



**BOARD OF TRUSTEES PUBLIC MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**Board Room, Central Services Building, 9221 Corporate Boulevard**  
**Public Participation via Zoom Webinar • Webinar ID: 993 7583 2972**  
**March 21, 2022**

**A. March 21, 2022 Public Vote to go into Closed Session**

On March 21, 2022, at 6:21 p.m., Board Chair Knapp called a brief public meeting to order in room S408 of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, for the sole purpose of voting to go into closed session. The public was invited to participate via Zoom teleconference.

Trustees present:

- Trustee Michael J. Knapp, chair
- Trustee Michael A. Brintnall, first vice chair
- Trustee Frieda K. Lacey, second vice chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek, student

Board Chair Knapp announced that pursuant to the General Provisions Article 3-301 and 3-305(b), the meeting would be closed only to:

- consider matters related to collective bargaining negotiations—subsection 9, and
- conduct two administrative functions related to the Trustee and Board Self-Evaluation and discussion of presidential transition.

No members of the public had objections to close the meeting.

Trustee Morales made a motion to close the meeting. Trustee Suggs Smith seconded the motion.

A vote was taken and the motion passed unanimously.

The public meeting was suspended at 6:21 p.m.

The meeting was then closed under the following provision of General Provisions Article 3-305(b):

<b>Statutory authority</b>	<b>Topic description</b>	<b>Persons present for discussion</b>	<b>Action Taken</b>
<b>3-305(b) Subsection 9</b>	Consider matters related to collective bargaining negotiations	Resource Person: Carol Kliever; All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information only. No action taken.
<b>Administrative Function 1</b>	Discuss matters related to the FY22 Trustee and Board Self-Evaluation	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information and discussion only. No action taken.
<b>Administrative Function 2</b>	Discuss presidential transition plans	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information and discussion only. No action taken.

### 1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 7:03 p.m. on March 21, 2022, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its March meeting. The public was invited to participate via Zoom teleconference.

### 2. ROLL CALL

Trustees present:

- Trustee Michael J. Knapp, chair
- Trustee Michael A. Brintnall, first vice chair
- Trustee Frieda K. Lacey, second vice chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek, student

### 3. INVESTITURE OF DR. WILLIAMS

Dr. Jermaine F. Williams was ceremonially acknowledged as the 11th president of Montgomery College with an Investiture.

Dr. Williams will serve as the chief administrator of the College and the secretary/treasurer to the board.

It was also an acknowledgement that Dr. Williams has executive and administrative authority and oversight responsibilities for the day-to-day administration and fiscal operations of the College, and in this role, he functions with the full authority of the Board of Trustees.

#### **4. APPROVAL OF AGENDA**

Trustee Morales made a motion to approve the agenda. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

#### **5. APPROVAL OF MINUTES**

- A. February 21, 2022 Conference Session Minutes**
- B. February 21, 2022 Public Vote and Closed Session**
- C. February 21, 2022 Public Meeting**

Trustee Morales made a motion to approve the three sets of minutes. Trustee Suggs Smith seconded.

A vote was taken and the motion passed unanimously.

#### **6. REPORTS**

##### **A. President's Report**

Dr. Williams welcomed all to the March meeting of the board. He shared that it has been an exciting and educational three weeks. He shared that the most important thing to him has been the campus visits as well as a visit to one of the workforce development sites to meet students, faculty and staff. He also thanked the Board again for their warm welcome and continued support.

Dr. Williams also shared that in his first few weeks that he also attended the Leggett Building Topping-off ceremony last week and looks forward to the finished work and celebration.

Dr. Williams had an opportunity to talk with the County Executive Marc Elrich, who has been such a strong supporter of the College. He provided an additional update that the County Executive released his recommended budget last week and it fully supported the College's request. This includes funding for compensation increases for faculty and staff, and generous support for the College's new East County Education Center, which will expand the impact of the College significantly.

Dr. Williams highlighted that the College's recommended budget freezes tuition for a third year in a row in order to protect student access to higher education. He believed that it is vital in advancing the College's values of affordability for students, expanding access to our communities, and investing in our employees.

On the academic and student front, he announced the following:

- The College has a record ten Jack Kent Cook Scholarship Semi-Finalists and two Critical Language Scholars.
- He attended the Montgomery Scholars Program Capstone Colloquium, where 20 students presented their projects on literature, history, music and anthropology, among other disciplines.
- The women's and men's basketball teams also made it deep into the playoffs, capping off strong seasons.

Dr. Williams concluded his report by highlighting the College's work on the social justice front. He shared that it became quickly apparent that the College has a vast impact on the County, advancing in ways that support equity, radical inclusion, and social justice.

## **B. Chair's Report**

Board Chair Knapp began his report with welcoming Dr. Williams again to Montgomery County and the College. He added that he was able to attend many of the welcome and onboarding events during his first few weeks. Chair Knapp gave a special thanks to the College community for the warm welcome that he received.

Focusing on recent events, Board Chair Knapp reported that earlier that evening, the board held a conference session and heard from Dr. Sanjay Rai and Mr. George Payne about new products and services to address student enrollment and an update on workforce development and continuing education enrollments.

In other recent events, Board Chair Knapp reported Montgomery County Executive Marc Elrich approved the College's full request for the FY23 Operating Budget on Tuesday, March 15. He expressed his gratitude to the County for their approval of our entire budget request and for the county executive's commitment to the county's community college.

In closing his report, Board Chair Knapp reported that the next step is that the Board of Trustees will seek the County Council's support for full funding of the College's requested operating budget funds.

## **C. Committee and Liaison Reports**

### **I. PIC MC Liaison Report**

Trustee Hoffman, who serves as the liaison to the PIC MC Foundation Board, reported that its Board of Governors met on Wednesday, February 23. At the meeting, the Board discussed a creation of portal for students, faculty and companies to collaborate and utilize. The portal will assist PIC MC in developing a framework to offer/engage companies on ways to connect to students so both can benefit from one another. They also discussed that they are focusing on recruitment of three to four additional PIC MC board members.

### **II. Succession Planning Committee Report**

Trustee Levey, chair of the Succession Planning Committee, reported that the committee met on Wednesday, March 9. Trustee Levey reported that the committee is developing a new trustee recruitment plan to actively engage in trustee prospecting, recruiting, and networking. The plan will be discussed at the next committee meeting with the intention of presentation to the full board in June, with recommendations for a new trustee recruitment plan and an ascension process/pathway for seating board officers.

### **III. Montgomery College Foundation Report**

Trustee Suggs Smith, who serves as the liaison to the Montgomery College Foundation Board, reported that the committee met on Wednesday, March 2. At that

meeting, the committee received a fundraising update. As of March 2, 2022, the total amount raised is \$4,557,000 toward the goal of \$5 million to be completed by June 30, 2022. This amount represents 91% of the goal achieved. A Presidential Scholars Program update was also given: As of February 22, 2022, the total amount raised is \$1,117,785 toward a two -year goal of \$3,000,000.

## **7. CONSENT AGENDA**

**BR#22-03-053 Personnel Actions Confirmation Report**  
**BR#22-02-054 Modification of Policy 41005—Presidential Scholar Award**

Trustee Morales made a motion to accept the consent agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

## **8. AWARDS OF CONTRACT (COMPETITIVE)**

**BR#22-03-055 Award of Contract, Media Buy Service Provider-Bid e522-011**  
**BR#22-03-056 Award of Contract, Construction Manager at Risk for HVAC Upgrades for Germantown, Rockville and Takoma Spring/Silver Spring Campuses, Guaranteed Maximum Price Number 1-HVAC System at the Pavilion One and Pavilion Two Buildings Located on the Takoma Park/Silver Spring Campus, Bid 622-004**  
**BR#22-03-057 Award of Contract, Campus Center Roof Replacement at the Rockville Campus, Bid 622-005**  
**BR#22-03-058 Renewal Award of Contract, Operation and Management of the Montgomery College Bookstores, Bid 916-002**

Trustee Levey made a motion to approve the competitive awards of contract. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

## **9. FACILITIES MATTER**

**BR#22-03-059 Modification of Lease Agreement for Workforce Development & Continuing Education Programs Wheaton Plaza South Building, Wheaton, Maryland**

Trustee Morales made a motion to approve the facilities matter. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

## **10. COLLECTIVE BARGAINING MATTER**

**BR#22-03-060 Memorandum of Agreement between Montgomery College and American Federation of State, County and Municipal Employees, AFL-CIO, Council 67, Local 2380**

Trustee Levey made a motion to approve the collective bargaining matter. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

## 11. NEW BUSINESS

There was no new business to come before the Board.

## 12. TRUSTEE COMMENTS

There were no trustee comments made before the Board.

## 13. ADJOURNMENT

Trustee Aparicio Blackwell made a motion to adjourn the meeting. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 7:47 p.m.

Signature on file

---

Michael J. Knapp  
Chair, Board of Trustees

Signature on file

---

Dr. Jermaine F. Williams  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Bridget Abraham  
Approved on: April 18, 2022