

The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) the business of public bodies be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves. In addition, Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings. The notice shall be in writing and shall include the date, time, place, and agenda of the meeting, and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice.

RECOMMENDATION

It is recommended that the Board adopt the attached schedule of meetings for Fiscal Year 2019.

BACKUP INFORMATION

Board Resolution
Montgomery College Board of Trustees Schedule of Meetings for Fiscal Year 2019 (Board Members only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSON

Ms. Lee

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **18-03-023**
Adopted on: **8/26/2018**

Agenda Item Number: 9
March 26, 2018

Subject: Board of Trustees' Schedule of Meetings for Fiscal Year 2019

WHEREAS, The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) the business of public bodies be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves; and

WHEREAS, Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings; and

WHEREAS, The notice shall be in writing and shall include the date, time, place, and agenda of the meeting and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice; and

WHEREAS, Attached to this resolution is a schedule of meetings for Fiscal Year 2019, and while intended to be held as planned, those meetings may be changed based on circumstance according to the Board's bylaws, the Maryland Open Meetings Act, and availability; and

WHEREAS, The public will be notified of the Fiscal Year 2019 schedule as well as any change in meeting dates in accordance with the Board of Trustees bylaws and the Maryland Open Meetings Act; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees adopts the attached Schedule of Meetings for Fiscal Year 2019.

BOARD OF TRUSTEES
Montgomery College
Fiscal Year 2018 Schedule of Meetings
For Board of Trustees Approval—March 26, 2018

	BOARD MEETINGS <i>(Mondays, 7 pm closed, 8 pm public, unless noted)</i>	CONSTITUENT CONVERSATIONS (CC), ANNUAL INTERBOARD MEETINGS (AIM), AND CONFERENCE SESSIONS <i>(Mondays, 5:45 pm, unless noted)</i>	BOARD RETREATS	PERIODIC REPORTS TO THE BOARD	OTHER ACTIVITIES AND EVENTS (RSVP NEEDED FOR MOST)	
					BOARD DEVELOPMENT AND CONFERENCES	SPECIAL EVENTS AND OTHER BOARD DATES
JUN-JUL						
AUG					13: Board Officers Kickoff Meeting 29: New Trustee Orientation (MC)	
SEP	17	17: [CC] Staff Council	7-8 (Fri-Sat): Overnight Retreat	15: 1st Q Facilities Updates		
OCT	15	15: [CC] Faculty Council		15: 1st Q Budget Report	24-27: ACCT Leadership Congress <i>(New York, NY)</i>	XX: MCF Golf Tournament (<i>Lakewood Country Club</i>)
NOV	12	12: [CC] Students				XX: Legislative Breakfast (<i>Campus, 8 a.m.</i>)
DEC	10	10: Board Dinner		15: 2nd Q Facilities Updates		XX: Legislative Reception (<i>COB, 5:30 p.m.</i>) 10: Board's Audit Committee Meeting ¹
JAN	Wed., 23 SNOW DATE: WED., JAN 30	23: [CC] Admin Council		15: 2nd Q Budget Report	9: Meeting for New Trustees (MC) 28: MACC Conference (<i>Annapolis</i>)	
FEB	18 SNOW DATE: FEB 25	XX: [AIM] Joint Boards, SNOW DATE: XXXXX 18: [CC] College Council	8 (Fri): Retreat, if needed SNOW DATE: FRI., FEB 15		10-13: ACCT Legislative Summit (DC)	
MAR	18 SNOW DATE: MAR 25	18: Board Dinner		15: 3rd Q Facilities Updates		
APR	15	15, at 5:00 p.m.: [AIM] Support Organizations ²		15: 3rd Q Budget Report	14-16: AGB National Conference on Trusteeship (<i>Orlando, FL</i>)	1: Trustee Information Day XX: Employee Recognition Event
MAY	13	XX: [AIM] Board of Education				13: Harry Harden Awards 17: Commencement
JUN	17		6 (Fri): Retreat, if needed	15: 4th Q Facilities Updates NOTE: 4th Q Budget ³		17: Board's Annual Meeting ⁴ 20: Trustee Recognition Event

Current as of March 12, 2018

To be determined

¹ Based on Bylaws section I.G.2. The Audit Committee, a standing committee of the Board, is a committee of the whole and is chaired by the First Vice Chair.

² This event with the boards of MC support organizations—the Montgomery College Foundation Board, the PIC MC Foundation Board, and the Alumni Association Board of Governors—and is **scheduled to begin at 5:00 p.m.**

³ The fourth quarter (end of fiscal year) report will be posted in Boardbooks in August or September of 2019.

⁴ The annual meeting is defined in the Board's Bylaws, section I.H.1, which states, "The annual meeting of the Board is normally held in June at which time Officers are elected for the year beginning on July 1."